

**Your HR Team, led by Dr. Cynthia Glass, is here to help!**

**Main line:**  
313-845-9820

**Email:**  
hr@hfcc.edu

**On the Portal  
under Human  
Resources**

## Who should you call?

**Ziad Jaber, x9820 (hr@hfcc.edu)**

All General Questions, including transcripts, onboarding appointments, tuition waivers, and HR forms.

**Amany Jadallah x9855 (asjadallah@hfcc.edu),**  
Compensation Analyst - Employee Compensation, PAFs, and Payroll.

**Terri Hagen, Talent Acquisition Coordinator, x6454 (thagen@hfcc.edu)** - Talent Management including Cornerstone Hiring Process and Onboarding of new hires.

**Reuben Brukley, Labor Relations Manager x6573 (rjbrukley@hfcc.edu)** - SSA and DSOEA matters, Labor & Employee Relations, contract administration, grievances, complaints, performance management.

**Tiffany Webster, x9692 (tlwebster1@hfcc.edu)**  
Employee Benefits.

**Lynn Borczon x9664 (lynn@hfcc.edu) Assistant Director, HR** - Title IX Coordinator. Oversee compensation and support day-to-day HR operations relating to benefits, labor, and talent management.

**Linda Torbet, x 6498 (ltorbet@hfcc.edu) Assistant Director of Labor Relations x6498** - Local 1650, Local 71, and AFO matters, Labor and Employee Relations.

*Still not sure who to call? Call the HR Main line x9820, and Ziad will route you to the appropriate team member.*



## Employee Benefits



### HFC BCBS/BCN Members

Are you considering a new gym membership for 2019? BCBS/BCN Members are eligible for a \$29.00 monthly fee at participating gyms. Please find more information and additional discounts online at:

<https://www.blue365deals.com>

### HFC HAP Members

Get fit for \$25.00 a month. Enroll at one of 9,000 participating fitness centers at hap.org under Member Discounts.

**Did you  
know?**

### EMPLOYEE AND DEPENDENT TUITION WAIVERS

Employees must submit a tuition waiver and a 1040 Tax Form to prove dependency before registering for classes. Dependency is determined by the IRS Guidelines.

## **Congratulations HFC Faculty: Achievement of Tenure**

- ✚ Nancy Borkin, Nursing Instructor, School of Health and Human Services
- ✚ Chardin Claybourne, Faculty Coordinator, Learning Lab
- ✚ Russell Horning, Nursing Instructor, School of Health and Human Services
- ✚ Keambra Pierson, Surgical Technology Instructor, School of Health and Human Services
- ✚ Doris Toney, Speech Instructor, School of Liberal Arts
- ✚ Lauren Wallace, Hospitality Instructor, School of Business, Entrepreneurship, and Workforce Development

## **Retirement – Thank you for your years of service at HFC!**

- ✚ John Carroll, Counseling Division, Counselor, 39.5 years of service
- ✚ Ken Donovan, Graphics Associate/Printer, Marketing and Communications, 33 years of service
- ✚ Stephen Himmel, Facility Services, Building Operator, 35 years of service
- ✚ Patty Sellers, Buyer Associate, Purchasing, 28 years of service
- ✚ Debra Smith, Academic Affairs, Coordinator, 4 years of service
- ✚ Michael Sterling, Facility Services, Facilities Leader, 34 years of service
- ✚ Mary Szymanski, Financial Services, Accounting Analyst, 25.75 years of service

## **New Hires: Welcome to HFC!**

- ✚ Cristina Bailey, Director, Academic Services (replaces Adam Cloutier)
- ✚ Roosevelt Belton, Lab Associate II, Learning Lab (replaces Amanda Chahine)
- ✚ Keith Binion, Pharmacy Technology Instructor, School of Health and Human Services (replaces Theresa Mozug)
- ✚ Sarah Castillo, ELI Instructor (temporary FT – WI 2019), School of Liberal Arts
- ✚ Sharronda Couch, Food Service Associate, Skylight Café (replaces Maria Cunningham)
- ✚ Mircea Croitor, Radiography Instructor, School of Health and Human Services (replaces Sharon Wu)
- ✚ Gina Gangarossa, Lab Associate II – Nursing, School of Health and Human Services (replaces Jenaca Sprinkles)
- ✚ Gina Goldfaden, Lab Associate II, Learning Lab (replaces Elizabeth Elder)
- ✚ Kate Harger, Director, Library and Academic Support Services (restructure)
- ✚ Tracey Lewis, Academic Affairs Assistant, School of Science, Technology, Engineering and Mathematics, (replaces Denise Schulte)
- ✚ Cassandra Myers, Project Manager, School of Business, Entrepreneurship and Workforce Development (replaces Jan Artushian)
- ✚ Kenneth Nichols, Trade and Apprentice Project Manager, School of Business, Entrepreneurship and Workforce Development (replaces Kathleen Fox)
- ✚ Candance Niemer, Nursing Instructor, School of Health and Human Services (replaces Julie Powell)
- ✚ Alicia Rodman, Enrollment Associate II, Call Center (replaces Sulian Larmond)
- ✚ Kelsea Solo, Enrollment Associate IV, Enrollment Services (replaces Stacy Holinski)
- ✚ Tiffany Webster, Generalist - Benefits and Performance, Human Resources (Replaces Lori Steinbach)

## Changes/Promotions

- + Elizabeth Hall-Knight, Assistant to the Associate Dean, School of STEM (replaces Lisa Pompa)
- + Lindsey Hansen, Catalog Manager, Academic Services (restructure)
- + Stacy Holinski, Call Center Manager, Enrollment Services (replaces Cyndi Parrelly)
- + Tracie Leitner, Records Associate III, Registration and Records (replaces Sarah Sullivan)
- + Steven Luchonok, Enrollment Associate IV, Enrollment Services (replaces Sharon McAlpine)
- + Rebecca Michalski, Accreditation Project Manager, Research and Planning (new position)
- + Brandon Nowak, Articulation Manager, Academic Services (restructure)
- + Mike Wall, Building Operator to Dearborn Public Schools Engineer D

## Resignation/Other Severance

- + Gay Donaldson, Library Associate I (Part-Time), Library
- + Tori Hart, Web Content / Designer, Web and Application Services
- + Jerea Jackson, Special Assistant to the Vice President, Human Resources and Campus Safety
- + Stephanie Larson, HR Services Representative, Human Resources
- + Andrew Roy, Admissions Recruiter, Admissions and Recruiting
- + Jenaca Sprinkles Lab Associate II – Nursing, School of Health and Human Services
- + Lori Steinbach, Generalist – Benefits, Human Resources