

<b>Henry Ford College</b>					
<b>Fiscal Year 2024-2025</b>					
<b>Board of Trustees General Fund Report With Original Budget (SUMMARY)</b>					
	<b>FY2023-2024</b>	<b>Change From</b>	<b>FY2023-2024</b>	<b>Change From</b>	<b>FY 2024-2025</b>
	<b>Adopted</b>	<b>Adopted to</b>	<b>Adjusted</b>	<b>Adjusted Budget</b>	<b>Original</b>
<b>Revenues</b>	<b>Budget</b>	<b>FY24-25</b>	<b>Budget</b>	<b>to FY24-25</b>	<b>Budget</b>
Tuition and Fees	\$ 47,962,000	\$ 2,820,000	\$ 49,462,000	\$ 1,320,000	\$ 50,782,000
Local Property Taxes	\$ 15,932,000	\$ (319,000)	\$ 15,382,000	\$ 231,000	\$ 15,613,000
State Appropriation	\$ 29,947,000	\$ 575,000	\$ 34,147,000	\$ (3,625,000)	\$ 30,522,000
Other Revenue	\$ 2,136,000	\$ 1,043,000	\$ 2,886,000	\$ 293,000	\$ 3,179,000
<b>Total Revenue</b>	<b>\$ 95,977,000</b>	<b>\$ 4,119,000</b>	<b>\$ 101,877,000</b>	<b>\$ (1,781,000)</b>	<b>\$ 100,096,000</b>
<b>Expenditures</b>					
Instruction	\$ 35,065,723	\$ 1,399,205	\$ 35,454,729	\$ 1,010,198	\$ 36,464,927
Administration	\$ 17,349,695	\$ 810,791	\$ 16,566,717	\$ 1,593,769	\$ 18,160,486
Physical Plant	\$ 2,755,078	\$ 45,198	\$ 2,455,078	\$ 345,198	\$ 2,800,276
Employee Benefits	\$ 23,986,115	\$ 795,287	\$ 23,986,115	\$ 795,287	\$ 24,781,402
Total Personnel Costs	\$ 79,156,611	\$ 3,050,481	\$ 78,462,640	\$ 3,744,452	\$ 82,207,092
Purchased Services	\$ 6,415,022	\$ 103,223	\$ 6,927,985	\$ (409,740)	\$ 6,518,245
Materials and Supplies	\$ 2,282,557	\$ (98,352)	\$ 2,319,317	\$ (135,112)	\$ 2,184,205
Rent, Utilities, and Insurance	\$ 2,139,737	\$ 54,746	\$ 2,139,737	\$ 54,746	\$ 2,194,483
Operating Expenses	\$ 1,804,858	\$ 31,609	\$ 1,796,998	\$ 39,469	\$ 1,836,467
Mandatory transfers	\$ 3,088,271	\$ 959,293	\$ 8,328,271	\$ (4,280,707)	\$ 4,047,564
Capital Expenses	\$ 849,944	\$ -	\$ 1,012,052	\$ (162,108)	\$ 849,944
<b>Total Expenditures</b>	<b>\$ 95,737,000</b>	<b>\$ 4,101,000</b>	<b>\$ 100,987,000</b>	<b>\$ (1,149,000)</b>	<b>\$ 99,838,000</b>
<b>Total Revenues</b>	<b>\$ 95,977,000</b>	<b>\$ 4,119,000</b>	<b>\$ 101,877,000</b>	<b>\$ (1,781,000)</b>	<b>\$ 100,096,000</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 240,000</b>	<b>\$ 18,000</b>	<b>\$ 890,000</b>	<b>\$ (632,000)</b>	<b>\$ 258,000</b>

**HENRY FORD COLLEGE  
OFFICE OF THE PRESIDENT**

**CONTRACT AWARD**

**SUBJECT:** Apple iMac Computer Systems

The faculty of the School of Liberal Arts (SoLA) request a contract for the purchase of twenty (20) Apple iMac 24-inch Computers configured with an 8-core Processor, 16GB DDR4 Memory, 1TB Solid State Storage Drive, and Pro Apps Bundle for Education software. These systems will replace the obsolete audio and video editing computers in the Telecommunication (now called Media Communication Arts) editing lab. The new computers replace 13-year-old systems that have limited capacity to run required software. This computer upgrade is vital to providing our students the opportunity and tools they need to apply what they learn in the classroom to real-world work experiences in the lab. IT Services will cascade the older models to other labs in the College where possible and will salvage parts from any remaining systems.

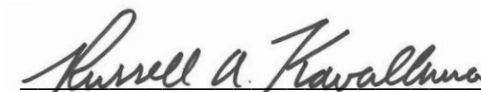
Under the Apple Collegiate Partnership Program, Apple gives institutions of higher education exclusive discounts, which local dealers cannot offer. Orders must be placed directly with Apple Inc. The College requests a sole source award.

The cost for the computers and software totals \$43,779.80. The Technology Investment Fund provides 100% of the funding for this project.

**RECOMMENDATION:**

The College administration recommends a contract award to Apple, Inc. for \$43,779.80 for the purchase of (20) Apple iMac 24-inch Computers with Pro Apps Bundle for Education software requested by the Music department, in accordance with Proposal #2111606945 dated March 14, 2024.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD

**HENRY FORD COLLEGE  
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**CONTRACT AWARD**

**SUBJECT:** Steelcase Furniture – School of Business, Entrepreneurship, and Professional Development

The faculty of the School of Business, Entrepreneurship, and Professional Development (BEPD) request a contract for the purchase of furnishings and materials for rooms E-137 and E-143 to replace stationary tables with wheeled tables and replace stationary chairs with wheeled chairs. This will allow students to move around to discuss accounting problems in an interactive classroom environment. This allows for better movement within the classroom overall.

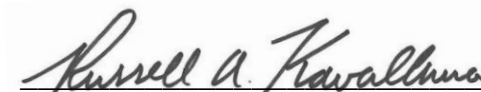
The cost for all furniture, shipping, and installation totals \$32,537.64.

Steelcase Furniture products are used throughout the campus due to their quality, reliability, warranty, and long-term value. Steelcase offers the College exclusive educational discounts through a national contract with the Educational & Institutional (E&I) Cooperative Services. Steelcase designated NBS Commercial Interiors as its exclusive dealer in eastern Michigan to service the College's account. The College requests Board approval for a sole source award.

**RECOMMENDATION:**

The College administration recommends a contract award to NBS Commercial Interiors for \$32,537.64 for the purchase and installation of Steelcase furniture requested by the faculty of the School of Business, Entrepreneurship, and Professional Development (BEPD), in accordance with Quote # 367592 dated March 18, 2024.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD

**HENRY FORD COLLEGE  
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**BID AWARD**

**SUBJECT:** Chromebooks and Data Plans

The Office of Academic Affairs requests a contract for the purchase of up to three hundred (300) Acer 511 LTE Chromebook Laptops and associated Data Plans for internet connectivity. This technology will support graduating high school seniors and adult students who attend a 3-week, no-cost summer academic program called College Bound -- The Hawk Advantage. The College will offer two different sessions this year from July to August. The program is for anyone who has not yet attended college, who wants to attend college, and who has a high school diploma or GED. There is no age limit. The program helps get participants ready for college classes and focuses on building English and math skills. The College had a similar program last summer, and a similar purchase was made to support it. The program is funded by the State of Michigan and available free to anyone in Southeast Michigan.


Since the Chromebooks require internet connections for web-based programs and collaboration, the College solicited a quote from the communications provider, T-Mobile For Government. T-Mobile based its pricing on a NASPO (National Association of State Procurement Officials) group purchasing contract that the State of Michigan DTMB includes in their MiDEAL program. The NASPO contract meets federal grant guidelines, and the College belongs to both NASPO and MiDEAL.

A grant from the Michigan Community College Association (MCCA) – Academic Catch-Up Program provides the funds for this purchase. The contract costs for the requested Chromebooks and Data Plan appear below.

Qty	Description	Unit Cost	Total Cost
300 each	Acer 511 LTE Chromebook Laptops	199.00	\$59,700.00
300 x 6 months	T-Mobile Unlimited Data Plan	15.00/month	\$27,000.00
			\$86,700.00

**RECOMMENDATION:**

The College administration recommends a contract award totaling \$86,700.00 to T-Mobile For Government for (300) Acer 511 LTE Chromebook Laptops and associated Data Plans for internet connectivity, as requested by the Office of Academic Affairs in accordance with T-Mobile quote dated April 1, 2024.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD

**HENRY FORD COLLEGE  
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**BID AWARD**

**SUBJECT:** Imaging Technology (Radiography) Laboratory Renovation  
Sealed Bid #23079

The Director of Facility Services requests a contract for the labor, materials, equipment, and services necessary for the Radiography Laboratory Renovation project in the Health Careers and Human Services Building (Building G). The laboratory project intends to upgrade the Radiographer Laboratory to be consistent with industry standards and provide a learning environment for the students enrolled in the Radiographer Program to simulate the role and responsibilities of a Radiographer. This will increase the capacity and variety of equipment used in radiography, for more hands-on opportunities in the lab setting. The scope of work for the base bid includes, but is not limited to, associated demolition work and renovation work for walls and wall coverings, painting, door hardware, flooring, upgraded electrical service, new countertops, new flooring, and the building of a workstation and a trauma bay.

The College invited bid submissions under Sealed Bid #23079. The bid responses appear below. After reviewing the results and interviewing the low bidder, the project design team recommends an award to the low, qualified bidder.

<b>Bidder</b>	<b>Total Bid</b>
D & S Contractors	\$34,179
PGC Development	38,765
Kasco Inc	70,500
Benchmark Building Solutions	87,980
Case Design & Fabricating	13,281*
Auch Construction	No Reply
Barton Malow Company	No Reply
Braun Construction Group	No Reply
DeMaria Building Co	No Reply
Granger Construction	No Reply
LaSalle Group	No Reply
Sachse Construction	No Reply
Spence Brothers	No Reply
Walbridge	No Reply

\*Case Design & Fabricating only quoted the millwork on the project, so their response was disqualified.

**RECOMMENDATION:**

The College administration recommends a contract award to D & S Contractors for \$34,179.00 for the Imaging Technology (Radiography) Laboratory Renovation project, as requested by Facility Services in accordance with the specifications of Sealed Bid #23079.

  
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John S. Satkowski, JD  
Vice President of Financial Services

  
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Russell A. Kavalhuna, JD