

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
DEARBORN, MICHIGAN  
March 21, 2022**

**I. CALL TO ORDER**

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, March 21, 2022, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:01 p.m. by Chair McDonald.

**ROLL CALL**

On roll call, the following were present: Trustees Berry, D'Ambrosio, Petlichkoff, Thorpe, Watts, and Chair McDonald. There being a quorum, the meeting was declared in session. Trustee Mozip arrived at 7:12 p.m.

**II. APPROVAL OF MINUTES**

Motion offered by Trustee D'Ambrosio, supported by Trustee Berry, passed with a unanimous roll call vote attached that the following minutes be approved:

- Policy Committee meeting, February 21, 2022
- Regular meeting, February 21, 2022

**III. RECOGNITION AND ACKNOWLEDGEMENTS**

Recognition and acknowledgement items were read by HFC student, Mak Manciel. Mak was an honor student as well as an All-State basketball player at Stevenson High School in Sterling Heights. He was recruited to play basketball at Grand Valley, Saginaw Valley and Northwood University out of high school, but chose to continue his education and playing career at Henry Ford College. This year, Mak completed the fall semester with a 3.41 grade point average and joined his teammates in the most successful basketball season in HFC's history.

- The HFC Roller Hockey Club received an invitation to compete in the National Collegiate Roller Hockey Association National Championship, to be held April 6-10, at the Wings Event Center in Kalamazoo, Michigan. The Club finished behind Michigan State and Ohio State in the Midwest Conference this season.
- Dylan Pattenaude finished first in the Junior College Division in goals with 28, assists with 28, points with 56 and Star of Game points with 21. Dylan becomes the first player to lead in all four categories in the history of the Junior College Division.

- Dylan's brother Carter led all goalies in the Junior College Division in saves with 331 and wins with seven.
- While the softball season will officially kick off next week, two Hawks have accepted full athletic scholarships to attend Florida Memorial University in Miami Gardens next year. Congratulations to catcher Allie Matheny and pitcher Rachelle Frederick.
- For the fifth straight year, Henry Ford College wrestlers competed at the NJCAA National Wrestling Championship. Congratulations to Coach Grant Mackenzie and our wrestlers: Jake Campbell, Jager Kwiatkowski, Elijah Kidder, Vaughn Petty, Diante Taylor, and Cage Dye.

Mak introduced Athletic Director Rochelle Taylor who acknowledged the following Hawks Basketball team members and coaches who for the second year in a row were Great Lakes District B champions:

- Daniel Autrey
- Jamal Bradley
- Riccardo Covin
- Keyshawn Devlin: Hawks Academic Team
- Andrew Leamy: Hawks Academic Team
- Tyler Mack
- Mak Manciel: Player of the Year, Freshman of the Year, All-Defensive Team, All-Region, All-MCCAA, First Team All-Conference and Great Lakes District All-Tournament Team. Also, Hawks Academic Team.
- Carrington McCaskill: Carrington is a returning All-American. This year he earned All-Defensive Team, Second Team All-Conference and Great Lakes District Most Valuable Player
- Brandon Michrina: Honorable Mention All-Conference. Also, Hawks Academic Team
- Sterling Scott
- Gary Solomon: Second Team All-Conference, NJCAA National Championship All-Tournament Team, Great Lakes District All-Tournament Team, MCCAA Player of the Week. Also, Hawks Academic Team.
- Sergio Stephan
- Kalil Whitehead: Third Team All-Conference
- Omar Ziegler

AD Taylor also congratulated Assistant Coaches Kirk Bradley, Marc West, and Head Coach Chris Shepard, who was again named, Great Lakes District Coach of the Year. Coach Shepard also achieved his 100<sup>th</sup> career win on March 5, 2022 when Henry Ford College defeated Macomb Community College by a score of 85-78.

#### **IV. PRESIDENT'S ITEMS**

- Acknowledged that he is a big basketball fan and congratulated the team

- and coaches on a successful athletic and academic year.
- President Kavalhuna will continue to work implementing the new Strategic Plan along with Team Leaders Dr. Tony Perry and Vice Presidents DeLong, Diamond, Gonko, and Nealon.
  - President Kavalhuna assured the Board of Trustees that although his personal circumstances have changed, he will continue to work hard and push until the "last whistle blows".

## V. DISCUSSION ITEMS

### A. Fall 2022 Budget and Tuition Vice President Satkowski

Vice President Satkowski stated that every year information is shared with Trustees on different budget scenarios. This normally takes place prior to the April meeting when the budget is a discussion item on the agenda. Vice President Satkowski shared and reviewed the following documents with the Board of Trustees: 1) Proposed Tuition Rates comparison with similarly sized Michigan community colleges that include a two percent increase for Henry Ford College; 2) Fiscal Years 2021-2025 Budget Forecast for the College that includes a two percent increase; and 3) Fiscal Years 2021-2025 Budget Forecast for the College without a tuition increase.

Trustee Watts asked, of the 58% of students who receive financial aid, what is the breakdown of in-district vs out-of-district students who receive this funding.

Trustee Mozip stated that state and federal legislators need to look at ways to make college more affordable without relying on tuition increases. He stated that he is aware that the College has asked for legal opinion, by his request, on the College increasing the College's tax base as a way to increase revenue. He also requested a comparison of Michigan community colleges that shows how Henry Ford College ranks when fees are included with tuition costs.

Trustee Berry added the \$2M in instruction expenses should be revisited again. This expense item was looked at five, eight, and 13 years ago, however, the College continues to raise tuition. This is the reason that he asked that a Financial Stability Committee be formed.

President Kavalhuna explained that the cost to attend community college is less than half of the cost to attend a four-year institution and at Henry Ford College, one-quarter of the cost. He added that if the College does not minimally increase tuition every year, the College needs to recalibrate its programs.

B. President Transition  
Chair McDonald

Chair McDonald sent Board Policy 1200 to all Trustees prior to the Board meeting. After much discussion, Chair McDonald asked for nominees to serve on a Presidential Search Ad Hoc Committee. Trustees Berry, Mozip, Petlichkoff, Thorpe, and Watts volunteered. Chair McDonald will contact each Trustee to inform them of her decision on who will serve on the committee. Trustee Watts asked that responsibilities and a timeline be developed for the committee so Trustees are informed of what is required.

**VI. ACTION ITEMS**

A. Citizen Participation

None

B. Special Consideration/Questions on an Action Item

Item 6 pulled from the agenda.

Item 10 pulled for roll call vote.

Trustee Thorpe asked why items 1, 2, 4 and 5 had only one bid response. Fred Steiner, Director of Purchasing responded that this is primarily due to proprietary technology, increased specialization, certifications, industry use matching, manufacturer/distributor relationships, and low profit margin on public institution due to bid process.

C. Action to Approve Action Items

Motion to approve action items 1 through 9, with the exception of pulled item 6 offered by Trustee Berry, supported by Trustee Mozip, passed with a unanimous roll call vote attached.

D. At this time, the Secretary will return to any agenda items which Board members had asked to discuss and vote on separately. These will be considered one at a time.

None

**BIDS AND CONTRACTS**

1. Laerdal SimMan 3G Manikin and SimCapture Pro Software – Board Report #4627

Vice President Satkowski

Moved to approve a contract award to Laerdal Medical Corp. for \$204,984.94 for a Laerdal SimMan 3G Manikin and SimCapture Pro Software as requested by the School of Health and Human Services in accordance with the specifications of Sealed Bid #21736.

2. iSimulate REALITi Pro Simulated Patient Monitor – Board Report #4628  
Vice President Satkowski

Moved to approve a contract award to iSimulate USA. for \$34,400.00 for two (2) iSimulate REALITi Pro Simulated Patient Monitors and one (1) iSimulate Controller Tablet, as requested by the School of Health and Human Services in accordance with the specifications of Sealed Bid #21788.

3. Interior Building Signs – G, J, K – Board Report #4629  
Vice President Satkowski

Moved to approve a contract award totaling \$77,484.78 to SignGraphix, Inc. for the Interior Building Signs – G, J, K Project as requested by Facility Services, in accordance with the specifications of Sealed Bid #21789.

4. Cisco Catalyst Network Switches – Board Report #4630  
Vice President Satkowski

Moved to approve a contract award totaling \$799,197.00 to Sentinel Technologies, Inc. for Cisco Catalyst 9500 and 9300 Network Switches and associated components, licenses, and hardware/software support as requested by the Information Technology Services Department, in accordance with the specifications of Sealed Bid #21805.

5. Cisco Virtual Desktop Infrastructure – Board Report #4631  
Vice President Satkowski

Moved to approve a contract award totaling \$1,102,770.12 to Sentinel Technologies, Inc. for a Cisco Virtual Desktop Infrastructure and associated components, licenses, and hardware/software support as requested by the Information Technology Services Department, in accordance with the specifications of Sealed Bid #21806.

6. General Contractor for the Entrepreneur and Innovation Institute/Technology Building Project – Board Report #4632  
Vice President Satkowski

This item was pulled from the agenda.

7. Change Order Request: Energy Program Contract for the Integrated Energy Master Plan (IEMP) – Board Report #4633  
Vice President Satkowski

Moved to approve a contract change order for Johnson Controls, Inc. for \$1,741,470 for the additional work required to replace ten (10) roof-top units and three (3) controllers.

8. Firewall Maintenance and Support Contract – DPS 032122-1  
Mr. Thomas Wall, Mr. Robert Attee, Mr. Chris Kenniburg

Moved to approve the purchase of a 3-year Firewall Maintenance and Support Contract and award the recommended bidder, Delta Network Services, through the USF bidding process with an estimated cost of \$361,207.20 with a 5% contingency up to \$379,267.56 with an estimated five percent (5%) contingency.

## **BOARD-ADMINISTRATIVE SERVICES**

9. Plante Moran Audit Fees 2021-2022 Audit – DPS 032122-2  
Mr. Thomas Wall, Vice President Satkowski

Moved to approve an award to Plante Moran in the amount of \$156,200 for the 2021-22 fiscal year, with the option of two one-year renewals, with a contingency for additional accounting work as needed for the ESSER, HEERF and other program testing.

Motion offered by Trustee Mozip, supported by Trustee Thorpe, to approve extending the meeting fifteen minutes passed with a unanimous roll call vote attached.

10. Transfer/Sale of Property  
Mr. Thomas Wall, Vice President Satkowski

Background information: The Dearborn Public Schools and Henry Ford College have been in discussion regarding the transfer of the SME-South and SME-West buildings from Henry Ford College to the Dearborn Public Schools for \$2,125,000.00. Legal review will be conducted and documentation provided by legal counsel with terms agreeable by Superintendent Glenn Maleyko and President Russell Kavalhuna.

Motion offered by Trustee Thorpe, supported by Trustee Berry, to

approve going forward with the transfer/sale of the of the SME-South and SME-West buildings from Henry Ford College to the Dearborn Public Schools for \$2,125,000.00 passed with the following roll call vote attached: Ayes: Trustees Berry, D'Ambrosio, Petlichkoff, Thorpe, Watts and Chair McDonald (6); Nays: Trustee Mozip (1).

## **VII. BOARD OF TRUSTEES BUSINESS**

### **A. Acknowledgements of Correspondence**

Chair McDonald stated that all Trustees received correspondence from SEMCOG.

### **B. Board Committee Reports**

None

### **C. Requests for Information and/or Future Agenda Items**

Trustee Mozip requested a comparison of Michigan community colleges that show how Henry Ford College ranks when fees are included with tuition costs.

### **D. Board Member Commentary**

Trustee Berry apologized to President Kavalhuna for not using his words wisely during discussion of the V. Discussion Items B. Fiscal Year 2023 Budget and Tuition.

Trustee Mozip acknowledged Women's History Month.

Trustee Petlichkoff stated that four years ago, she was a no vote on the hiring of President Kavalhuna, today she is a yes. She thanked President Kavalhuna for taking the time to listen to her and allowing her to understand him.

Chair McDonald said the Women's Recognition Luncheon event held virtually on March 18 was amazing. She stated, "Hats off" to all the women who made the event possible, which was also the theme of the event. She encouraged everyone to think about donating to the fund designated by the event as it was not as well attended as the in-person events normally are.

President Kavalhuna wished Trustee Berry Happy Birthday.

## **VIII. FUTURE MEETING DATES**

- A. Wednesday, March 23, 2022, **P-12** Board of Education Study Session, 6:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- B. Wednesday, April 11, 2022, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, April 18, 2022, **HFC** Board of Trustees Meeting, 7:00 p.m., at the Administrative Services and Conference Center in the Rosenau Board Room

## **IX. ADJOURNMENT**

Motion offered by Chair Thorpe and unanimously approved by those members present that the meeting be adjourned at 9:42 p.m.

---

Irene Watts, Secretary