

**HENRY FORD COLLEGE
BOARD OF TRUSTEES MEETING
5101 Evergreen Road
Dearborn, Michigan 48128
(313) 845-9650**

**Administrative Services and Conference Center
Rosenau Board Room**

**January 16, 2024
7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL

Patrick D'Ambrosio	_____	James Thorpe	_____
Roxanne McDonald	_____	Irene Watts	_____
Adel Mozip	_____	Chair Hussein Berry	_____
Mary Petlichkoff	_____		

II. APPROVAL OF MINUTES

A. Approval of Minutes for the following Board of Trustees Meetings

- Regular Board of Trustees Meeting – December 11, 2023
- Board of Trustees Policy Committee Meeting – December 11, 2023

Recommended action: Make any necessary corrections and move to approve these minutes.

MOVED BY: _____ SUPPORTED BY: _____

III. RECOGNITION AND ACKNOWLEDGEMENTS

IV. PRESIDENT'S ITEMS

V. DISCUSSION ITEMS

A. FY2024 Mid-Year Budget Adjustment – Board Report #4728
Vice President Satkowski

B. Technology Investment Fund (TIF) Fall 2023 Proposed Projects – Board Report #4729
Vice President Satkowski

VI. ACTION ITEMS

A. Citizen Participation

Citizens wishing to address the Board on agenda and non-agenda items for action who have submitted a blue card by 7:10 p.m. to the Secretary may speak at this time. The Board may not be in a position to respond to non-agenda items; therefore, speakers should not anticipate an immediate response to their comments or questions. For the benefit of all concerned, do not mention the names of students or College employees. Please limit comments to three minutes. If during those three minutes the comments become personally directed, abusive, obscene, or irrelevant, your public comment time may be interrupted or ended.

B. Special Consideration of an Action Item

Secretary comments: *“Are there any action items on this agenda which Board members or the President wish to discuss and vote on separately? If there are, we will exclude these from the action below.”*

C. Action to Approve Action Items

Background information: At this time, the Secretary will call for a single action to approve all the action items on this agenda except for items excluded from this action by Board member request.

Recommended action: Move to approve action items numbered 1 through 6 as recommended in this agenda, except for ____ (if necessary).

MOVED BY: _____ SUPPORTED BY: _____

D. At this time, the Secretary will return to any agenda items which Board members asked to discuss and vote on separately.

BIDS AND CONTRACTS

- 1. Sentinel Technologies, Inc. – Board Report #4730
Vice President Satkowski

Recommended action: Move to approve a contract award to Sentinel Technologies, Inc. in the amount of \$938,284.00 for the purchase and delivery of Verkada CCTV Cameras, Camera Mounts, and Licenses, as requested by the Office of Campus Safety, in accordance with Sentinel Contract # 006561 dated December 14, 2023.

MOVED BY: _____ SUPPORTED BY: _____

2. GRIT Technologies, Inc. – Board Report #4731
Vice President Satkowski

Recommended action: Move to approve a contract award to GRIT Technologies, Inc. in the amount of \$147,131.20 for the labor and materials to install 293 Verkada CCTV Cameras, Camera Mounts, and cabling, as requested by the Office of Campus Safety, in accordance with Quotes #GRTQ5332 and #GRTQ5334, dated January 9, 2024.

MOVED BY: _____ SUPPORTED BY: _____

3. NBS Commercial Interiors – Board Report #4732
Vice President Satkowski

Recommended action: Move to approve a contract award to NBS Commercial Interiors for \$30,115.72 for the purchase and installation of Steelcase furniture requested by the Director of Library and Academic Support Services, in accordance with Quote # 368271 dated December 8, 2023.

MOVED BY: _____ SUPPORTED BY: _____

4. Ellucian Company L.P. – Board Report #4733
Vice President Satkowski

Recommended action: Move to approve a contract award to Ellucian Company L.P. for a total of \$123,000.00 for a one-year Flexible Advisory Services engagement as requested by the Strategy and Human Resources division, in accordance with Ellucian Quote #H19-262699-121923 dated December 19, 2023.

MOVED BY: _____ SUPPORTED BY: _____

BOARD-ADMINISTRATIVE SERVICES

5. Conflict of Interest Policy
Chair Watts

Recommended action: Move to approve the Conflict of Interest Policy as discussed at the December 11, 2023 Board of Trustees meeting.

MOVED BY: _____ SUPPORTED BY: _____

6. Board of Trustee Policy Updates
Chair Watts

Background information: On December 11, 2023, the HFC Board of Trustees Policy Committee discussed and reviewed changes to the following policies:

- Policy 2200- Auxiliary Reserve Fund
- Policy 2550- Payroll Authorization
- Policy 2750- Payroll Deductions

Recommended action: Move to approve the changes to the following policies:

- Policy 2200- Auxiliary Reserve Fund
- Policy 2550- Payroll Authorization
- Policy 2750- Payroll Deductions

MOVED BY: _____ SUPPORTED BY: _____

VII. BOARD OF TRUSTEES BUSINESS

- A. Acknowledgements of Correspondence
- B. Board Committee Reports
- C. Requests for Information and/or Future Agenda Items
- D. Board Member Commentary

VIII. FUTURE MEETING DATES

- A. Monday, February 12, 2024, **P-12** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services Center, in the Frank Franchi Board Room.
- B. Monday, February 19, 2024, **HFC** Board of Trustees Policy Committee Meeting, 6:00 p.m. at the Administrative Services and Conference Center in the Cabinet Conference Room.
- C. Monday, February 19, 2024, **HFC** Board of Trustees Meeting, 7:00 p.m. at the Administrative Services and Conference Center in the Rosenau Board Room.

XI. ADJOURNMENT

Note: Meetings of the Board of Trustees will end no later than 9:30 p.m. unless a

majority of Board members votes to extend the meeting by fifteen (15) minutes.

Individuals who wish to attend the Board of Trustees meeting and require special accommodations should contact the Office of the President at (313) 845-9650. Two days advance notice would be appreciated.