

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**March 20, 2023
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – February 20, 2023

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. DISCUSSION ITEMS

- A. Fiscal Year 2024 Tuition – Board Report
~~#4687~~ President Satkowski

VI. ACTION ITEMS

- A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 6 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Laerdal SimPad PLUS Systems – Board Report #4688
Vice President Satkowski

Recommended action: Move to approve a contract award to Laerdal Medical for \$51,109.38 for six (6) Laerdal SimPad PLUS Systems, as requested by the School of Health and Human Services in accordance with the specifications of Sealed Bid #22428.

MOVED BY: _____ SUPPORTED BY: _____

2. Plastic Injection Molding Machine – Board Report #4689
Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$76,852.00 to Japan Steel Works America for one (1) JSW Injection

Molding Machine, Model J50ADS-60U as requested by the Workforce and Professional Development Division in accordance with Japan Steel Works America Proposal #Q2203910R0/01 R.1 dated March 1, 2023.

MOVED BY: _____ SUPPORTED BY: _____

3. Elevator Maintenance Services – Board Report #4690
Vice President Satkowski

Recommended action: Move to approve a contract award to Otis Elevator Company. for \$51,660.00 for an Elevator Maintenance Service contract as requested by Facility Services, in accordance with the Otis Elevator Proposal #QTE-0016139242 dated March 15, 2023.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

4. Naming Opportunity – Naming of Physical Property – Rick L. Goward – Board Report #4691
Vice President Best

Recommended action: Move to approve the Band Room (F-110) in the MacKenzie Fine Arts Center (Building F) be named the Rick L. Goward Band Room.

MOVED BY: _____ SUPPORTED BY: _____

5. Naming Opportunity – Naming of Physical Property – John McDonald – Board Report #4692
Vice President Best

Recommended action: Move to approve the Student and Culinary Arts Center (Building M) be named the John McDonald Student and Culinary Arts Center.

MOVED BY: _____ SUPPORTED BY: _____

6. Calling for a Closed Session
Chair Thorpe

Recommended action: Move to enter into a closed session to consider security planning to address or prevent potential threats to the safety of the students and staff pursuant to MCL 15.268 (K) (iv).

MOVED BY: _____ SUPPORTED BY: _____

Regular meeting suspended:_____ Regular meeting resumed:_____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Tuesday, March 21, 2023, **P-12** Board Study Session, 5:30 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, April 10, 2023, **P-12** Policy Committee Meeting, 5:00 p.m. at the Administrative Service Center in the Superintendent's Conference Room.
- C. Monday, April 10, 2023, **P-12** Finance Committee Meeting, 6:00 p.m. at the Administrative Service Center in the Superintendent's Conference Room.
- D. Monday, April 10, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- E. Monday, April 17, 2023, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- F. Monday, April 17, 2023, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

IX. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.