

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**April 28, 2025
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Jamal Aljahmi	_____	Irene Watts	_____
Hussein Berry	_____	Amer Zahr	_____
Patrick D'Ambrosio	_____	Chair Adel Mozip	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – March 17, 2025
- Board of Trustees Closed Session – March 17, 2025

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. SPECIAL REPORT

Vice President Reginald Best, Foundation

IV. PRESIDENT'S ITEMS

V. DISCUSSION ITEMS

A. Technology Investment Fund (TIF) Winter 2025 – Board Report #4769
Vice President Satkowski

B. Interim President Process
Chair Mozip

VI. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 9 as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Building J Chiller Compressor and Breaker Replacement – Board Report #4770
Vice President Satkowski

Recommended action: Move to approve a contract award to Thermalnetics in the amount of \$98,700.00 for the Building J Chiller Compressor and Breaker Replacement project requested by Facility Services, in accordance with the Thermalnetics Proposal #P02693 dated March 27, 2025.

MOVED BY: _____ SUPPORTED BY: _____

2. Intel Core i7 Computer Systems for Campus-Wide PC Replacement – Board Report #4771
Vice President Satkowski

Recommended action: Move to approve a contract award to CDW-G in the amount of \$299,405.44 for the purchase of the computers and monitors requested by the Director of Network and IT Infrastructure in accordance with the CDW-G Proposal #PHND852 dated February 18, 2025.

MOVED BY: _____ SUPPORTED BY: _____

3. Steelite International Dinnerware – Board Report #4772
Vice President Satkowski

Recommended action: Move to approve a contract award to Edward Don & Company for \$67,921.66 for the purchase of new dinnerware/china for the Fifty-one O One Restaurant, in accordance with the specifications of Sealed Bid #23786.

MOVED BY: _____ SUPPORTED BY: _____

4. Audio/Visual Upgrade-Welcome Center Community Rooms – Board Report #4773
Vice President Satkowski

Recommended action: Move to approve a contract award to Tel Systems (Thalner) for \$128,260.20 for the renovation of the audio/visual equipment in the Welcome Center community rooms, in accordance with the specifications of Sealed Bid #23599.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

5. Staff Recommendations
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Casey Andrews, Chemistry Instructor, School of Science, Technology, Engineering and Mathematics, Ph.D., Step 8, 10 Months, effective 8/20/2025.

Jacob Gregoire, Automotive Technology Instructor, School of Business, Entrepreneurship, and Management, LMA, Step 3, 10 Months, effective 8/20/2025.

Georgia Travis, Automotive Technology Instructor, School of Business, Entrepreneurship, and Management, LMA, Step 3, 10 Months, effective 8/20/2025.

MOVED BY: _____ SUPPORTED BY: _____

6. Vice President – Chief Financial Officer
Vice President Gonko

Recommended action: Move to approve the appointment of Kevin Howley to the position of Vice President – Chief Financial Officer, Grade 1, Step 10, of the 2024-2025 HFC Exempt Administrators Salary Schedule, effective May 19, 2025.

MOVED BY: _____ SUPPORTED BY: _____

7. Director, Accounting Services
Vice President Gonko

Recommended action: Move to approve the appointment of Ryan Leright to the position of Director of Accounting Services, Grade 2, Step 7, of the 2022-2025 HFC Administrators Association Local 71 Salary Schedule, effective May 19, 2025.

MOVED BY: _____ SUPPORTED BY: _____

BOARD ADMINISTRATIVE SERVICES

8. Fiscal Year 2025-2026 Budget – Board Report #4768
Vice President Satkowski

Recommended action: Move to approve the Fiscal Year 2025-2026 Budget as presented in Board Report #4768 at the March 17, 2025, Board of Trustees Meeting.

MOVED BY: _____ SUPPORTED BY: _____

9. Board of Trustees Policy Updates
Trustee Berry

Background information: On February 17, 2025, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the Drug and Alcohol Policy.

Recommended action: Move to approve the changes to the Drug and Alcohol Policy.

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, May 5, 2025, **P-12** Board of Education Study Session, 6:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, May 12, 2025, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, May 19, 2025, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- D. Monday, May 19, 2025, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

IX. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.