

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**September 18, 2023
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – August 14, 2023
- Board of Trustees Audit Committee Meeting – August 14, 2023
- Board of Trustees Policy Committee Meeting – August 14, 2023

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate

response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 7 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Security Guard Services – Board Report #4712
Vice President Satkowski

Recommended action: Move to approve a contract award to Allied Universal Security Services for \$34,562.00 per month (estimated \$414,744 per year) for Security Guard and Patrol Services as requested by the Office of Campus Safety, in accordance with the specifications of RFP #22765.

MOVED BY: _____ SUPPORTED BY: _____

2. Critical Incident Mapping System for First Responders – Board Report #4713
Vice President Satkowski

Recommended action: Move to approve a contract award to ThunderCat Technology for \$36,518.30 for a Critical Incident Mapping System by Critical Response Group, as requested by the Office of Campus Safety, in accordance with the Thundercat Technology Quote #RV082476 v1 dated September 12, 2023.

MOVED BY: _____ SUPPORTED BY: _____

3. Online Orientation Software License – Board Report #4714
Vice President Satkowski

Recommended action: Move to approve a contract award to Comevo, Inc. for \$33,048.00 for Online Orientation Software licenses, as requested by Enrollment Service, in accordance with Proposal #4624 dated September 1, 2023.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

4. Director, Information Technology Services
Vice President Gonko

Recommended action: Move to approve the appointment of Bryan Johnson, to the position of Director, Information Technology Services, at Grade 1, Step 8, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 9/19/2023.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

5. Ratification of the 2023-2026 Collective Bargaining Agreement between the Henry Ford College Board of Trustees and the Henry Ford College Adjunct Faculty Organization, AFT Local 337, AFL-CIO
Vice President Gonko.

Background information: Representatives for the Board and representatives for the Henry Ford College Adjunct Faculty Organization, AFT Local 337, AFL-CIO have reached a tentative agreement for a three-year collective bargaining agreement through August 17, 2026.

This agreement was ratified by the Adjunct Faculty Organization (AFO) on September 7, 2023.

Recommended action: Move to approve the 2023-2026 collective bargaining agreement between the Henry Ford College Board of Trustees and the Henry Ford College Adjunct Faculty Organization, AFT Local 337, AFL-CIO through August 17, 2026.

MOVED BY: _____ SUPPORTED BY: _____

6. Henry Ford College Local Strategic Value Resolution – Board Report #4715
Vice President Satkowski

Background Information: In order to receive funding under the local strategic value category, community colleges must confirm they meet four out of five of the best practices listed for each category. The wide range of educational programs and business and industry partnerships and Henry Ford College ensure that the best criteria practices are met.

Recommended action: Move to approve the following resolution as documented by Attachment A.

RESOLUTION: Henry Ford College, through its duly authorized officers, certify that Henry Ford College has met four of five best practices in each category as required by Section 230 of PA 60 of 2015, the Education Omnibus Appropriations Act for fiscal year 2024.

MOVED BY: _____ SUPPORTED BY: _____

7. Tuition Approval Policy
President Kavalhuna

Recommended action: Move to approve the Tuition Approval Policy as presented at the August 14, 2023 Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, October 9, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, October 16, 2023, **HFC** Board of Trustees Policy Committee Meeting, 5:30 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.

- C. Monday, October 16, 2023, **HFC** Board of Trustees Audit Committee Meeting, 6:30 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- D. Monday, October 16, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.