

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
DEARBORN, MICHIGAN
October 16, 2023**

I. CALL TO ORDER

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, October 16, 2023, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:00 p.m. by Chair Thorpe.

ROLL CALL

On roll call, the following were present: Trustees Hussein Berry, Patrick D'Ambrosio, Adel Mozip, Mary Petlichkoff, Irene Watts, and Chair James Thorpe. There being a quorum, the meeting was declared in session.

II. APPROVAL OF MINUTES

Motion offered by Trustee D'Ambrosio, supported by Trustee Berry, passed with a unanimous vote attached that the following Minutes be approved:

- Regular Board of Trustees Meeting – September 18, 2023

III. RECOGNITION AND ACKNOWLEDGEMENTS

President Kavalhuna introduced HFC student, Ashley Davis. This is Ashley's second year at Henry Ford College and she is studying journalism and sociology. She eventually plans to transfer to the University of Michigan. Ashley is an Honors College student, Creative Editor of the campus newspaper, a member of the Black Male and Queens Focus Group and has won two state awards for her writing from The Mirror News. Also, as a young black woman, Ashley is especially inspired to see black women like Athletic Director, Rochelle Taylor, and Dr. Courtney Matthews in leadership positions on Henry Ford's Campus.

- Congratulations to HFC student Zena Aljilehawi who submitted an abstract for presentation at the Annual Biomedical Research Conference for Minoritized Scientists (ABRCMS) 2023. She received a letter informing her that the abstract entitled, "Using E. coli as a Biological Indicator in Michigan's Natural Water Sources for Public Health Monitoring" has been accepted and will be given as a poster presentation at ABRCMS 2023 in Phoenix, AZ on November 15-18. Zena has been awarded full travel support which includes flight, hotel, registration, and

meals.

- Beginning in Fall 2023, HFC will offer its first master's degree pathway through an articulation agreement with Wayne State University (WSU). Students will earn their Bachelor of Science in Culinary Arts from HFC and transfer to Wayne State University's Mike Illitch School of Business - Master of Business Administration (MBA). Students who complete this BS in Culinary Arts degree with a GPA of 2.5 or higher and grades of 'C' (2.0) or higher are eligible. Students following this pathway will have the GRE/GMAT requirement waived. The MBA can be completed in as short as 18 months. Congratulations to the School of BEPD.
- Congratulations to the Hospitality Studies program for being recertified for the next 7 years. The American Culinary Federation Education Foundation Accrediting Commission (ACFEF), recently met and approved HFCs request for programmatic accreditation. The Commission has given our school a "Grant of Accreditation" through June 2030 for the following programs:
 - Associate Degree in Hospitality Studies – Culinary Arts
 - Associate Degree in Culinary Arts – Baking and Pastry

Both associate degrees were identified as "Exemplary" by the ACFEF and received the highest programmatic award allowed.

- The HFC Counseling department is pleased to announce the grand re-opening of the Career Resource Center (CRC) which took place on October 2. There has been significant excitement surrounding this event as the CRC has been closed since the COVID pandemic. Counselor Wendie Lee-Jenkins has led the re-opening planning and is excited to offer career-related support once again to our students. Students can seek assistance and use the Career Assessment tool called FOCUS2. Additionally, students can work to explore career options and consider what academic programs may suit them depending on their interests.

IV. PRESIDENT'S ITEMS

- Congratulations to AFO president, Lynn Boza for another successful collective bargaining process.
- Congratulations to Vice President Diamond, Vice President Nealon and all who have been involved in implementing the Early Alert system. Student reader, Ashley Davis, felt very supported.
- Trustee Mozip's birthday is tomorrow. President Kavalhuna wished him a happy birthday.
- Trustee McDonald's birthday is next week. President Kavalhuna wished her a happy birthday.
- President Kavalhuna congratulated Vice President Diamond, Vice President Delong and their teams on a very successful Discover Day. Almost 1400 high

- school students attended.
- President Kavalhuna thanked Vice President Nealon for all his work reaching an historic agreement with a major health care provider. This partnership will provide HFC students help not only with their curriculum while at HFC but it will also give them better and more opportunities to learn in the field and be able to do that here in Dearborn. Also, if you meet the criteria, you will have guaranteed employment. The official announcement is forthcoming.
- President Kavalhuna welcomed Patti Flogaus as Kathy Dimitriou's replacement.

V. SPECIAL REPORT

A. Audit Presentation for Fiscal Year Ended June 30, 2023 Vice President Satkowski

Vice President Satkowski introduced Dana Coomes, Courtney Heller and Jennifer Longo from Plante Moran to present the results of the audit for fiscal year ending June 30, 2023. Once again, the College received a clean, unmodified audit opinion. Dana Coomes congratulated Vice President Satkowski, Kevin Culler, Barb Eisterhold and Bryan Bame for all their hard work and effort that went into this process.

VI. DISCUSSION ITEMS

A. Tuition Policy President Kavalhuna

At the September 18, 2023, Board of Trustees meeting, this action item was pulled for additional discussion. Changes to this draft of the Tuition Policy have been made based on discussion and concerns at the September 18 Board of Trustees meeting and other meetings afterwards and are intended to address Board member concerns.

The Tuition Policy will be an action item at the November 20 Board of Trustees meeting.

B. Millage Proposal Vice President Satkowski

Henry Ford College is proposing a millage renewal of 4 mills for 8 years. Of the 4 mills, .5 mill will be used to build a new Student Success Center on main campus. This new building will replace the current Liberal Arts building (K bldg.). With the new building housing many HFC departments, the SME building (Welcome Center) will be used solely for the Early College. This

arrangement will make Henry Ford Campus a unique setting and will benefit students at the P-12 as well as HFC. If approved, this will be taken to the Dearborn citizens for a vote in February 2024.

The Millage Proposal will be an action item at the November 20 Board meeting.

VII. ACTION ITEMS

A. Citizen Participation

Lynn Boza, AFO President, thanked the Board for approving the new contract.

B. Special Consideration of an Action Item

None

C. Action to Approve Action Items

Motion to approve action item number 1 offered by Trustee Berry, supported by Trustee Petlichkoff, passed with a unanimous vote attached.

BIDS AND CONTRACTS

1. Snap-on Industrial – Board Report #4716

Vice President Satkowski

Moved to approve a contract award to Snap-on Industrial for \$197,214 for five (5) Snap-on Level 5 Automated Tool Control student toolboxes and associated tools and software, as requested by the School of Business, Entrepreneurship, and Professional Development, in accordance with the Snap-on Industrial Quote #TFPQ-17123-17 dated September 18, 2023.

VIII. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

Trustee Thorpe stated that all Board members received an email inviting them to the December 15, 2023, Nursing Pinning Ceremony.

B. Board Committee Reports

Audit Committee Chair Mary Petlichkoff reported that, as has been stated, Henry Ford College received a clean unmodified audit report. Once the P-12

report is finalized, as this is a joint report, it will be dated and sent out. There were no adjustments or compliance issues at all. There is a draft letter, once it is ready to be signed, it will be sent to the federal reporting offices. Everyone who received one in the past will receive a copy of the report as well. Chair Thorpe stated that Plante Moran praised the College team that assisted with this work.

C. Requests for Information and/or Future Agenda Items

None

D. Board Member Commentary

Trustee Watts forwarded an email from MCCA that offered Board member training in December. Trustee Watts will resend this email to the Board of Trustees.

VIII. FUTURE MEETING DATES

A. Monday, November 13, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.

B. Monday, November 20, 2023, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

IX. ADJOURNMENT

Motion by Chair Thorpe was unanimously approved by those members present that the meeting be adjourned at 8:31 p.m.

Irene Watts, Secretary