

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
5101 Evergreen Road  
Dearborn, Michigan 48128  
(313) 845-9650**

**Dearborn Public Schools Administrative Service Center  
Frank Franchi Board Room  
18700 Audette Street, Dearborn**

**June 14, 2021  
7:00 p.m.  
Zoom #964 8853 0447**

**I. CALL TO ORDER AND ROLL CALL**

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

**II. APPROVAL OF MINUTES**

A. Approval of the following Minutes for the Board of Trustees:

- Special meeting, May 5, 2021
- Closed session, May 5, 2021
- Regular meeting, May 17, 2021
- Financial Stability Ad Hoc Committee meeting, May 19, 2021

Recommended action: Make any necessary corrections and move to approve these Minutes.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**III. RECOGNITION AND ACKNOWLEDGEMENTS**

**IV. PRESIDENT'S ITEMS**

**V. SPECIAL REPORTS**

A. Return to Campus – President Kavalhuna

**VI. ACTION ITEMS**

A. Citizen Participation

*Any member of the public who wishes to submit a written request to provide a public statement during the public comment portion of the Board meeting will provide that electronic request to Adel Mozip (maadel@hfcc.edu) by 7:10 p.m. on June 14, 2021. The public comment emails will be read by a designated Board member so the comment may be heard by those electronically attending the meeting. The Board rules for the content and length of the public statements remain the same for virtual and in-person meetings.*

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 9, as recommended in this agenda, except for \_\_\_\_ (if necessary).

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

**BIDS AND CONTRACTS**

1. Change Order Request: Energy Program Contract for the Integrated Energy Master Plan (IEMP) – Board Report #4596 – Vice President Satkowski

Recommended action: Move to approve a contract change order for Johnson Controls, Inc. for \$1,187,213.00 for the additional work required to refurbish seven (7) air handling units and three (3) roof-top units.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

2. Blanket Purchase Order Approval, Fiscal Year 2022 – Board Report #4597

– Vice President Satkowski

Recommended action: Move to approve the Blanket Purchase Order Lists for Fiscal Year 2022 attached to Board Report #4597, in accordance with Board Policy and Guidelines.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

## **HUMAN RESOURCES**

### **3. Staff Appointments – Vice President Gonko**

Recommended action: Move to approve the following staff appointment:

Christopher Hubbard, Business Entrepreneurship Instructor, School of Business, Entrepreneurship and Professional Development, PhD, Step 8, 10 Months, effective 8/24/2021.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

### **4. Facilities Supervisor, Facility Services – Vice President Gonko**

Recommended action: Move to approve the appointment of William Adolph to the position of Facilities Supervisor, Facility Services, at Grade 5, Step 6, of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 7/6/2021.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

## **ADMINISTRATIVE SERVICES**

### **5. Proposed Fiscal Year 2021-2022 Budget – Vice President Satkowski**

Recommended action: Move to approve the Proposed Fiscal Year 2021-2022 Budget as presented in Board Report #4593 at the May 17, 2021, Board of Trustees meeting.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

### **6. Exempt Personnel Positions -- President Kavalhuna**

Background information: Several positions at Henry Ford College are non-union, exempt positions (Cabinet, Deans, Human Resources staff, and administrative assistants) and require renewal by the Board of Trustees. We are recommending that the positions for all non-union, exempt employees be extended for one year through June 30, 2022.

Recommended action: Move to approve the extension of positions of all non-union, exempt staff personnel for one year through June 30, 2022.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

7. Ratification of the 2021-2022 Collective Bargaining Agreement between the Board of Trustees and the Henry Ford College Administrators' Association, Local 71 – Vice President Gonko.

Background information: Representatives for the Board and representatives for the Henry Ford College Administrators' Association, Local 71 have reached a tentative agreement for a one-year collective bargaining agreement through June 30, 2022.

This agreement was ratified by the HFC-Local 71 membership on June 3, 2021.

Recommended action: Move to approve the 2021-2022 collective bargaining agreement between the Board of Trustees and the Henry Ford College Administrators' Association, Local 71 through June 30, 2022.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

8. Ratification of the 2021-2024 Collective Bargaining Agreement between the Board of Trustees and the Henry Ford College Support Staff Association – Vice President Gonko.

Background information: Representatives for the Board and representatives for the Henry Ford College Support Staff Association have reached a tentative agreement for a three-year collective bargaining agreement through June 30, 2024.

This agreement was ratified by the HFC-Support Staff Association on June 8, 2021.

Recommended action: Move to approve the 2021-2024 collective bargaining agreement between the Board of Trustees and the Henry Ford College Support Staff Association through June 30, 2024.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

9. Certification of Appointments 2021-2022 MCCA Board of Directors – Chair Thorpe

Background information: The MCCA requires each member college to certify, each year in July, its representatives to the MCCA Board of Directors. The representatives must be the chief administrative officer of

the college and one member of the college's governing board. Each college board is also required to designate an alternate governing board member.

Recommended action: Move to approve the designation of the following as representatives to the MCCA Board of Directors for 2020-2021.

\_\_\_\_\_ – Trustee Director  
\_\_\_\_\_ – Alternate Trustee Director  
Russell A. Kavalhuna – President

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

## VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

## VIII. FUTURE MEETING DATES

- A. Monday, June 21, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and virtually available live for viewing via YouTube: [www.youtube.com/dpscommdept](http://www.youtube.com/dpscommdept), Facebook [www.facebook.com/dearbornpublicschools](http://www.facebook.com/dearbornpublicschools) and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Wednesday, June 23, 2021, **HFC** Board of Trustees Financial Stability Ad Hoc Committee Meeting, 5:30 p.m., via Zoom videoconference. Check online at [www.hfcc.edu/board-meeting-schedule](http://www.hfcc.edu/board-meeting-schedule).
- C. Monday, July 26, 2021, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the State Law) and virtually available live for viewing via YouTube: [www.youtube.com/dpscommdept](http://www.youtube.com/dpscommdept), Facebook [www.facebook.com/dearbornpublicschools](http://www.facebook.com/dearbornpublicschools) and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).

## **VIII. ADJOURNMENT**

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

*Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.*