

**Articulation Agreement  
Between Oakland University and Henry Ford College  
For a Bachelor's of Science in Business Administration- All Majors**

**Effective October 1, 2019- September 30, 2022**

Oakland University, a Michigan constitutional body corporate and institution of higher education located in Rochester, Michigan ("OU") and Henry Ford College, a Michigan institution of higher education located in Dearborn, Michigan ("HFC"), collectively the "Parties", enter into this Articulation Agreement ("Agreement") as of the date of the last signature below.

WHEREAS, OU and HFC recognize the benefits of cooperation regarding their respective educational programs; and

WHEREAS, OU and HFC desire to create an agreement to create a program (the "Program") that will allow students to obtain a Bachelor's of Science in Business Administration- All Majors degree from OU upon successful completion of coursework in the Associate in Business- Business Administration (ABA) at HFC in accordance with the curriculum guide attached as **Exhibit 1** and incorporated herein by reference, and OU's Bachelor of Science in Business Administration- All Majors (SBA) program.

THEREFORE, the Parties agree as follows:

1. Program Requirements. HFC students interested in participating in the Program must:
  - a. Complete the required coursework at HFC, as specified in the curriculum guide attached as **Exhibit 1**, and
  - b. Apply to, and be admitted by, OU. In addition, where applicable, students must apply to, and be admitted by OU, into the SBA major. Applicants from HFC will be considered for admission to OU based upon OU's criteria for undergraduate admission as such criteria is revised from time-to-time; completion of coursework at HFC, including without limitation completion of the coursework specified in the curriculum guide attached as **Exhibit 1**, does not guarantee admission to OU or to any particular major.
2. OU's BS Requirements. Students enrolled in OU's SBA program pursuant to this Agreement must:
  - a. Satisfy all of OU's requirements for progression, retention and graduation for the SBA as stated in the applicable OU catalogue(s) when the student is admitted to OU; and
  - b. Comply with OU's academic, conduct and other requirements, policies, codes, ordinances and regulations while attending OU.
3. Transfer of Credits. OU will accept a transfer of up to seventy-nine (79) credits for HFC courses identified in the curriculum guide in which a student earned a grade of 2.0 (numerical grading system) or C- (alpha grading system) or better and those credits will be indicated on the student's OU transcript. This grade requirement only applies to the minimum required to transfer. Program and major requirements may differ from minimum transfer requirements. If any of those 79 credits were awarded by an institution other than HFC, then the awarding institution must have been regionally accredited when the credits were awarded. OU will not accept the



transfer of credits for a HFC course if the student re-takes the equivalent course at OU. If a student in the Program subsequently transfers out of OU's Business program, then all of the student's transfer credits will be re-evaluated -- and may be denied -- based upon OU's transfer policies in effect at that time.

4. Grade Point Average. A student's grade point average for the SBA degree will be the grade point average earned in courses taken at OU.
5. Communication. OU and HFC agree to cooperate in communicating with each other and with their common and respective audiences concerning the established relationship between the two institutions. OU and HFC further agree to communicate curriculum changes which may affect the articulated programs at the respective institutions.
6. Marketing. Each institution will be responsible for marketing the Program to their respective student and/or faculty populations. Each Party may provide a link on its website to the other institution's website.
7. Student Information. To the extent permitted by law, OU may provide aggregate, non-personally identifiable, student performance information to annually and upon request to HFC. Notwithstanding the foregoing, both OU and HFC will comply with the Family Rights and Privacy Act and its implementing regulations.
8. Term. The term of this Agreement will commence on **October 1, 2019** and will expire on **September 30, 2022**, unless terminated earlier as provided in this Agreement. Either institution may terminate this Agreement at any time and without cause upon one hundred eighty (180) calendar day's prior written notice. In addition, either institution may terminate this Agreement at any time upon thirty (30) days' prior notice ("Notice Period") if the other institution breaches this Agreement and fails to cure the breach -- to the non-breaching institution's reasonable satisfaction -- within the Notice Period. All students participating in the Program as of the termination date will be allowed to complete the Program under the terms of this Agreement, but only if those students apply to and are admitted by OU within 3 years of the date this Agreement is terminated.
9. Accreditation. Both institutions will maintain their respective regional accreditation during the term of this Agreement and each institution will notify the other immediately if their regional accreditation is revoked, suspended or limited for any reason. If either Party's accreditation is revoked, suspended or limited, the other Party may terminate this Agreement immediately and the Parties will, to the extent practicable, cooperate to accommodate students in the Program at the time.
10. Oversight. Representatives from each institution will meet annually to review the Program, the Curriculum Guide and the terms of this Agreement. Both Parties reserve the right to amend or revise by mutual written consent this Agreement or to change curriculum, whenever feasible
11. Notices. All notices and other communications provided for here under must be in writing and must be mailed by first class, registered or certified mail, postage paid, or delivered personally, by overnight delivery service, by facsimile, or by electronic transmission with confirmation of receipt, addressed as follows:



**If to Oakland University:**

Office of the Provost  
Oakland University  
371 Wilson Boulevard, Room 205  
Rochester, Michigan 48309

**With a copy to:**

Office of Legal Affairs  
Oakland University  
371 Wilson Boulevard, Room 203  
Rochester, Michigan 48309

**If to Henry Ford College:**

Office of Academic Services (L314)  
5101 Evergreen Road  
Dearborn, MI 48128  
313-845-6313  
[academicservices@hfcc.edu](mailto:academicservices@hfcc.edu)

Either institution may, by like notice, specify or change an address to which notices and communications must thereafter be sent.

12. Indemnity.

Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement. This provision will survive termination or expiration of this Agreement.

13. Miscellaneous. Neither institution may assign this Agreement without the other institution's prior written consent. The invalidity or unenforceability of any term or provision of this Agreement will in no way affect the validity or enforceability of any other term or provision. A waiver by either institution of any provision or breach of this Agreement will not waive any other provision or breach, nor will the same be deemed to be a waiver of any subsequent breach, either of the same provision or otherwise. Except for indemnity and hold harmless obligations arising out of third party claims, neither institution will be liable to the other for, and the Parties hereby release each other from, any liability for special, incidental, punitive and/or consequential damages of any kind, nature or description, including without limitation lost revenues or profits, even if either institution had knowledge of the possibility of such potential loss or damage. Neither institution will be liable for any losses or damages of any kind, nature or description caused by fire, water, accident, weather, riot, strike, act of God, acts of terrorism or any other cause beyond that institution's control. The captions or headings in this Agreement are for convenience only and in no way define or limit the scope or intent of any term, clause, provision or paragraph. This Agreement and the recitals contain the entire agreement between the Parties and supersedes all other verbal and/or written agreements, warranties, representations or understandings entered into by the Parties, and will be binding upon the Parties and their respective successors and assigns. No amendment to this Agreement will be effective unless it is in writing and signed by both



Parties' authorized representatives. This Agreement is for the sole and exclusive benefit of the Parties, and neither institution intends to create a benefit in favor of any other person, entity or third party including, without limitation, any patient, student, parent, guardian or current or prospective student employer. In the performance of their respective duties and obligations under this Agreement, the Parties are each independent contractors and neither is a partner, joint venturer, employee or servant of the other, and each is responsible only for its own conduct.

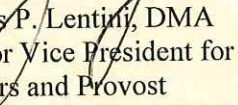
14. Applicable Law. Michigan law and all other applicable state and federal laws and regulations, including without limitation the Michigan Persons with Disabilities Civil Rights Act, the Michigan Elliott-Larsen Civil Rights Act and the Michigan Governmental Tort Liability Act ("Act"), all as may be amended from time to time, including the provision that illegal discrimination by either institution may be considered a material breach of this Agreement, will govern the validity, construction and performance of this Agreement. Both Parties will also comply with the World Wide Web Consortium's Accessibility Guidelines (W3CG). Michigan will be the forum for any legal or equitable proceedings in connection with this Agreement. Notwithstanding anything contained in this Agreement to the contrary, whether express or implied, no provision of this Agreement waives OU's or HFC's rights under the Act or effectively creates any direct or indirect liability for the OU or HFC otherwise prohibited by the Act.
15. Discrimination. The Parties agree that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for all individuals with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, and in particular, the provision that illegal discrimination by either party may be considered a material breach of this Agreement.
16. Disputes. The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.
17. Counterparts. This Agreement may be executed in several counterparts, all of which taken together will constitute one single Agreement between the Parties.

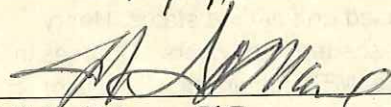


The signatories below warrant they are authorized to enter into this Agreement on behalf of their respective Parties.

**Oakland University:**

  
James P. Lentini, DMA  
Senior Vice President for Academic  
Affairs and Provost

Dated: 10/8/17

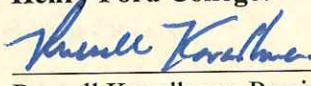
  
Michael Mazzeo PhD  
Dean, School of Business Administration

Dated: 10/8/2019

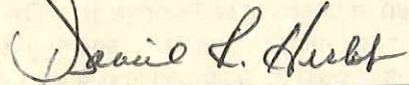
OU  
Legal

9-20-19

**Henry Ford College:**

  
Russell Kavalhuna, President

Dated: \_\_\_\_\_

  
Michael A. Nealon, Ph. D  
Vice President of Academic Affairs

Dated: 10.08.19

**Exhibit 1**  
**Articulation Agreement**  
 between  
**Henry Ford College**  
*Associate of Business Administration*  
 and  
**Oakland University**  
*Bachelor of Science in Business Administration*

Complete degree requirements per Henry Ford's Associate of Business in Business Administration degree. For maximum transferability please follow the outline listed below as elective options have been chosen to best suit OU's program. The semester outline is based on full-time status, Henry Ford's Business Administration ABA, and suggestions from OU's SBA academic advisers. Courses in MTA categories should be adjusted in discipline and credit hours to meet MTA requirements. Minimum transfer grade for Business courses is a 2.0 or C.					
Business Administration Degree Requirements, Semester Outline of classes taken at Henry Ford College					
Henry Ford College			Oakland University		
Semester 1					
Course		Credit Hours	Course		Credit Hours
BBA-131	Introduction to Business	4	TRC 1XXX	Introduction to Business	4
CIS-100	Introduction to Information Technology	3	MIS 1000	Business Problem Solving with IT	3
ENG-131	Introduction to College Writing	3	WRT 1050	Composition I	3
MATH-141	Introduction to Statistics	4	STA 2220	Introduction to Statistical Concepts and Reasoning	4
Semester Credit Hours		14	Transferable Semester Credit Hours		14
Semester 2					
BAC-131	Introduction to Financial Accounting	4	ACC 2000	Introductory Financial Accounting	4
BEC-151	Principles of Macroeconomics	3	ECN 2000	Principles of Macroeconomics	3
BLW-253	Business Law and the Legal Environment	4	TRC 2XXX	Business Law and the Legal Environment	4
SPC-131	Fundamentals of Speaking	3	COM 2000	Public Speaking	3
Semester Credit Hours		14	Transferable Semester Credit Hours		14
Semester 3					
BAC-132	Introduction to Managerial Accounting	4	ACC 2100	Managerial and Cost Accounting I	4
BEC-152	Principles of Microeconomics	3	ECN 2010	Principles of Microeconomics	3
ENG-132	College Writing & Research	3	WRT 1060	Composition II	3
MATH Choose one	MATH-175 Precalculus (Pre-requisite for MATH-180) OR	5	MTH 1441	Precalculus	5
	MATH-150 Finite Mathematics (Pre-requisite for MATH-153, check MATH-153 course offering with counseling before registering for MATH-150)	4	MTH 1221	Linear Programming Elementary Functions	4
Possible Elective	100-level or higher course	1-3		As needed	1-3
Semester Credit Hours		14-17	Transferable Semester Credit Hours		14-17



Semester 4					
ENG-135	Business & Technical Writing & Research	3	TRC 1XXX	Business & Technical Writing & Research (satisfies WRT 3082 in Business Core)	3
MATH Choose one	MATH-180 Calculus I	5	MTH 1554	Calculus	5
	OR MATH-153 Calculus for Business, Life Science, & Social Studies (Course subject to availability)	4	MTH 1222	Calculus for the Social Sciences	4
MTA Science	Choose from MTA Courses Category 6	4		GEN ED MTA	4
MTA Humanities	Choose from MTA Courses Category 5	3		GEN ED MTA	3
Possible Elective	100-level or higher course	1-3		As needed	
Semester Credit Hours		15-18	Transferable Semester Credit Hours		15-18
Minimum Total Credits for HFC Associate of Business Degree		60	Minimum HFC Degree Credits that would Transfer to OU		60
Additional Course Work that can be completed at HFC					
MTA Humanities	Choose from MTA Courses Category 5	3		GEN ED MTA	3
MTA Science	Choose from MTA Courses Category 6	4		GEN ED MTA	4
MTA Social Science	Choose from MTA Courses Category 4	3		GEN ED MTA	3
General Electives	100 Level or Higher	1-10		Depending on Major, reaching 79 credits may not be optimal. See OU adviser to discuss.	
Additional approved courses may be taken to reach up to 79 transferable credits.					
Maximum Total Credits Allowed From HFC		79	OU Credit Max Allowed		79
Remaining Bachelor of Science in Business Administration Degree Requirements at Oakland University					
Pre-Core					
QMM-2410	Statistical Methods for Business II				3
Core					
ECN-3030	Managerial Economics				3
ORG-3300	Introduction to Organizational Behavior				3
MKT-3020	Marketing				3
MGT 3500	Legal Environment of Business				3
ORG-3310	Introduction to the Management of Human Resources				3
MIS-3000	Management Information Systems				3
POM-3430	Operations Management				3
FIN-3220	Managerial Finance I				3
MGT-4350	Management Strategies & Policies				3
TOTAL					30
Major					
MAJOR COURSES	*See courses for Majors in the Table below				15-24
Total Oakland University Credit Hours after Maximum Credits taken at Henry Ford College					45-54



\*Complete courses in one of the majors at Oakland University listed in the table:

Major	Courses
Accounting	ACC 3100, 3110, 3180, 3200 + 4 (3000 or 4000 level) ACC elective courses
Economics	ECN 3020, 3040, 4050 + 4 (3000 or 4000 level) ECN elective courses
Finance	ACC 3010, FIN 3600, 3680, 3720 + 3 (3000 or 4000 level) FIN elective courses
General Management	ORG 4310 + 11 credits of (3000 or 4000 level) electives chosen with an academic adviser to best maximize a student's interests. Six credits must be at the 4000 level.
HR Management	ORG 4300, 4340, 4600 + 2 (3000 or 4000 level) ORG elective courses
Management Information Systems	MIS 3050, 3140, 4050, 4060, 4606 + 3 (3000 or 4000 level) MIS elective courses
Marketing	MKT 4040, 4050, 4530 + 3 (3000 or 4000 level) MKT elective courses
Operations Management	Six (3000 or 4000 level) elective courses or choose one of three prescribed specialties of six courses

ACHIEVE is a career and professional development program designed to help students transition to full-time employment after graduation. Students will complete three zero credit courses at Oakland University.

Once at Oakland University it is best to meet with an Academic Adviser to develop an individualized plan for completing the bachelor degree.

Specializations are available in the following:

Finance

    Wealth Management

Management Information Systems

    Business Analytics

    Information Security Management

Operations Management

    Lean and Quality Management

    Project Management

    Supply Chain Management