

**HENRY FORD COLLEGE  
BOARD OF TRUSTEES MEETING  
DEARBORN, MICHIGAN  
February 19, 2024**

**I. CALL TO ORDER**

The regular meeting of the Henry Ford College Board of Trustees was called to order on Monday, February 19, 2024, at the Henry Ford College Administrative Services and Conference Center in the Rosenau Board Room at 7:00 p.m. by Chair Thorpe.

**ROLL CALL**

On roll call, the following were present: Trustees Patrick D'Ambrosio, Roxanne McDonald, Adel Mozip, Mary Petlichkoff, James Thorpe, Irene Watts, and Chair Hussein Berry. There being a quorum, the meeting was declared in session.

**II. APPROVAL OF MINUTES**

Motion offered by Trustee D'Ambrosio, supported by Trustee McDonald, passed with a unanimous vote attached that the following Minutes be approved:

- Regular Board of Trustees Meeting – January 16, 2024

**III. STUDENT PRESENTATION**

The HFC Engineering Club provided an overview of the Club and discussed past Club competitions, and the upcoming Winter 2024 – RoboSoccer Competition scheduled for April 25, 2024. Presenters: President, Hassan Berry; Vice President, Aiden Asher and Communication Officer, Kaitlin Nguyen.

**IV. PRESIDENT'S ITEMS**

- Introduced Dan Murray, Interim Purchasing Director.
- Wished John Satkowski a happy birthday. VP Satkowski's birthday was in January.
- Commended the Engineering Club on their presentation skills.
- Informed the Board that most of his time recently has been spent on conducting presentations for the upcoming millage. Informational presentations during regular work hours and advocacy presentations on his personal time. Thanked Dr. Eric Rader and Sam Bazzi for volunteering so

much of their time to this effort.

## V. ACTION ITEMS

### A. Citizen Participation

None

### B. Special Consideration of an Action Item

None

### C. Action to Approve Action Items

Motion to approve action item number 1-4 offered by Trustee Petlichkoff, supported by Trustee McDonald, passed with a unanimous vote attached.

## BIDS AND CONTRACTS

1. Steelcase Furniture – Board Report #4734  
Vice President Satkowski

Move to approve a contract award to NBS Commercial Interiors for \$98,322.51 for the purchase and installation of Steelcase furniture requested by the Vice President of Marketing and Communications, in accordance with Quote # 367323 dated September 20, 2023.

## BOARD-ADMINISTRATIVE SERVICES

2. Financial Institution Designations and Practices Resolution – Board Report #4735  
Vice President Satkowski

Move to approve the Financial Institution Designations and Practices Resolution as presented in Board Report #4735 dated February 19, 2024.

3. FY2024 Mid-Year Budget Adjustment  
Vice President Satkowski

Move to approve the Fiscal Year 2023 Mid-Year Budget Adjustment as presented in Board Report #4728 at the January 16, 2024, Board of Trustees meeting.

4. Technology Investment Fund (TIF) Fall 2023 Proposed Projects  
Vice President Satkowski

Move to approve the Technology Investment Fund (TIF) Fall 2023 Proposed Projects as presented in Board Report #4729 at the January 16, 2024, Board of Trustees meeting.

**VI. BOARD OF TRUSTEES BUSINESS**

A. Acknowledgements of Correspondence

None

B. Board Committee Reports

Trustee Mozip reported that the Policy Committee met prior to this meeting and discussed the following:

- Purchasing Policy
- Academic Integrity Policy Updates
- Reporting of Accidents Policy
- Sale of Commercial Advertising on Campus (likely to be rescinded)

C. Requests for Information and/or Future Agenda Items

None

D. Board Member Commentary

Trustee Petlichkoff attended the Dearborn City Council meeting with President Kavalhuna and Dr. Eric Rader where they were able to provide a HFC millage presentation. Trustee Petlichkoff was impressed with Mayor Hamood's enthusiastic response when the group discussed student success at the College. Mayor Hamood spoke of his time spent at HFC as a dual enrolled student and the benefits he realized.

Trustee McDonald reminded everyone to vote next Tuesday.

Trustee Berry noted that early voting is going on now.

Trustee McDonald stated that, currently, a lot of people are not comfortable voting for presidential matters. She informed everyone that voters can still pick up a non-partisan ballot and vote for local items.

**VII. FUTURE MEETING DATES**

- A. Monday, March 11, 2024, **P-12** Board of Education Meeting, 7:00 p.m. at the Administrative Service Center in the Frank Franchi Board Room.
- B. Monday, March 18, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, March 18, 2024, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

## **VIII. ADJOURNMENT**

Motion by Chair Berry was unanimously approved by those members present that the meeting be adjourned at 7:38 p.m.

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Irene Watts, Secretary