

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**November 20, 2023
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

| | | | |
|--------------------|-------|--------------------|-------|
| Hussein Berry | _____ | Mary Petlichkoff | _____ |
| Patrick D'Ambrosio | _____ | Irene Watts | _____ |
| Roxanne McDonald | _____ | Chair James Thorpe | _____ |
| Adel Mozip | _____ | | |

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – October 16, 2023
- Board of Trustees Audit Committee Meeting – October 16, 2023

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit

comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 9 as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Canton Computers – Board Report #4717
Vice President Satkowski

Recommended action: Move to approve a contract award to Canton Computers, Inc. for \$34,888.92 for forty-four (44) Intel Core i7 Computer Systems as requested by the School of Business, Entrepreneurship, and Professional Development, in accordance with the specifications of Sealed Bid #22889

MOVED BY: _____ SUPPORTED BY: _____

2. Comcast BPO Increase – Board Report #4718
Vice President Satkowski

Recommended action: Move to approve an increase to the Comcast blanket purchase order (PO #B0009316) by \$3,000 per month (\$36,000 annually) to add a second 10 Gbps fiber-optic cable line to improve internet access, capacity, and security.

MOVED BY: _____ SUPPORTED BY: _____

3. Sentinel Technologies, Inc. – Board Report #4719
Vice President Satkowski

Recommended action: Move to approve a contract renewal to Sentinel Technologies, Inc. in the amount of \$58,400.00 for a three-year contract extension to provide a Cyber Security Incident Response Retainer in accordance with Agreement #001r2-GF-m-JR, Addendum #159-PB.

MOVED BY: _____ SUPPORTED BY: _____

4. Sentinel Technologies, Inc. – Board Report #4720
Vice President Satkowski

Recommended action: Move to approve a contract award to Sentinel Technologies, Inc. in the amount of \$77,700.00 for the purchase of three hundred (300) Cisco IP 8841 Series Phones with software and a one-year extended service and support agreement, in accordance with Contract #004153, Version 1 dated October 2, 2023.

MOVED BY: _____ SUPPORTED BY: _____

5. Grit Technologies, Inc. – Board Report #4721
Vice President Satkowski

Recommended action: Move to approve a contract award to GRIT Technologies, Inc. in the amount of \$45,850.00 for the services and materials needed to remove and install up to 830 wireless access points, in accordance with Quote #GRTQ5371, dated November 7, 2023.

MOVED BY: _____ SUPPORTED BY: _____

6. NBS Commercial Interiors – Board Report #4722
Vice President Satkowski

Recommended action: Move to approve a contract award to Commercial Interiors for \$186,116.70 for the purchase and installation of classroom furniture requested by the School of Science, Technology, Engineering, and Mathematics, in accordance with Quote # 358595 dated November 4, 2023.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

7. Staff Recommendations – Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Jessica Miller, Job Developer, Career Services, MA, Step 9, 10 Months, effective 1/3/2024. This is a temporary, full-time assignment for the Winter 2024 semester.

Gregory Ward, Energy Technology Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 9.5, 10 Months, effective 1/3/2024. Mr. Ward was temporary, full-time during the Fall 2023 semester.

Luke Wojewuczki, Civil Engineering Instructor, School of Business, Entrepreneurship, and Professional Development, LMA, Step 8, 10 Months, effective 1/3/2024. Mr. Wojewuczki was temporary, full-time during the Fall 2023 semester.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

8. Tuition Approval Policy
President Kavalhuna

Recommended action: Move to approve the Tuition Approval Policy as presented at the August 14, 2023, and as amended and presented at the October 16, 2023 Board of Trustees meetings.

MOVED BY: _____ SUPPORTED BY: _____

9. Millage Proposal
Vice President Satkowski

Recommended action: Move to approve the Millage Proposal as presented at the October 16, 2023, Board of Trustees meetings.

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items

D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, November 20, 2023, **P-12** Board Study Session immediately following the HFC Board of Trustees Meeting at the Administrative Services and Conference Center in the Cabinet Conference Room.
- B. Monday, December 4, 2023, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- C. Monday, December 11, 2023, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.