

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
5101 Evergreen Road  
Dearborn, Michigan 48128  
(313) 845-9650**

**Administrative Services and Conference Center  
Rosenau Board Room**

**June 12, 2023  
7:00 p.m.**

**I. CALL TO ORDER AND ROLL CALL**

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

**II. APPROVAL OF MINUTES**

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – April 17, 2023
- Board of Trustees Policy Committee Meeting – April 17, 2023

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**III. RECOGNITION AND ACKNOWLEDGEMENTS**

**IV. PRESIDENT'S ITEMS**

**V. SPECIAL REPORTS**

- A. Student Activities  
Vice President Diamond

**VI. ACTION ITEMS**

- A. Citizen Participation

*Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.*

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 7 as recommended in this agenda, except for \_\_\_ (if necessary).

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

**BIDS AND CONTRACTS**

1. Conference Room Audio Visual Upgrades – Board Report #4703  
Vice President Satkowski

Recommended action: Move to approve a contract award to Thalner Electronic Laboratories, Inc. for \$47,470.47 for the Welcome Center Conference Room Audio Visual Upgrades project, as requested by Enrollment Services in accordance with the specifications of Bid #22527.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

2. Classroom Audio Visual Upgrades – Board Report #4704  
Vice President Satkowski

Recommended action: Move to approve a contract award to Thalner Electronic Laboratories, Inc. for \$67,964.54 for the Classroom Audio Visual

Upgrades project, as requested by Academic Services in accordance with the specifications of Bid #22584.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

- 3. Cisco Meraki Access Points and Licensing – Board Report #4705  
Vice President Satkowski

Recommended action: Move to approve a contract award to Sentinel Technologies, Inc. for \$1,047,151.00 for the purchase of Cisco Meraki Access Points and Licensing in accordance with the Sentinel Proposal #001558v3 dated May 23, 2023.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

- 4. Blanket Purchase Order Approval, Fiscal Year 2024 – Board Report #4706  
Vice President Satkowski

Recommended action: Move to approve the Blanket Purchase Order Lists (attached to Board Report #4706) for Fiscal Year 2024, in accordance with Board Policy and Guidelines.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**HUMAN RESOURCES**

- 5. Associate Dean, School of Liberal Arts  
Vice President Gonko

Recommended action: Move to approve the appointment of Pamela Stewart to the position of Associate Dean, School of Liberal Arts at Grade 2, Step 12, of the 2022-2025 HFC Administrator’s Association, Local 71, Salary Schedule, effective 7/1/2023.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**BOARD-ADMINISTRATIVE SERVICES**

- 6. Contract for President Russell Kavalhuna  
Chair Thorpe

Recommended action: Move to approve the contract for Henry Ford College President Russell Kavalhuna as presented in Attachment A.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

7. Certification of Appointments 2023-2024 MCCA Board of Directors  
Chair Thorpe

Background information: The MCCA requires each member college to certify, each year in July, its representatives to the MCCA Board of Directors. The representatives must be the chief administrative officer of the college and one member of the college's governing board. Each college board is also required to designate an alternate governing board member.

Recommended action: Move to approve the designation of the following as representatives to the MCCA Board of Directors for 2023-2024:

_____	– Trustee Director
_____	– Alternate Trustee Director
Russell A. Kavalhuna	– President

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

**VII. BOARD OF TRUSTEES BUSINESS**

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

**VIII. FUTURE MEETING DATES**

- A. Monday, June 19, 2023, **P-12** Executive Session (negotiations/closed), 6:00 p.m. at the Administrative Service Center, in Room 12.
- B. Monday, June 19, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, August 7, 2023, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- D. Monday, August 7, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

## **IX. ADJOURNMENT**

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

*Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.*