

**HENRY FORD COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

Virtual Meeting
Zoom #933 1394 0301

October 19, 2020
7:00 p.m.

I. CALL TO ORDER AND ROLL CALL

Mary Lane _____
Roxanne McDonald _____
Michael Meade _____
Adel Mozip _____

Mary Petlichkoff _____
James Thorpe _____
Chair Hussein Berry _____

II. APPROVAL OF MINUTES

- A. Approval of Minutes for the Henry Ford College Regular Board of Trustees Meeting on September 21, 2020.

Recommended motion: Make any necessary corrections and move to approve these Minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. PRESIDENT'S ITEMS

IV. SPECIAL REPORTS

- A. HFC Audit Presentation for Fiscal Year Ended June 30, 2020 – Vice President Satkowski

V. ACTION ITEMS

- A. Citizen Participation

Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

B. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended motion: Move to approve action items, numbered 1 through 4, as recommended in this agenda, except for (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

C. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

1. Intel Core i7 CAD Computer Systems – Board Report #4571 – Vice President Satkowski

Recommended action: Move to approve a contract award to CDW-G for \$92,820.00 for the purchase of (60) Intel Core i7 CAD Computer Systems and related accessories requested by the Early/Middle College Trade School program, in accordance with the specifications of Bid #21029.

MOVED BY: _____ SUPPORTED BY: _____

2. Fire Alarm System – Building D – Board Report #4572 – Vice President Satkowski

Recommended action: Move to approve a contract award to Johnson Controls Fire Protection LP for \$26,351 the purchase and installation of a Fire Alarm System in Building D, in accordance with Proposal #650030351 dated September 16, 2020.

MOVED BY: _____ SUPPORTED BY: _____

HUMAN RESOURCES

3. Staff Recommendations – Vice President Gonko

Recommended action: Move to approve the following staff appointments:

Hannah Hatala, Desktop Support Associate, Network and Infrastructure, Step 2, effective 10/20/2020, 12 Months.

Ronnie Ramey, Biology Instructor, School of Science, Technology, Engineering and Mathematics, MA, Step 8, effective 9/15/2020. This is a temporary, full-time assignment for the Fall 2020 semester.

MOVED BY: _____ SUPPORTED BY: _____

4. Assistant Manager, Campus Safety – Vice President Gonko

Recommended action: Move to approve the appointment of Luke Cosenza to the position of Assistant Manager, Campus Safety at Grade 9, Step 4 of the 2016-2021 Henry Ford Community College Administrators' Association Salary Schedule, Local 71, 48 weeks, effective 10/20/2020.

MOVED BY: _____ SUPPORTED BY: _____

VI. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VII. FUTURE MEETING DATES

- A. Monday, October 26, 2020, **P-12** Board of Education Study Session, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the Governor's executive order) and virtually available live for viewing via YouTube Live: www.youtube.com/dpscommdept, Facebook Live: www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- B. Monday, November 9, 2020, **P-12** Board of Education Meeting, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the Governor's executive order) and virtually available live for viewing via YouTube Live: www.youtube.com/dpscommdept, Facebook Live: www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).
- C. Monday, November 16, 2020, **HFC** Board of Trustees Meeting, 7:00 p.m. Videoconference details can be found at this link: www.hfcc.edu/boardmeeting-schedule.
- D. Monday, November 23, 2020, **P-12** Board of Education Study Session, 7:00 p.m., at the Administrative Service Center, in the Frank Franchi Board Room (following the guidelines of the Governor's executive order) and virtually available live for viewing via YouTube Live: www.youtube.com/dpscommdept, Facebook Live:

www.facebook.com/dearbornpublicschools and cable channel (Comcast Dearborn Channel 19 and WOW Channel 15).

VIII. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a majority of the Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees Meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Please provide two days advance notice.