

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
DEARBORN, MICHIGAN  
March 18, 2024**

**I. CALL TO ORDER**

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, March 18, 2024, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:04 p.m. by Chair Thorpe.

**ROLL CALL**

On roll call, the following were present: Trustees Roxanne McDonald, Adel Mozip, Mary Petlichkoff, James Thorpe, Irene Watts, and Chair Hussein Berry. Trustee Patrick D'Ambrosio was absent. There being a quorum, the meeting was declared in session.

**II. APPROVAL OF MINUTES**

Motion offered by Trustee Petlichkoff, supported by Trustee McDonald, passed with a unanimous vote attached that the following Minutes be approved:

- Board of Trustees Policy Committee Meeting – February 19, 2024
- Regular Board of Trustees Meeting – February 19, 2024

**III. STUDENT PRESENTATION**

The 39<sup>th</sup> Annual LAND Conference Student Competitions and Exhibition was held on February 21 through 23. This year's theme was "Undeterred". HFC students Zeinab Sleiman and Falaah Abdun-Nur provided a presentation of their winning submissions.

Falaah Abdun-Nur expressed her thanks for being able to present at tonight's Board meeting. Her artwork spoke to her on a personal level which made the submission even greater. It became a testament as to what she has been through. She will continue to pursue her goals and overcome traumas in her life.

Zeinab Sleiman is currently working towards her associate degree in Graphic Design. Her "Undeterred" artwork submission was due to her wanting to create something of which adults can relate. Adults who juggle work, home life, children, school, etc. Zeinab wanted to give the sense of how it feels to be

trapped inside and having to balance work, life, and family.

Vicki Shepherd, Lead Instructor, Digital and Graphic Arts discussed and listed the LAND Conference winners.

### **Graphic Design**

- 1st place: Destiny Little
- 2nd place: Zeinab Sleiman
- 3rd place: Zaah Alkarem
- Honorable Mention: Falaah Abdun-Nur

### **Two-Dimensional Media**

- 1st place: Malak Cherri

### **Three-Dimensional Media**

- 1st place: Victoria George

## **IV. PRESIDENT'S ITEMS**

- New Trustee team picture was taken prior to the February 19 Board meeting. We will be placing the updated picture on the wall in the hallway outside the Rosenau Conference Rooms.
- Wished everyone Ramadan Mubarak and expressed his hope that it draws everyone closer to their faith and family during this time.
- Commended Vice Presidents Nealon and DeLong on garnering a Learn4ward partnership with Eastern Michigan University. The signing event will take place tomorrow, March 19. This is HFC's fourth Learn4ward partnership with a university.
- Attended the P-12 Board of Trustees meeting last week. There was a lot of presentation and discussion about some high school students choosing to move their high school of choice to online providers. HFC came up in that discussion several times. President Kavalhuna assured the Trustees he is looking into this and will be talking further with Dr. Maleyko. Some questions centered around whether HFC is at all or in part implicated with this process. President Kavalhuna has no answers right now but will be meeting with his team and Dr. Maleyko in the coming weeks to obtain more information about this situation.
- The 29th Annual President's Collage Concert takes place on March 20. This promises to be a wonderful program led and organized by Anthony Lai.
- Commended Vicki Shepherd, faculty member who accompanied the students presenting tonight. Ms. Shepherd cares deeply about students, is a hard worker and he is proud to call her his teammate.
- Thanked faculty, Trustees, staff, Union leaders and employees not represented by a union group, for all they did to help us achieve a successful millage renewal. We couldn't have done it without everyone's hard work. The

Committee will meet in April, and we are hopeful to have an RFP done soon.

## V. ACTION ITEMS

### A. Citizen Participation

None

### B. Special Consideration of an Action Item

None

### C. Action to Approve Action Items

Motion to approve action items numbered 1-5 offered by Trustee Thorpe, supported by Trustee Mozip, passed with a unanimous vote attached.

## BIDS AND CONTRACTS

### 1. Cisco Catalyst Network Switches – Board Report #4736 Vice President Satkowski

Move to approve a contract award totaling \$96,510.00 to Sentinel Technologies, Inc. for ten (10) Cisco Catalyst 9300 Network Switches and associated components, licenses, and hardware support as requested by the Information Technology Services Department.

## HUMAN RESOURCES

### 2. Director, Academic Advising Vice President Gonko

Move to approve the appointment of Jennifer Markin, to the position of Director, Academic Advising and Student Success, at Grade 4, Step 9, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 3/19/2024.

### 3. Registrar, Registration and Records Vice President Gonko

Move to approve the appointment of Karen Sadanowicz, to the position of Registrar, Registration and Records, at Grade 6, Step 7, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 3/19/2024.

### 4. Staff Recommendations

Vice President Gonko

Move to approve the following staff appointment:

Anthony Lai, Music Instructor, School of Liberal Arts, MA, Step 9.5, 10 Months, effective 8/20/24. Note: Mr. Lai is currently a temporary, full-time instructor.

President Kavalhuna asked Jennifer Markin, Karen Sadanowicz and Anthony Lai to attend tonight's meeting so he could introduce them to the Board and brag on them.

Jennifer Markin has proven herself to be easy to work with, smart, and has leadership talent. Jennifer was interim for a while, and we are glad that she is now a full-time employee. She has reorganized the Advising department, and we hear nothing but good from students and faculty. Jennifer is a hard worker and devoted to her work. We are glad she is at HFC.

Karen Sadanowicz is coming off an interim position and has earned the promotion to Registrar. If you want someone you can trust to work hard on something, be devoted to the mission and history of the College, Karen is the right person. Glad to have her as a friend and teammate.

Anthony Lai has been an adjunct at HFC and has slowly transitioned to, now, a FT faculty member. We are happy that Anthony is on our team and that this Board unanimously voted in favor of hiring him.

Patti Flogaus for the last six months has been interim. Patti has done excellent work in this interim role. She played double duty while supporting Holly Diamond's office at the same time. I offered her the position permanently. She will be the College's liaison to the Trustees and anyone who comes to the President's office.

## **BOARD-ADMINISTRATIVE SERVICES**

### **5. Board of Trustee Policy Updates** Chair Mozip

Background information: On February 19, 2024, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

- Academic Integrity
- Policy 3250- Reporting Accidents
- Policy 3650- Sale of Commercial Advertising on Campus- rescind

Recommended action: Move to approve the changes to the following policies:

- Academic Integrity
- Policy 3250- Reporting Accidents
- Policy 3650- Sale of Commercial Advertising on Campus- rescind

## **VI. BOARD OF TRUSTEES BUSINESS**

### A. Acknowledgements of Correspondence

None

### B. Board Committee Reports

Trustee Mozip reported that the Policy Committee met prior to this meeting and discussed the following:

- Insurance
- Safekeeping of Funds
- Investment Income
- Health and Safety Standards
- Purchasing Policies
- PWFA – Pregnancy Policy – Recommend to Board of Trustees
- Conflict of Interest for Trustees – Discussion held about annual disclosure. Will address at next Policy Committee Meeting.

### C. Requests for Information and/or Future Agenda Items

None

### D. Board Member Commentary

Trustee McDonald noted that the next P-12 Board of Education Meeting, originally scheduled to take place on April 8, 2024, had to be changed. Trustee Watts stated the new date for this meeting is April 11, 2024.

Trustee McDonald stated she is not able to attend the Collage Concert this year.

Trustee Petlichkoff stated she has never missed a Collage Concert, but this year is unable to attend.

## **VII. FUTURE MEETING DATES**

- A. Thursday, April 11, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, April 15, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, April 15, 2024, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

## **VIII. ADJOURNMENT**

Motion by Chair Berry was unanimously approved by those members present that the meeting be adjourned at 7:47 p.m.

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Irene Watts, Secretary