

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**February 20, 2023
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Hussein Berry	_____	Mary Petlichkoff	_____
Patrick D'Ambrosio	_____	Irene Watts	_____
Roxanne McDonald	_____	Chair James Thorpe	_____
Adel Mozip	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – January 17, 2023
- Closed Session – January 17, 2023

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do

not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 18 as recommended in this agenda, except for ___ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Electric Vehicle Service Tools and Equipment – Board Report #4673
Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$43,695.26 to W. W. Grainger, Inc. for Electric Vehicle Service Tools and Equipment as requested by the School of Business, Entrepreneurship, and Professional Development in accordance with Grainer Quote #205336381 dated February 10, 2023.

MOVED BY: _____ SUPPORTED BY: _____

2. Festo Didactic Training Systems - TP501 and TP601 – Board Report #4674
Vice President Satkowski

Recommended action: Move to approve a contract award to Advanced Technologies Consultants, Inc. for \$181,542.00 for the Festo Didactic Training Systems as requested by the Workforce and Professional Development Division in accordance with Advanced Technologies Consultants Quote dated January 26, 2023.

MOVED BY: _____ SUPPORTED BY: _____

3. Festo Didactic Training Systems - TP101 Components – Board Report #4675

Vice President Satkowski

Recommended action: Move to approve a contract award to Advanced Technologies Consultants, Inc. for \$29,582.00 for the Festo Didactic TP101 Training System Components as requested by the Workforce and Professional Development Division in accordance with Advanced Technologies Consultants Quote dated January 26, 2023.

MOVED BY: _____ SUPPORTED BY: _____

4. Keyence 3D Scanner Coordinate Measuring Machine – Board Report #4676

Vice President Satkowski

Recommended action: Move to approve a contract award to Keyence Corporation of America for \$69,965.00 for the purchase of one (1) Keyence Model VL-570 3D Scanner Coordinate Measuring Machine with VL-550 Stage as requested by the Workforce and Professional Development Division in accordance with Keyence Quote 12603507 dated December 15, 2022.

MOVED BY: _____ SUPPORTED BY: _____

5. Hampden Ice Machine Demonstrators – Board Report #4677

Vice President Satkowski

Recommended action: Move to approve a contract award to Hampden Engineering Corporation for \$106,264.00 for the purchase of four (4) Hampden Engineering Ice Machine Demonstrators, Model H-IMD-1A as requested by the Workforce and Professional Development Division in accordance with Hampden Quote 23-0002 Rev. 1 dated January 26, 2023.

MOVED BY: _____ SUPPORTED BY: _____

6. Hampden Intermediate Electricity Trainers – Board Report #4678

Vice President Satkowski

Recommended action: Move to approve a contract award to Hampden Engineering Corporation for \$58,554.00 for the purchase of six (6) Hampden Engineering Intermediate Electricity Trainers, Model HEE-11A-FT-1C as requested by the Workforce and Professional Development Division in accordance with Hampden Quote 23-005 Rev. 1 dated January 26, 2023.

MOVED BY: _____ SUPPORTED BY: _____

7. Furniture for Building E Renovation and Addition – Board Report #4679
Vice President Satkowski

Recommended action: Move to approve a contract award for the purchase and installation of furniture required for the Entrepreneur and Innovation Institute/Technology Building Renovation and Addition project, in accordance with the specifications and plans developed by the project architect, SSOE, in collaboration with the administrators and lead faculty of the new and renovated spaces.

MOVED BY: _____ SUPPORTED BY: _____

8. Ellucian Advise and Virtual Advisor Software Licenses – Board Report #4680
Vice President Satkowski

Recommended action: Move to approve a contract award to Ellucian, Inc. for a grand total of \$614,019.00 for five-year software subscriptions to Ellucian CRM Advise and to Ellucian Virtual Advisor and associated implementation services as requested by the Strategy and Human Resources Division, in accordance with the Ellucian quotes for CRM Advise dated January 24, 2023 and for VirtualAdvisor dated January 18, 2023.

MOVED BY: _____ SUPPORTED BY: _____

9. Fire Alarm System for Building H – Board Report #4681
Vice President Satkowski

Recommended action: Move to approve a contract award to Johnson Controls Fire Protection LP for \$103,415.00 for the purchase and installation of a Fire Alarm System in Building H, in accordance with Proposal #650361508 dated February 6, 2023.

MOVED BY: _____ SUPPORTED BY: _____

10. Professional Implementation Services for Virtual Desktop Infrastructure – Board Report #4682
Vice President Satkowski

Recommended action: Move to approve a contract award to award totaling \$46,530.00 to Sentinel Technologies, Inc. for the Professional Services required to implement the Cisco Virtual Desktop Infrastructure environment as requested by the Information Technology Services Department.

MOVED BY: _____ SUPPORTED BY: _____

11. Fire Alarm System for Building F Elevator – Board Report #4683
Vice President Satkowski

Recommended action: Move to approve a contract award to Johnson Controls Fire Protection LP for \$31,185.00 for the purchase and installation of a Fire Alarm System in the elevator in Building F, in accordance with Proposal #650358601 dated February 2, 2023.

MOVED BY: _____ SUPPORTED BY: _____

12. Building F Elevator Modernization Project – Electrical Service Upgrade – Board Report #4684
Vice President Satkowski

Recommended action: Move to approve a contract award totaling \$49,750.00 to R. Simon Electric for the Building F Elevator – Electrical Service Upgrade project as requested by Facility Services, in accordance with R. Simon Electric Proposal #23-25 dated February 1, 2023.

MOVED BY: _____ SUPPORTED BY: _____

13. Ford Electric Vehicles – Change Order #1– Board Report #4685
Vice President Satkowski

Recommended action: Move to approve Change Order #1 to change the supplier on PO # P0021393 from Feldman Ford LLC to LaFontaine Ford; to accept the substitution of low mileage, used 2022 model year vehicles; and to reduce the total cost of the order from \$145,256.00 to \$140,500.00.

MOVED BY: _____ SUPPORTED BY: _____

14. Electric Vehicle Charging Station – Change Order #1 – Board Report #4686
Vice President Satkowski

Recommended action: Move to approve Change Order #1 to add \$31,000.00 to PO #B0008967 issued to Hatzel and Buehler Electrical Construction, Inc. to upgrade an Autel Max Charger DC Fast electric vehicle charging station from 180 kW to 240 kW and to add a Level 2 EV Charger to the project, in accordance with Hatzel & Buehler Proposal dated February 14, 2023.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

15. Agreement Between the Board of Trustees of Henry Ford College and the

Henry Ford Community College Federation of Teachers American Federation of Teachers Local 1650 - 2023-2026
Vice President Gonko

Background information: Representatives for the Board and representatives for the Henry Ford Community College Federation of Teachers, Local 1650, have reached a tentative agreement for 2023-2026.

Recommended action: Move to approve the 2023-2026 collective bargaining agreement between the Board of Trustees and the Henry Ford Community College Federation of Teachers, Local 1650, pending ratification by the members of Henry Ford Community College Federation of Teachers, Local 1650.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

16. FY2023 Mid-Year Budget Adjustment
Vice President Satkowski

Recommended action: Move to approve the Fiscal Year 2023 Mid-Year Budget Adjustment as presented in Board Report #4669 at the January 17, 2023, Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

17. Technology Investment Fund (TIF) Fall 2022 Proposed Projects
Vice President Satkowski

Recommended action: Move to approve the Technology Investment Fund (TIF) Fall 2022 Proposed Projects as presented in Board Report #4667 at the December 12, 2022, Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

18. Resolution of the Board of Education of the School District of the City of Dearborn Approving a Construction and Completion Assurance Agreement, a Conveyance of Property, a Lease, and an Easement Agreement, if Necessary, for the Henry Ford College Entrepreneur and Innovation Institute/Technology Building Renovation
Vice President Satkowski

Background information: State Bond issuance is for the approved HFC Technology Building capital project which is partially funded by the state of Michigan. This resolution (Attachment A) will be combined with resolutions throughout the state for other community college and university capital

projects that are partially state funded. This resolution procures the \$6,699,800 that the state is providing for the Technology Building Renovation project. Included in this resolution is a lease back of the building to the College. This is standard procedure for all capital projects for which the state provides funding for construction and is similar to the process that was required when the Science Building was renovated with state funding in 2010.

Recommended action: Move to approve the Resolution of the Board of Education of the School District of the City of Dearborn Approving a Construction and Completion Assurance Agreement, a Conveyance of Property, a Lease, and an Easement Agreement, if Necessary, for the Henry Ford College Entrepreneur and Innovation Institute/Technology Building Renovation.

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, March 13, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, March 20, 2023, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, March 20, 2023, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT