

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**August 8, 2022
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	James Thorpe	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Adel Mozip	_____	Chair Roxanne McDonald	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – June 13, 2022
- Board of Trustees Audit Committee Meeting – June 13, 2022
- Special Board of Trustees Meeting – June 28, 2022
- Closed Session – June 28, 2022

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. SPECIAL REPORTS

- A. Michigan College Access Network's (MCAN) College Completion Corps
Vice President Diamond

V. ACTION ITEMS

- A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action and have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 5 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Hobart Conveyor Dishwasher – Board Report #4644
Vice President Satkowski

Recommended action: Move to approve a contract award to Great Lakes Hotel Supply for \$68,648.20 for one (1) Hobart Conveyor Dishwasher, as requested by Food Service and Culinary Arts in accordance with the specifications of Sealed Bid #22062.

MOVED BY: _____ SUPPORTED BY: _____

2. Purchase of Multifunctional Printers/Copiers – Board Report #4645
Vice President Satkowski

Recommended action: Move to approve a contract award to Applied Innovation for \$129,394.12 to provide eight (8) new Canon Multifunction Printers and Copiers and the renewals of PaperCut and EFI maintenance and support subscriptions for the College’s fleet of Multifunction and

Production Printers/Copiers for a five-year term in accordance with Applied Innovation Purchase Agreement dated August 1, 2022.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

3. Staff Recommendations
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Keith Davis, Hospitality Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 7, 10 Months, effective 8/23/2022. This is a temporary, full-time assignment for the Fall 2022 semester.

Jessica Miller, Job Developer, Career Services, MA, Step 8, 10 Months, effective 8/23/2022. This is a temporary, full-time assignment for the Fall 2022 semester.

Emily Pawlowski, Nursing Instructor, School of Health and Human Services, MA, Step 8, 10 Months, effective 8/23/2022.

Max Bilodeau, Chemistry Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 7, 10 Months, effective 8/23/2022. This is a temporary, full-time assignment for the Fall 2022 semester.

MOVED BY: _____ SUPPORTED BY: _____

4. Dean, School of Health and Human Services
Vice President Gonko

Recommended action: Move to approve the appointment of Cynthia Scheuer, to the position of Dean, School of Health and Human Services, at Grade 2, Step 11, of the 2022-2023 Executive Leadership Salary Schedule, effective 8/9/2022.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

5. Ratification of the 2022-2025 Collective Bargaining Agreement between the Board of Trustees and the Henry Ford College Administrators' Association, Local 71
Vice President Gonko

Background information: Representatives for the Board and representatives for the Henry Ford College Administrators' Association, Local 71 have reached a tentative agreement for 2022-2025.

This agreement was ratified by the HFC Local 71 membership on July 25, 2022.

Recommended action: Move to approve the 2022-2025 collective bargaining agreement between the Board of Trustees and the Henry Ford College Administrators' Association, Local 71 through June 30, 2025.

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, August 22, 2022, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, September 12, 2022, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, September 19, 2022, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- D. Monday, September 19, 2022, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.