

**HENRY FORD COLLEGE
OFFICE OF THE PRESIDENT**

CONTRACT AWARD

SUBJECT: Architecture and Engineering Services – Adray Auditorium (SOLA)
RFP #24356

The Dean of the School of Liberal Arts (SOLA) requests a contract for the professional services of an architectural and engineering (A/E) firm for the renovation of the Adray Auditorium. The auditorium was constructed in the 1950s, and it has seen only very small renovations in the subsequent seven decades. It is currently used primarily for internal academic, theater, and music events (with occasional external use). This project focuses on the safety (ADA and safety code compliance) and functionality of the auditorium as a multi-functional space. The A/E firm shall provide all professional design services necessary for a successful project, supply all services, tasks and products in conformance with the profession's best practices.

The College invited proposals under RFP #24356 and sent bid documents to 20 trusted A/E firms, and the RFP was also posted on the Bidnet Direct website. We received responses from nine different firms with pricing shown in the following table.

Partners in Architecture	\$162,210.00
Ehresman Associates	\$163,000.00
Albert Kahn Associates	\$170,340.00
Wakely Associates	\$214,500.00
GMB Ecosystem of Teams	\$388,500.00
The Collaborative	\$390,276.00
DiClemente Siegal Design	\$487,800.00
Hamilton Anderson Associates	\$536,600.00
Wightman & Associates	\$689,750.00

Since the estimated budget for this part of the project was \$200,000, we eliminated the five highest cost responses. Brad Romans (Dean of SOLA) created a steering committee of six individuals for this project, and each member independently reviewed and scored the four lowest cost responses. The scores were tabulated and averaged to rank the four A/E firms as follows:

HENRY FORD COLLEGE REQUEST FOR PROPOSALS 24356 A/E SERVICES: ADRAY AUDITORIUM PROJECT SCORING SUMMARY	Max. Points	Albert Kahn Associates, Inc	Ehresman Associates	PARTNERS in Architecture	Wakely Associates
Evaluation Criteria					
Business Information and Organization	5	4.8	4.333333	4.083333	4.333333
Understanding of Scope of Services	25	22.83333	21.16667	21.58333	21
General Background and Firm Experience	50	49	41.5	42.83333	42.16667
Project Experience	100	94.66667	83.83333	90.16667	90.66667
Services and Timeline	20	18.41667	15.83333	17.5	17.41667
QUALIFICATIONS SUB TOTAL	200	189.7167	166.6667	176.1667	175.5833
Ranking		1	4	2	3

Following discussions amongst the steering committee via e-mail, they agreed to award a contract to Albert Kahn Associates for this portion of the project.

Funding for this project will be provided at 100% from the College's Plant Fund.

RECOMMENDATION:

The College administration recommends a contract award to Albert Kahn Associates for \$170,340.00 for the A/E Services for the renovation of the Adray Auditorium as requested by the Dean of the School of Liberal Arts (SOLA), in accordance with the specifications outlined on RFP #24356.


Bradley Mitchell
Interim Vice President & CFO


David M. Knezek, Jr.
President