

ARTICULATION AGREEMENT

BETWEEN

HENRY FORD COLLEGE

AND

LAWRENCE TECHNOLOGICAL UNIVERSITY

STATEMENT OF COOPERATION

Henry Ford College (HFC) and Lawrence Technological University (LTU) wish to facilitate the transfer of students, enhance the number and quality of learning options, and provide a seamless transfer process for students who desire further education in the Graphic Design program offered by LTU. LTU is accredited by The Higher Learning Commission, and is located at 21000 West Ten Mile Road, Southfield, MI 48075-1058. An overview of the university, plus academic information is available at <http://www.ltu.edu/>. HFC is accredited under The Higher Learning Commission, and is located at 5101 Evergreen Rd, Dearborn, MI 48128. An overview of the college, plus academic information is available at www.hfcc.edu.

AGREEMENT

HFC and LTU hereby agree as follows:

1. HFC and LTU will maintain the integrity of their separate programs and enter into this Agreement as equal partners.
2. **Advising of HFC Students** – Advising of HFC students regarding admission and program requirements to LTU will be the responsibility of the Henry Ford College School of Liberal Arts. LTU will designate one or more points of contact to respond to advising questions from HFC advisors. Victoria Shepherd, Program Lead Digital and Graphic Arts, will monitor the academic performance of students enrolling under this Agreement, and identify issues that may interfere with the successful transfer of students to LTU. The attached articulation guide specifies Graphic Design coursework, LTU equivalents, and remaining LTU degree requirements.
3. **Communication** – HFC and LTU agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions.
 - Any marketing and public relations for the Articulation Agreement by either HFC or LTU will be subject to the prior approval of each institution. Each institution will assume their own responsibility for appropriate marketing to reach their respective student and faculty populations.
 - Both institutions will communicate information about this Agreement to students and prospective students.

As party to this Agreement, HFC agrees:

- To make information about the Agreement and the LTU BFA in Graphic Design degree programs available to students enrolled in the HFC Fine Arts program.
- To provide the opportunity for representatives of the LTU faculty to visit appropriate forums at HFC for the purpose of disseminating information about the LTU degree programs.

- To notify the Dean and Associate Dean of the LTU College of Architecture and Design immediately about any changes to the HFC program that are anticipated or approved.
- To coordinate with LTU to provide evidence to support National Association of Schools of Art and Design (NASAD) accreditation criteria for articulated courses. Changes to the Graphic Design curriculum must retain the NASAD objectives covered by each transferrable course or HFC Program Lead Victoria Shepherd must propose an amendment in writing to this agreement to ensure that these standards are being maintained.
- To support the production of required portfolios for transfer to LTU.

As party to this agreement, LTU agrees:

- To provide HFC with updated information in writing about the LTU BFA in Graphic Design degree program on an appropriate basis.
- To notify HFC immediately in writing about any changes to the program requirements that are anticipated or approved.
- To comply with other reasonable requests made by HFC in furtherance of this agreement as appropriate.

4. **Grade Standards** – 3.0 GPA for automatic admission. Lower GPA's (2.5 and above) may qualify on a case-by-case basis.
5. **Portfolios**- Portfolios, including evidence of work from all studio courses, are required for all incoming students from HFC. The portfolios are required to verify each student's attainment of all learning objectives assigned for any studio course for which transfer credit is sought.
6. **Transfer Agreement**– Provided all entrance requirements are met, applicants will generally be granted a maximum of 77 transfer credits/exclusion credits of the 125 credits required for the BFA in Graphic Design degree program in accordance with the attached college curriculum summary records. Only the courses taken at HFC that have earned a minimum grade of 'C' i.e. 2.0 will be accepted by LTU. Deficiencies in the curriculum summary record may be remedied at LTU, HFC, or another college with a LTU transfer agreement. Additional transfer credits may be awarded by the College of Architecture and Design at LTU upon further assessment.
7. **Length of Agreement** – This agreement will become effective upon the execution of signatures by the responsible authorities for each institution, and will be in effect for a maximum of five years. Six (6) months prior to the termination of the 5-year agreement, the parties agree to undertake a review and possible renegotiation of the agreement. If the Agreement is not renewed, students who have selected and designated this program prior to termination of the Agreement will be given two additional years to be admitted to LTU under the terms of this Agreement. Both HFC and LTU agree to provide written notice to the other of one full academic year in advance of termination.
8. **Review and Modification of the Agreement** – Each institution will notify the other in writing of any contemplated curricular changes that would affect the future of this Agreement. This Agreement may be modified at any time with the mutual written consent of both parties. In particular, changes to the HFC curriculum must retain the NASAD covered by each transferrable course or HFC must propose in writing an amendment to this agreement to ensure that NASAD standards are being maintained.
9. **Exchange of Information** – To the extent permitted by law, LTU and HFC agree to exchange transfer student information for the purpose of monitoring and enhancing student academic success. The information may also be used to enhance curricular offerings. At no time with any exchange of information will Family Education Rights and Privacy Act (FERPA) and its implementing regulations or requirements be violated.

10. Discrimination: The Parties agree that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for all individuals with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, and in particular, the provision that illegal discrimination by either party may be considered a material breach of this Agreement.

11. Disputes. The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.

12. Invalid Parts. If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.

13. Enforcement and Governing Law. All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

14. Indemnification. Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement.

15. Concurrent Admission; Financial Aid. Federal regulations generally require that students receive financial aid from only a single institution from which courses are taken during a given quarter or semester. Accordingly, advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either HFC or LTU. If a College student attends both HFC and LTU in a single semester, financial aid may be granted from only one institution unless the parties enter into a separate written consortium agreement to allocate and distribute financial aid between HFC and LTU.

16. Notices. Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party. The Parties may otherwise communicate by email.

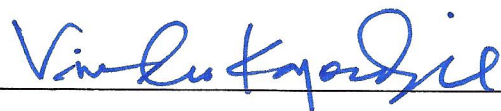
If to HFC: Brandon Nowak

Articulation Agreement Manager
Henry Ford College
5101 Evergreen Rd.
Dearborn, MI 48128
Email: bnowak1@hfcc.edu

If to LTU: Lisa Kujawa
Associate Provost
LTU
21000 West Ten Mile Road
Southfield, MI 48075
Email: lkujawa@ltu.edu

SIGNATURE OF RESPONSIBLE AUTHORITIES AT THE COOPERATING INSTITUTIONS

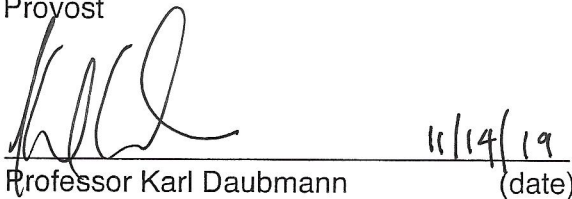
For Lawrence Technological University



Dr. Virinder Moudgil (date)
President

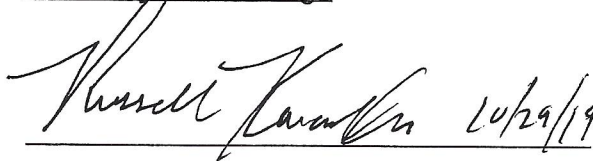
 12/5/19

Dr. Maria Vaz (date)
Provost

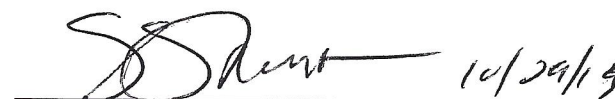
 11/14/19

Professor Karl Daubmann (date)
Dean, College of Architecture and Design

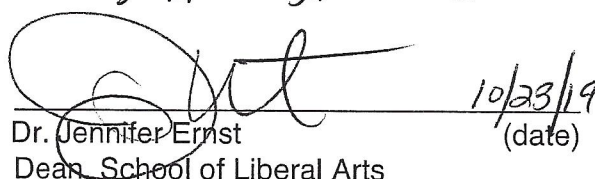
For Henry Ford College

 10/29/19

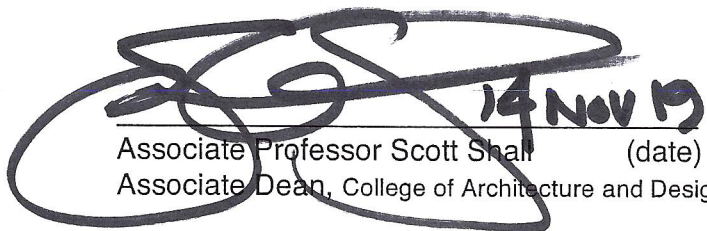
Russell Kavalhuna, J.D. (date)
President

 10/29/19

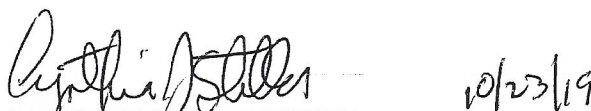
Dr. Michael Nealon (date)
Vice-President Academic Affairs

 10/23/19

Dr. Jennifer Ernst (date)
Dean, School of Liberal Arts

 14 Nov 19

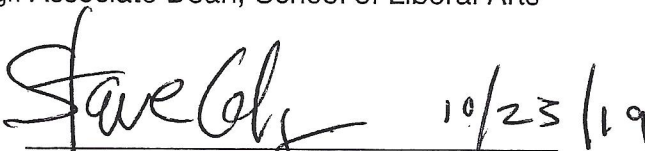
Associate Professor Scott Shar (date)
Associate Dean, College of Architecture and Design

 10/23/19

Cynthia Stiller (date)
Associate Dean, School of Liberal Arts

 11/14/19

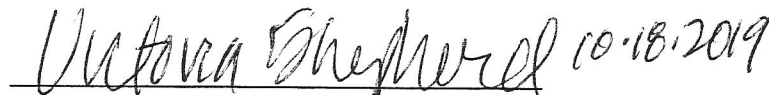
Professor Steven Rost (date)
Chair, Department of Art and Design,
College of Architecture and Design

 10/23/19

Steve Glazer (date)
Chair, Fine and Performing Arts Dept
School of Liberal Arts

 11.14.19

Assistant Professor Lilian Crum (date)
Director, BFA in Graphic Design,
College of Architecture and Design

 10.18.2019

Program Lead Victoria Shepherd (date)
MFA Graphic Design
Digital and Graphic Arts

LAWRENCE TECHNOLOGICAL UNIVERSITY ARTICULATION GUIDE

Henry Ford College – Graphic Design LTU – Bachelor of Fine Arts in Graphic Design Based on Henry Ford 2019-2020 Catalog and LTU 2019-2020 Catalog

Henry Ford College Courses:

Transfer to LTU as:

Degree Requirements	
English Requirements(3 credits) ENG 132 College Writing and Research.....3	English Requirements (3 credits) COM 1103 College Composition 3
Social Sciences(9 credits) (Select 2) ANTH 131, 151, 152 HIST 111, 112, 113, 151, 152, 225, 230, 265 SOC 131, 151, 152, 251, 254 PHIL 131, 133, 135, 137, 139 POLS 131, 135, 152, 155 WR 131.....6 PSY 131 Introductory Psychology.....3	Social Sciences (9 credits) SSC 2413 Foundations of American Experience 3 SSC 2423 Development of American Experience 3 PSY 1213 Intro to Psychology.....3
Natural Science(7 credits) Select 2 Courses and one must include a lab: ASTR 131, 133 ATMS 131 BIO 130, 131, 133, 134, 141, 143, 150, 152, 233, 234, 251 CHEM 131, 132, 141 GEOL 131, 132	Natural Science.....(7 credits) Natural Science Elective.....3 Natural Science Elective.....3 Natural Science Elective Lab.....1
Studio Courses.....(24 credits) ART 101 Two Dimensional Design.....3 ART 105 Three Dimensional Design.....3 ART 102 Drawing 1.....3 ART 165 Typography.....3 ART 214 Graphic Design Studio 2.....3 ART 114 Graphic Design Studio 1.....3 ART 245 Interactive Design.....3 ART 230 Motion Graphics.....3	Design/Visualization**.....(24 credits) ART 1113 Basic Design 1.....3 ART 1133 Basic Design 2.....3 ART 2113 Life Drawing.....3 ART 2413 Typography 1.....3 ART 2523 Graphic Design 1.....3 ART 2813 Digital Foundations.....3 ART 3343 New Media 1.....3 ART 2623 Motion Graphics.....3
** A portfolio is required in order to grant credit for all LTU courses listed under Studio Courses	
Theory/History/Professional.....(15 credits) ART 121 Art History Survey 1.....3 ART 122 Art History Survey 2.....3 ART 130 History of Graphic Design.....3 ART 107 Photoshop.....3 CIS 126 HTML/CSS Web Programming.....3	Theory/History.....(15 credits) ARC 3633 Traditions of Art 1.....3 ARC 3643 Traditions of Art 2.....3 ARC 3563 History of Graphic Design.....3 ARC 1000 CoAD Elective.....3 GEN 1000 General Elective.....3
Total.....58	Total.....58

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Henry Ford College – Graphic Design LTU – Bachelor of Fine Arts in Graphic Design Based on Henry Ford 2019-2020 Catalog and LTU 2019-2020 Catalog

Transfer to LTU as:

	<u>Completion of the Graphic Design Degree at LTU:</u> COM 2103 Technical and Professional Communication...3 COM 3000 Writing Proficiency Exam.....0 MCS 1254 Geometry in Art.....4 LLT 1213 World Masterpieces 1.....3 LLT 1223 World Masterpieces 2.....3 ART 3413 Typography 2.....3 ART 3513 Graphic Design 2.....3 ART 3523 Graphic Design 3.....3 ART 3213 Sculpture.....3 ART 3023 Photography.....3 ART 3323 Portfolio Design.....3 ART 4513 Graphic Design 4.....3 ART 3033 Digital Photography.....3 ART 3043 Video Imaging.....3 ART 4514 Graphic Design Thesis 1.....4 ART 4612 Senior Seminar 1.....2 ART 4524 Graphic Design Thesis 2.....4 ART 4622 Senior Seminar 2.....2 ARC 1012 Art and Design Awareness.....2 DES 4112 Design Leadership.....2 ART 4922 Internship Studies.....2 MGT/MKT/INT/ACC/HRM Elective.....3 LLT/SSC/PSY Jr/Sr Elective.....3 ART 3/4000 Art History Elective.....3
	Maximum Transferable Henry Ford 67 Minimum Credits at LTU 58 **Minimum credits to Graduate 125**