

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**May 20, 2024
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Patrick D'Ambrosio	_____	James Thorpe	_____
Roxanne McDonald	_____	Irene Watts	_____
Adel Mozip	_____	Chair Hussein Berry	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – April 15, 2024
- Board of Trustees Policy Committee Meeting – April 15, 2024

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. STUDENT PRESENTATION

IV. PRESIDENT'S ITEMS

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do

not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 6 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Fifty-One O One Restaurant Renovation – Board Report #4742
Vice President Satkowski

Recommended action: Move to approve a contract award to Stafford Smith for \$83,223.07 for the Fifty-One O One Kitchen Renovation project, as requested by Facility Services in accordance with the specifications of Sealed Bid #23058.

MOVED BY: _____ SUPPORTED BY: _____

2. Refurbished C-Arm X-Ray Unit – Board Report #4743
Vice President Satkowski

Recommended action: Move to approve a contract award to Michigan X-Ray for \$54,800.00 for a refurbished C-Arm X-Ray Unit as requested by the School of Health and Human Services (HHS), in accordance with the specifications of Sealed Bid #23139.

MOVED BY: _____ SUPPORTED BY: _____

3. License to Use Oracle JAVA for Academics & Operations– Board Report #4744
Vice President Satkowski

Recommended action: Move to approve a contract award to Oracle for \$95,000 per year for four (4) years for a total of \$380,000 for the licensing of JAVA as requested by the Vice President of Financial, Facility, IT, & Auxiliary Services.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

4. Staff Recommendations
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Maghdi Alaudi, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 6.5, effective 5/7/2024. Extension of temporary, full-time assignment through the Fall 2024 semester.

Fadia Cudry, Chemistry Instructor, School of Science, Technology, Engineering and Mathematics, PhD, Step 2, effective 8/20/2024. Temporary, full-time assignment for the Fall 2024 semester.

Keith Davis, Hospitality Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 8, 10 Months, effective 5/7/2024. Extension of temporary, full-time assignment through the Fall 2024 semester.

Mona Oumais Chemistry Instructor, School of Science, Technology, Engineering and Mathematics, PhD, Step 2, effective 8/20/2024. Temporary, full-time assignment for the Fall 2024 semester.

Maria Sepulveda, Psychology Instructor, School of Liberal Arts, PhD, Step 8.5, 5/7/2024. Extension of temporary, full-time assignment through the Fall 2024 semester.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

5. Proposed Fiscal Year 2024-2025 Budget – Board Report #4737
Vice President Satkowski

Recommended action: Move to approve the Fiscal Year 2024-2025

Budget as presented in Board Report #4737 at the April 15, 2024, Board of Trustees Meeting.

MOVED BY: _____ SUPPORTED BY: _____

6. Board of Trustees Policy Updates
Trustee Mozip

Background information: On April 16, 2024, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

- Policy 5150 – Degrees Policy
- Policy 5450 – Intercollegiate Athletics
- Policy 2300 – Borrowing Policy

Recommended for Recission

- Policy 2110 – Independent Architect/Engineer
- Policy 2470 – Vendor Relations
- Policy 5300 – Scholarship and Probation
- Policy 5800 – Developmental Class Credits not Counted Toward Degree Requirements
- Policy 8501 – Multiple Repeat Activity

Recommended action: Move to approve the changes to the following policies:

- Policy 5150 – Degrees Policy
- Policy 5450 – Intercollegiate Athletics
- Policy 2300 – Borrowing Policy

Recommended for Recission

- Policy 2110 – Independent Architect/Engineer
- Policy 2470 – Vendor Relations
- Policy 5300 – Scholarship and Probation
- Policy 5800 – Developmental Class Credits Not Counted Toward Degree Requirements
- Policy 8501 – Multiple Repeat Activity

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

B. Board Committee Reports

- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, May 20, 2024, **P-12** Board of Education Special Meeting of the Policy Committee, immediately following the **HFC** Board of Trustees Meeting, at the Administrative Services and Conference Center in the Rosenau Board Room.
- B. Monday, June 3, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, June 10, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- D. Monday, June 10, 2024, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.