

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
March 17, 2025**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, March 17, 2025, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:07 p.m. by Chair Mozip.

ROLL CALL

On roll call, the following were present: Trustees, Jamal Aljahmi, Hussein Berry, Patrick D'Ambrosio, Mary Petlichkoff, Irene Watts, Amer Zahr, and Chair Adel Mozip. There being a quorum, the meeting was declared in session.

Chair Mozip noted that President Kavalhuna is not in attendance tonight. Vice President John Satkowski is filling in for him. President Kavalhuna is attending the HFC Men's Basketball game in Illinois.

II. APPROVAL OF MINUTES

Motion offered by Trustee Berry, supported by Trustee D'Ambrosio, passed with a unanimous vote attached that the following Minutes be approved:

- Policy Committee Meeting – February 17, 2025
- Regular Board of Trustees Meeting – February 17, 2025

III. STUDENT PRESENTATION

HFC Student Buchi Ezeoke is a staff writer for the Mirror News. She is also a member of the Black Males & Queens Focus Group, an Honors student, and recently became a LAND Student Scholar. Buchi discussed her family's high value on education and her own struggles in her educational pursuit. After graduating high school in 2020, Buchi enrolled at Wayne State University but dropped out of classes during her first semester. After an unsuccessful attempt at classes at HFC in 2022, Buchi was not deterred and came back in 2023. Buchi discussed several instructors that helped provide her with a positive experience at HFC including providing guidance to applying to the Honors program which resulted in Buchi receiving a scholarship. Buchi will be graduating from HFC in May. She then plans to attend the University of Michigan- Ann Arbor to pursue a dual major in philosophy and electrical engineering.

IV. PRESIDENT'S ITEMS

- Vice President Satkowski brought two items to the Board's attention that were included in their information packets for the meeting. One was the General Fund Report, and the other was a State-wide Revenue Review slide from tonight's Budget presentation.
- Vice President Satkowski stated that the Men's Basketball team won their game today 80-70 and are the 13th Seed. He added that they play the 4th Seed team tomorrow at 10 a.m. Vice President Diamond added that there is a watch party tomorrow at 10 a.m. in the ASCC building as well as the Welcome Center.
- Vice President Satkowski noted there is an update about the SEMSSC building in the Mirror News. The Steering Committee is getting ready to review designs.
- Vice President Diamond stated that conversations continue throughout the College. Listening sessions are regarding what our colleagues are interested in as well as what our students need.
- Vice President Satkowski noted he and Bryan Bame have had discussions with the bonding authority regarding the potential borrowing that the Board approved as it relates to the SEMSSC building.

V. DISCUSSION ITEMS

- A. Proposed Fiscal Year 2025-2026 Budget – Board Report #4768
Vice President Satkowski

Vice President Satkowski introduced Bryan Bame, Associate Director of Budgeting, who provided a PowerPoint presentation on the Proposed Fiscal Year 2025-2026 Budget.

Henry Ford College					
Fiscal Year 2025-2026					
Board of Trustees General Fund Report With Original Budget (SUMMARY)					
	FY2024-2025	Change From	FY2024-2025	Change From	FY 2025-2026
	Adopted	Adopted to	Adjusted	Adjusted Budget	Original
Revenues	Budget	FY24-25	Budget	to FY25-26	Budget
Tuition and Fees	\$ 50,782,000	\$ 3,385,000	\$ 52,782,000	\$ 1,385,000	\$ 54,167,000
Local Property Taxes	\$ 15,613,000	\$ 468,000	\$ 15,613,000	\$ 468,000	\$ 16,081,000
State Appropriation	\$ 30,522,000	\$ 331,000	\$ 32,272,000	\$ (1,419,000)	\$ 30,853,000
Other Revenue	\$ 3,179,000	\$ 593,000	\$ 3,429,000	\$ 343,000	\$ 3,772,000
Total Revenue	\$ 100,096,000	\$ 4,777,000	\$ 104,096,000	\$ 777,000	\$ 104,873,000
Expenditures					
Instruction	\$ 36,464,927	\$ 2,032,502	\$ 36,964,928	\$ 1,532,502	\$ 38,497,430
Administration	\$ 18,160,486	\$ 653,995	\$ 17,383,524	\$ 1,430,957	\$ 18,814,481
Physical Plant	\$ 2,800,276	\$ 119,374	\$ 2,300,276	\$ 619,374	\$ 2,919,650
Employee Benefits	\$ 24,781,402	\$ 1,039,711	\$ 25,281,402	\$ 539,711	\$ 25,821,113
Total Personnel Costs	\$ 82,207,092	\$ 3,845,583	\$ 81,930,130	\$ 4,122,544	\$ 86,052,674
Purchased Services	\$ 6,518,245	\$ 445,655	\$ 7,580,708	\$ (616,808)	\$ 6,963,900
Materials and Supplies	\$ 2,184,205	\$ (24,617)	\$ 2,170,442	\$ (10,854)	\$ 2,159,588
Rent, Utilities, and Insurance	\$ 2,194,483	\$ (250,000)	\$ 2,194,483	\$ (250,000)	\$ 1,944,483
Operating Expenses	\$ 1,836,467	\$ (47,978)	\$ 1,795,266	\$ (6,776)	\$ 1,788,490
Mandatory transfers	\$ 4,047,564	\$ 556,357	\$ 5,343,803	\$ (739,882)	\$ 4,603,921
Capital Expenses	\$ 849,944	\$ 20,000	\$ 1,123,168	\$ (253,224)	\$ 869,944
Total Expenditures	\$ 99,838,000	\$ 4,545,000	\$ 102,138,000	\$ 2,245,000	\$ 104,383,000
Total Revenues	\$ 100,096,000	\$ 4,777,000	\$ 104,096,000	\$ 777,000	\$ 104,873,000
Excess Revenues/(Expenditures)	\$ 258,000	\$ 232,000	\$ 1,958,000	\$ (1,468,000)	\$ 490,000

B. Board of Trustees Policy Updates Trustee Berry

The Henry Ford College Office of Legal Services is in the process of reviewing, rescinding, and updating (if necessary) current Board policies and bylaws. This office is also preparing new policies and bylaws as dictated by changes in local, state and federal guidelines.

On February 17, 2025, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

Policies for Board Review

- Drug and Alcohol Policy

VI. ACTION ITEMS

A. Citizen Participation

None

B. Special Consideration of an Action Item

None

C. Action to Approve Action Items

Motion to approve action items numbered 1 offered by Trustee Berry, supported by Trustee Aljahmi, passed with a unanimous roll call vote attached.

D. At this time, the Secretary will return to any agenda items which Board members had asked to discuss and vote on separately. These will be considered one at a time.

None

BOARD ADMINISTRATIVE SERVICES

1. Southeast Michigan Council of Governments (SEMCOG) Delegate and Alternate Appointments
Chair Mozip

Move to approve the appointment of Irene Watts as delegate and Russell Kavalhuna as alternate to the Southeast Michigan Council of Governments (SEMCOG).

Calling for a Closed Session

Trustee Petlichkoff moved to hold a Closed Session at the end of tonight's Board meeting so the Board could discuss a written legal opinion on an HR matter for Board Bylaws 0144.3 Conflict of Interest pertaining to a current hire search for the VP/CFO per MCL 15.268 Section 8(1)(h) of the Open Meetings Act. Trustee Berry supported. A roll call vote was taken. All in favor except Chair Mozip who abstained citing he has a conflict of interest.

Chair Mozip directed anyone with questions about the search to contact Vice Chair Watts or Vice President Gonko who is leading the Search Committee.

VII. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

None

B. Board Committee Reports

None

C. Requests for Information and/or Future Agenda Items

None

D. Board Member Commentary

- Trustee Petlichkoff stated that a P-12 Closed Session was held just prior to tonight's Board meeting. The Board will hold an open discussion regarding the closed session at the next P-12 meeting.
- Trustee Zahr thanked Vice President Satkowski for his service to HFC and for filling in for President Kavalhuna tonight.

VIII. FUTURE MEETING DATES

- A. Monday, April 14, 2025, **P-12** Board of Education meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, April 28, 2025, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, April 28, 2025, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

Chair Mozip suspended the meeting at 7:43 p.m. to enter into a closed session.

Vice Chair Irene Watts resumed the meeting at 9:20 p.m.

On roll call, the following were present: Trustees, Jamal Aljahmi, Hussein Berry, Patrick D'Ambrosio, Mary Petlichkoff, Irene Watts, and Amer Zahr. Chair Adel Mozip was absent. There being a quorum, the meeting was declared in session.

Motion offered by Trustee Zahr, supported by Trustee Berry, that all covered relatives as defined in Henry Ford College's policies and Board of Trustees bylaws shall not be considered in the current selection process for the position of Vice President of Finance and Chief Financial Officer of Henry Ford College. The motion passed with a unanimous roll call vote attached.

IX. ADJOURNMENT

Motion by Vice Chair Watts was unanimously approved by those members present that the meeting be adjourned at 9:20 p.m.

Amer Zahr, Secretary