

## **ARTICULATION AGREEMENT BETWEEN**

### **Henry Ford College**

#### **Henry Ford II Honors Program and**

### **Eastern Michigan University**

#### **The Honors College**

## **Article I**

### **Agreement on Principle**

Eastern Michigan University (EMU) and Henry Ford College (HFC) agree that students who choose to begin their studies at a community college and transfer to a university to earn a bachelor's degree should be provided with a smooth curriculum transition that minimizes loss of credit and duplication of coursework. Therefore, EMU and HFC agree to enter into this Articulation Agreement ("Agreement") to facilitate the completion of the Henry Ford II Honors Program at HFC and The Honors College at EMU. Both parties enter into this Agreement as cooperating, equal partners who shall maintain the integrity of their separate programs. This Agreement does not create an agency, partnership, joint venture, or employment relationship between the parties.

## **Article II**

### **Agreement on Program Specifics**

The Henry Ford II Honors Program at Henry Ford College (HFC) and The Honors College at Eastern Michigan University (EMU) have collaborated to create a seamless transfer of academic courses from the associate level to the baccalaureate level for Honors students. The goal of this Agreement is to admit Honors students from HFC who have completed the criteria specified below into The Honors College at EMU and to outline the circumstances under which HFC students may use Honors requirements completed at HFC toward the requirements for graduation with Honors from EMU. General guidelines for students and colleges are:

- All graduates of the Honors Program at HFC who wish to join The Honors College at EMU and complete an EMU Honors degree must first be admitted to the university through the regular admission process.
- Once admitted to EMU, students who have completed the Honors Program at HFC will automatically be qualified for admission to The Honors College at EMU but must submit a formal application to The Honors College. Requirements for an essay or letter of recommendation will be waived.
- The Honors College at EMU will use students' final transcripts from HFC to verify completion

of Honors requirements and graduation from HFC.

- Up to 15 semester credit hours of Honors courses at HFC accepted as transfer credit at EMU may be applied toward the University and/or Highest Honors pathways at EMU. Graduation from The Honors College at EMU will occur when the appropriate program of study and all requirements for a specific Honors pathway are completed.
- Community service hours accumulated by Honors students at HFC may be applied up to 50% of any service requirement for an Honors pathway in The Honors College at EMU. Students will be responsible for maintaining a record of all service hours completed at HFC and submitting the required paperwork to The Honors College at EMU.
- Students who have completed The Honors Program at HFC may apply up to two co-curricular experiences completed at HFC (other than community service) toward The Honors Experience requirement for graduation with University or Highest Honors from The Honors College at EMU. To receive credit for these experiences, students must submit the required coursework to The Honors College at EMU.
- Upon admission to EMU, the student will complete an Orientation with The Honors College at EMU by the end of the first month of their first semester of enrollment.
- By the end of the first semester, the student will attend an Honors Undergraduate Research Workshop at EMU and will meet with an Honors advisor to create an Honors "Plan of Study" for the EMU portion of The Honors curriculum leading to fulfillment of an EMU Honors Pathway (University Honors, Departmental Honors, and/or Highest Honors).
- The Dean of The Honors College at EMU will notify the Faculty Director of The Honors Program at HFC when an HFC Honors graduate has completed the requirements of The Honors College at EMU.

### **Article III**

#### **Agreement on Communication**

EMU and HFC agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided by this Agreement. Faculty and staff at both institutions will share the information in this Agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students. EMU will provide transfer student performance data to HFC officials annually through the Community College Transfer Student Report. To the extent permitted by applicable law, including the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. §

99.1 et seq., HFC and EMU will share data on student achievement to assess program effectiveness.

#### **Article IV Maintenance and Review Procedures**

At least one administrative or faculty member from each institution will be appointed to act as agents for the implementation of this Agreement, to speak for the institutions and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Responsibility for oversight of this Agreement rests with the Director of Academic Services at HFC and the Dean of the Honors College at EMU. Both parties agree to communicate annually any changes in their respective programs that may affect this Agreement.

**Review and Renewal Date: September 1, 2025 until August 31, 2028.**

This Agreement is consistent with the 2025-2026 catalog. Students have until summer 2033 to graduate from Eastern Michigan University following this Agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

**Termination:** Either Party may terminate this Agreement without cause with 30 days written notice to the other, with the stipulation that students involved in programming at HFC or EMU pursuant to this Agreement at the time of termination shall be allowed to complete their training under the terms of the Agreement.

#### **Article V Miscellaneous Provisions**

**Discrimination:** The Parties agree orientation that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for students with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1974, World Wide Web Consortium's Accessibility Guidelines (W3CG) and any other applicable law or regulation.

**Notices:** Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party. The Parties may otherwise communicate by email. If either institution is closed due to health or safety reasons, notices may be communicated initially by email with additional notice by certified mail.

If to HFC:        Academic Services (L314)  
Henry Ford College  
5101 Evergreen Rd.  
Dearborn, MI 48128  
[academicservices@hfcc.edu](mailto:academicservices@hfcc.edu)

If to EMU:        Director, Community College Relations  
Eastern Michigan University  
200 McKenny Hall  
Ypsilanti, MI 48197  
[ccr\\_office@emich.edu](mailto:ccr_office@emich.edu)

**Concurrent Admission; Financial Aid:** Federal regulations generally require that students receive financial aid from only a single institution from which courses are taken during a given quarter or semester. Accordingly, advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either HFC or EMU. If a College student attends both HFC and EMU in a single semester, financial aid may be granted from only one institution unless the parties enter into a separate written consortium agreement to allocate and distribute financial aid between HFC and EMU.

**Disputes.** The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.

**Invalid Parts.** If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.

**Modifications.** This Agreement may only be modified by written instrument signed by both Parties hereto.

**Enforcement and Governing Law.** All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

**Indemnification.** Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement.

**Entire Agreement.** This Agreement embodies the entire agreement of the Parties and supersedes all other verbal and/or written agreements, warranties, representations, or understandings entered into by the Parties and may only be modified by a written amendment executed by authorized signatories of both Parties.

**Counterparts.** This Agreement may be executed in counterparts which, when combined, shall constitute the entire agreement.

**Force Majeure.** Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

**(SIGNATURES ON FOLLOWING PAGE)**


**ARTICULATION AGREEMENT BETWEEN  
Henry Ford College – Henry Ford II Honors Program  
Eastern Michigan University- The Honors College**


Henry Ford College and Eastern Michigan University agree to the terms of this agreement, which will be in effect from September 1, 2025 until August 31, 2028.


**Signatures**


Henry Ford College


Eastern Michigan University

  
Lori Gonko, EdD  
(I) President

  
Date James M. Smith, PhD  
President


  
Date 7/22/25

  
Michael Nealon, PhD  
Vice President of Academic Affairs

  
Date Ronda Longworth, PhD  
Provost & Executive Vice President  
Academic and Student Affairs

  
Date 7/16/25

  
Chardin Claybourne  
Director, Henry Ford II Honors Program

  
Date Ann Eisenberg, PhD  
Dean, The Honors College

7/15/25  
Date

**Henry Ford College – Henry Ford II Honors Program  
Eastern Michigan University- The Honors College**

**Requirements for the Honors Program at HFC**

- Maintain a cumulative GPA of 3.3
- Complete all required Honors Program courses
- ENG-131H: Honors Introduction to College Writing
- ENG-132H: Honors College Writing and Research
- HON-151: Honors Colloquium: History and Culture of Detroit OR HON-161: Honors Colloquium
- HON-251: Great Works
- HON-231: Honors Directed Study
- Mentor meetings (minimum twice each semester)
- Professional profile: develop resume/CV
- Attend transfer seminar (minimum one each semester)
- Fifteen (15) hours of community service / volunteering each academic year

	<b>EMU Equivalent</b>	<b>Credits</b>
ENG 131H Honors Intro to Writing	WRTG 120 Composition I EMU Honors Pathway	3
ENG 132H Honors College Writing & Research	WRTG 121 Composition II EMU Honors Pathway	3
HON 151 Honors Colloquium	HIST 000 EMU Honors Pathway	3
HON 251 Great Works	LITR Gen Ed Humanities EMU Honors Pathway	3
HON 231 Honors Directed Study	EMU Honors Pathway	1
Optional Honors Directed Study	EMU Honors Pathway	0-2
<b>Total Credits</b>		<b>13-15</b>

# **Henry Ford College – Henry Ford II Honors Program Eastern Michigan University- The Honors College**

## **Remaining Requirements for the Honors College at EMU for HFC Honors Graduates**

This document provides information on the additional requirements that HFC Honors graduates must complete to graduate with one of three Honors pathways/distinctions at EMU.

### **University Honors**

University Honors, which emphasizes breadth of the educational experience, is a great way for a student to become involved and introduced to EMU's campus and community.

### **Additional Requirements to Be Completed at EMU**

- Completion of 9-11 Honors credits for a total of 24 Honors credits (includes credits completed for Departmental Honors)
- Completion of 15 additional hours of community service (for a total of 30 service hours, with 15 credits from HFC)
- Completion of 1-3 additional Honors experiences for a total of 3 from at least 2 different CLIPS categories
- Attendance at 3 Star Lecture Series lectures in a single academic year (with submission of a reflection paper)
- Attendance at an Undergraduate Research/Creative Project Workshop (recommended prior to or at the beginning of the first semester of enrollment at EMU)
- Maintenance of a minimum 3.3 EMU GPA

### **Departmental Honors**

Departmental Honors emphasizes depth in the student's academic field and leads to distinction in their major or minor.

### **Additional Requirements to Be Completed at EMU**

- Attendance at an Undergraduate Research/Creative Project Workshop (recommended prior to or at the beginning of the first semester of enrollment at EMU)
- Meeting with the Departmental Honors advisor
- Completion of an Intent to Pursue Departmental Honors form, signed by the Departmental Honors advisor and submitted to The Honors College



**Henry Ford College – Henry Ford II Honors Program  
Eastern Michigan University- The Honors College**

- Completion of 12-15 Honors credits within the major or minor (as designated on the Intent to Pursue Department Honors form)
- Submission of a Senior Project Proposal (submitted no later than first day of the last month in the semester prior to graduation)
- Completion of a Senior Thesis or Creative Project (submitted by the 20th day of the month of graduation)
- Maintenance of a 3.2 minimum cumulative EMU GPA. Departments may award students with Departmental Honors with a 3.0-3.2 cumulative EMU GPA at their discretion.

### **Highest Honors**

Highest Honors marks the most distinctive recognition of academic excellence in The Honors College. Completion of Highest Honors demonstrates a high level of commitment to community, global awareness, service, and research.

### **Additional Requirements to Be Completed at EMU**

- Completion of 15-17 Honors credits for a total of 30 Honors credits (including credits completed for University or Departmental Honors)
- Completion of 22.5 community service hours (for a total of 45 service hours, including the 30 hours applied to University Honors and up to 22.5 hours completed at HFC)
- Attendance an Undergraduate Research/Creative Project Workshop (recommended prior to or at the beginning of the first semester of enrollment at EMU)
- Completion of 3-5 Honors Experiences from at least 3 different CLIPS categories (including up to 2 completed at HFC)
- Submission of a Senior Project Proposal (submitted no later than the first day of the last month of the semester prior to graduation)
- Completion of a Senior Thesis or Creative Project (submitted no later than the 20th day of the month of graduation)
- Maintenance of a minimum 3.7 cumulative EMU GPA

**Henry Ford College – Henry Ford II Honors Program  
Eastern Michigan University- The Honors College**

**Remaining Requirements for the Honors College at EMU**

	<b>University Honors</b>	<b>Departmental Honors</b>	<b>Highest Honors</b>
Honors Credit	9-11	12-15	15-17
Community Service Hours	15		22.5
Honors Experiences	1-3		3-5
Undergraduate Project Workshop	✓	✓	✓
Senior Thesis or Creative Project	✓	✓	✓
STAR Lecture Series	3		
GPA	3.3	3.2	3.7