

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**January 17, 2023
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – December 12, 2022
- Board of Trustees Policy Committee Meeting – December 12, 2022

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. DISCUSSION ITEMS

- A. FY2023 Mid-Year Budget Adjustment – Board Report #4669
Vice President Satkowski

V. ACTION ITEMS

- A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action and have submitted a blue card by 7:10 p.m. to the Secretary may

Speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 7 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Sisson Art Gallery Renovations – Board Report #4670
Vice President Satkowski

Recommended action: Move to approve a contract award to PGC Development, LLC for \$233,250.00 for the Sisson Gallery Renovation project, as requested by Facility Services in accordance with the specifications of Sealed Bid #22326.

MOVED BY: _____ SUPPORTED BY: _____

2. Commercial Kitchen Equipment – Board Report #4671
Vice President Satkowski

Recommended action: Move to approve a contract award to Stafford Smith, Inc. for \$72,469.58 for Commercial Cooking Equipment, as requested by the School of Business, Entrepreneurship, and Professional Development in accordance with the specifications of Sealed Bid #22307.

MOVED BY: _____ SUPPORTED BY: _____

3. Fine Arts Elevator Modernization Project – Emergency Repair – Board Report #4672
Vice President Satkowski

Recommended action: Move to approve a contract award to Otis Elevator Company. for \$179,975.00 for the Fine Arts Elevator Modernization project requested by Facility Services, in accordance with the Otis Elevator Proposal #KDS12092022 dated December 9. 2022.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

4. Staff Recommendations
Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Eduart Aliko, Physics Instructor, School of Science, Technology, Engineering, and Mathematics, MA, Step 7, 10 Months, effective 1/4/2023. This is a temporary full-time assignment for the Winter 2023 semester.

Magidah Alaudi, Biology Instructor, School of Science, Technology, Engineering, and Mathematics, MA, Step 6, 10 Months, effective 1/4/2023. This is a temporary full-time assignment for the Winter 2023 semester.

Lauren Bailey, Nursing Instructor, School of Health Human Services, PhD, Step 8, 10 Months, effective 1/4/2023. This is a temporary, full-time assignment for the Winter 2023 semester.

Lynn Burke, Business Administration Instructor, School of Business, Entrepreneurship and Professional Development, MA, Step 8, 10 Months, effective 1/4/2023. This is a temporary full-time assignment for the Winter 2023 semester.

Mary Ann Cozad, Allied Health Instructor, School of Health and Human Services, MA, Step 8, 10 Months, effective 1/4/2023. This is a temporary full-time assignment for the Winter 2023 semester.

Anthony Lai, Music Instructor, School of Liberal Arts, MA, Step 8, 10 Months, effective 1/4/2023. This is a temporary, full-time assignment for the Winter 2023 semester.

Maria Sepulveda, Psychology Instructor, School of Liberal Arts, PhD, Step 8, 10 Months, effective 1/4/2023. This is a temporary full-time assignment for the Winter 2023 semester.

5. Dean, School of Liberal Arts
Vice President Gonko

Recommended action: Move to approve the appointment of Brad Romans to the position of Dean, School of Liberal Arts, at Grade 2, Step 6.5 of the 2022-2023 Exempt Administrator's Salary Schedule, effective 1/18/2023.

MOVED BY: _____ SUPPORTED BY: _____

6. Director, K-12 Relations
Vice President Gonko

Recommended action: Move to approve the appointment of Tirria Kendred to the position of Director, K-12 Relations, at Grade 4, Step 5, of the 2022-2025 HFC Administrators' Association, Local 71, Salary Schedule, effective 1/18/2023.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

7. Calling for a Closed Session
Chair Thorpe

Recommended action: Move that the Board of Trustees enter a closed session in compliance with MCL 15.268 Section 8 (c) of the Open Meetings Act for a strategy session in connection with the negotiations of collective bargaining agreements.

MOVED BY: _____ SUPPORTED BY: _____

Suspend Meeting: _____ Resume Meeting: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, February 13, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, February 20, 2023, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, February 20, 2023, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT