

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**October 17, 2022
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	James Thorpe	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Adel Mozip	_____	Chair Roxanne McDonald	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Board of Trustees Policy Committee Meeting – September 19, 2022
- Board of Trustees Presidents Evaluation Committee Meeting – September 19, 2022
- Regular Board of Trustees Meeting – September 19, 2022

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. RECOGNITION AND ACKNOWLEDGEMENTS

V. SPECIAL REPORTS

- A. Audit Presentation for Fiscal Year Ended June 30, 2022
Vice President Satkowski

VI. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action and have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 7 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Perimeter Road Maintenance – Board Report #4650
Vice President Satkowski

Recommended action: Move to approve a contract award to Al’s Asphalt Paving Company for \$64,300.00 for the Perimeter Roadway Maintenance project, as requested by Facility Services in accordance with the specifications of Sealed Bid #22219.

MOVED BY: _____ SUPPORTED BY: _____

2. Cisco Internet Router Refresh – Board Report #4651
Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$59,802.98 to Sentinel Technologies, Inc. for three (3) Cisco Catalyst 8300

Network Routers and associated components, licenses, and hardware/software support as requested by the Information Technology Services Department.

MOVED BY: _____ SUPPORTED BY: _____

3. Professional Implementation Services for Virtual Desktop Infrastructure – Board Report #4652
Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$46,530.00 to Sentinel Technologies, Inc. for the Professional Services required to implement the Cisco Virtual Desktop Infrastructure environment as requested by the Information Technology Services Department.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

4. SSA Employee Unpaid Extended Health Leave
Vice President Gonko

Background information: A member of the Support Staff Association (SSA) has requested an unpaid extended health leave due. The employee meets the SSA Collective Bargaining Agreement's (CBA) requirements outlined in Article 19 for this unpaid extended health leave provision, which also states "leave extensions will be granted only upon recommendation of the President and approval of the Board of Trustees." (Article 19.B.1.a, p. 27).

Recommended action: Move to approve the request of a member of the Support Staff Association (SSA) for an unpaid extended health leave for a period not to exceed three months from this date based on the employee's healthcare provider's expected date of the employee's return to work.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

5. Board of Trustees Policy Updates
Trustee Watts

Background information: On September 19, 2022, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

- Budget Management
- Compliance with Lobbying and Supplanting of Funds, Federal and State Laws, Rules and Regulation

- Criminal History Check
- Family Education Rights and Privacy Act (FERPA)
- General Data Protection
- Michigan Transfer Agreement (MTA)
- Personnel Files
- Student Religious Observance

Recommended action: Move to approve the changes to the following policies:

- Budget Management
- Compliance with Lobbying and Supplanting of Funds, Federal and State Laws, Rules and Regulation
- Criminal History Check
- Family Education Rights and Privacy Act (FERPA)
- General Data Protection
- Michigan Transfer Agreement (MTA)
- Personnel Files
- Student Religious Observance

MOVED BY: _____ SUPPORTED BY: _____

6. Calling for a Closed Session

Chair McDonald

Recommended action: Move that the Board go into a closed session to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243 (1) (g) pursuant to MCL 15.268 (h), and to discuss specific pending litigation, *Badry v. Henry Ford College* pursuant to MCL 15.268 (e).

MOVED BY: _____ SUPPORTED BY: _____

Meeting suspended: _____ Meeting resumed: _____

7. Closed Session Recommendations

President Kavalhuna

Recommended action: Move that the Board authorize counsel to settle the case within the certain parameters as set forth in the closed session.

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

A. Acknowledgements of Correspondence

- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, November 14, 2022, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, November 21, 2022, **HFC** Board of Trustees Policy Committee Meeting, 5:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, November 21, 2022, **HFC** Board of Trustees Meeting, **6:00 p.m.** at the Administrative Services and Conference Center in the Rosenau Board Room.

IX. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.