

Henry Ford Community College

2008-09 Annual Institutional Accomplishments



Dear Trustees, Colleagues, Students and Community Members:

This past academic year marked the second year of our 2007-2010 Strategic Plan, "Inventing Our Future." Throughout the past year we were heavily engaged in departmental and divisional planning and our strategic goals provided direction and focus for all of our activities.

It is again, with great pride, that I present to you the second annual report on Institutional Accomplishments 2008-2009. As you read through this report, you will become increasingly aware of all of the innovative projects that have been completed in order to position the College for the future and better serve our students and community.

It is with the continued collective vision, drive, and determination of our faculty, staff and administrators that all of this work has been accomplished. For that, I offer a heartfelt thank you. I know that collectively we will continue to move the College forward in reaching our goals. Although this list is not exhaustive of all of our accomplishments, it reflects the excellence and hard work that comes with being a premier learning organization: flexible, adaptable, and ready to face the challenges of the 21st century.

Regards,

Dr. Gail Mee
President





Goal:

Expand access to college programs and services in order to provide opportunity and increase participation in higher education.

Institutional Accomplishments:

In fall 2008, enrollment at HFCC increased by 11 percent from fall 2007. This has resulted in an overall 21 percent increase in enrollment since fall 2006. The enrollment increases are a result of focused recruitment and retention strategies and strategic monitoring of course offerings and availability.

Online credit course enrollments increased 25 percent from fall 2007 to fall 2008. The number of online course section offerings increased 27 percent during that same time period. In addition, the College of Lifelong Learning doubled its online course offerings and now includes courses that provide State Board continuing education units (CEU) for the recertification of Michigan teachers.

Enrollment for dually enrolled students continued to increase. Enrollment in this area increased by 52 percent from fall 2007 to fall 2008.

The Financial Aid Office administered more than \$53 million in federal, state, institutional, and private scholarship, grant, work, and loan assistance programs during the academic year, representing a 35.8 percent increase over the previous year. More than 33,517 federal financial aid applications (FAFSAs) were received and processed during the academic year and aid was disbursed to 10,303 HFCC students, an increase of 17.2 percent over the prior year.

The HFCC Foundation awarded donor-funded scholarships, including the Community High Schools' Scholarship, to more than 300 students during the academic year.

An online orientation was developed for students who choose to enroll in online courses. The College outlines what is expected of students who study online. It details the necessary technical and academic abilities that are required to be successful and identifies the type of technology necessary to work in an asynchronous environment.

To address the needs of under-prepared students, courses from diverse disciplines were linked. Examples of these course linkages are College Writing and Introduction to Sociology, and Developmental Reading and Beginning Algebra.

The Science Division increased awareness of the new Biotechnology degree program among the biotechnology industry by sponsoring the Emerging Technologies Showcase and maintaining an exhibition booth at the November MichBio Conference.





Goal:

Promote excellence in teaching and learning in order to meet individual and societal goals.

Institutional Accomplishments:

A new World Language Center, with the support from the Technology Improvement Fund, opened in fall 2008. The center consists of a language lab equipped with the latest computer technology used in teaching and learning foreign languages; a lounge where students can view, via satellite television, a variety of foreign language programs; and tutorial stations where students can practice and improve, outside of class, their foreign language skills.

Nine new degree and certificate programs and 73 new courses were developed. Examples include the following:

- ❖ The Energy Technology Department developed two new “green” programs, an Associate of Applied Science degree program in Alternative Energy and a certificate program in Renewable Energy.
- ❖ An Associate of Applied Science degree program in Advanced Manufacturing Multi-Skilled Maintenance was developed by the Skilled Trades and Apprenticeship Division.
- ❖ The Health Careers Division developed an associate degree program in Ophthalmic Technology.
- ❖ The Science Division developed an Associate of Applied Science degree program and an advanced certificate program in Biotechnology.
- ❖ An Arab Cultural Studies associate degree program was developed by the Social Science Division.

- ❖ To respond to the growing Michigan film industry, the Fine Arts and Fitness Division developed a new Motion Capture Systems Technician certificate program.
- ❖ The Technology Division developed the following courses designed to meet “green” job demands. They are: ENT 250 – LEED Green Building Construction Preparation; AUTO 260 – Alternative Propulsion Systems; and ACT 175 – Environmental Building Systems.
- ❖ The Criminal Justice program developed two new courses to address current issues. They are CRJ 140 – Identity Theft: Prevention and Awareness and CRJ 235 – Computer Forensics and Cyber Crime Investigations.
- ❖ The Technology Division developed new courses in Hospitality Studies. They are HOSP 145 – Ice Carving and Design and HOSP 255 – Professional Cake Decorating.
- ❖ The English and World Languages Division developed four new language courses, including second-year Arabic and second-semester Mandarin Chinese.

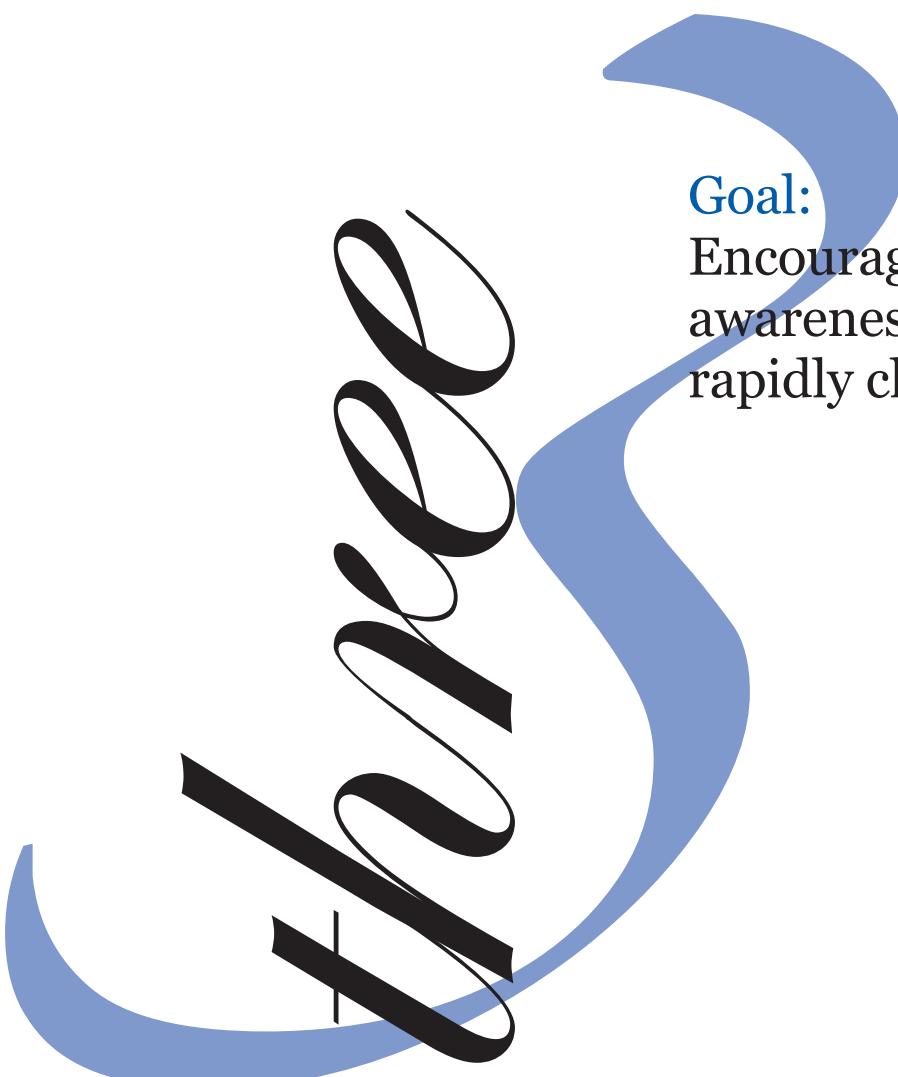
The Nursing program received a full, eight-year re-accreditation from the National League for Nursing Accrediting Commission.

The Nursing and Health Career divisions joined with other educational institutions and health-care providers in implementing the ACE Clinical Placement system and the ACE Clinical Passport system. This is a state program that is designed to facilitate both the assignment of clinical rotation sites and the management of requirements for students to enter clinical facilities.

To increase Pre-Nursing student pass rates, the Counseling Office, in conjunction with the Learning Lab, developed a Nursing Entrance Test (NET) Preparation program and conducted NET preparation workshops in fall 2008 and winter 2009.

The Center for Teaching Excellence and Innovation held a one-day conference for faculty, including a significant number of adjunct instructors as well as four visiting instructors from China. The conference focused on “integrated course design” and inquiry-based learning” as effective ways to spur active, deep learning and student engagement. The conference was facilitated by Dr. Virginia Lee, the 2008 president of the Professional and Organizational Development Network in Higher education, the largest professional organization for faculty and educational developers in North America.

Mathematics faculty presented “Using Digital Pens in Teaching Mathematics Online and in the Classroom” at the Michigan Mathematics Association of Two-year Colleges and “Mathematically Cooking” at the Michigan Developmental Education Consortium.



Goal:

Encourage diversity and promote international awareness to prepare students for success in a rapidly changing, diverse and global environment.

Institutional Accomplishments:

The Instructional Technology department introduced and coordinated an international student volunteer program.

The Council of American Cultures' Around the World Concert Series was expanded to increase students' understanding of and appreciation for a broader array of cultures that include Latin American, Middle Eastern, Native American, West African and Irish.

The College hosted a delegation of three auto instructors and a translator from Chongqing Industry Polytechnic College for a four-week visit. The visitors were engaged in a number of activities including: attending and assisting faculty in auto courses; presenting on the Chinese language, education and life in China; and interacting with the local Chinese community.

Goal:

Enhance student support services to assist students in meeting their personal and academic goals.



Institutional Accomplishments:

Online services to students have been expanded. Students are now able to register for College of Lifelong Learning courses and register for commencement and order their graduation caps and gowns online.

Three initiatives designed to reduce registration wait times were implemented. Those initiatives include group advising for new students, registration for new students during orientation and expanded online and telephone registration periods.

To assist students in successfully locating employment, the Placement Office held job fairs and provided increased opportunity for on-campus job interviews.

The Counseling Office expanded support for students with increased course offerings, career exploration services and a series of success workshops, such as time management, stress reduction and Stop Text Anxiety workshops.

HFCC currently has 38 student clubs and organizations. Four new student clubs were approved this year: the Animation Club, Crazy Antics Club, Dodgeball Club and Students for a Business World.

To encourage greater student involvement in leadership activities, the Student Activities Office implemented a new Student of the Month program to recognize students for their demonstrated leadership skills.

The Office of Development initiated Alumni/Family Receptions following commencement ceremonies in May 2009 as a way to cultivate new alumni.

The men's basketball team won the MCCA State Championship and the Region 12 (MI, OH, IN) Championship. The HFCC team was one of 12 community colleges competing for the National Junior College Athletic Association National Championship.



Goal:

Develop new and strengthen existing collaborative relationships that benefit the College and its constituents.

Institutional Accomplishments:

In May, 2009, the Dearborn Chamber of Commerce recognized Henry Ford Community College with its most prestigious award, the Legacy Award. This award is presented each year to an organization that has served as a partner to the community through community services, volunteerism, investment, financial support or extraordinary business practices. The award highlights the importance of the education and training that HFCC provides to its community.

As a result of the collaboration between Detroit's Lessenger Middle School and the HFCC Ceramics Club, HFCC was awarded the "Helping Hands" Award by Detroit Medical Center's Children's Hospital for the Tessellation Mural project. The mural is now permanently on display at Detroit Children's Hospital.

Rick Goward, conductor of the HFCC Big Band, was presented with the "County Executive's Award" by Wayne County Executive Robert Ficano.

The HFCC Big Band and the Midnight Blue Vocal Jazz Ensemble were chosen from a large number of high schools and community colleges across the country to perform at the Presidential Inauguration in Washington, D.C.

The College and Fordson High School have collaborated on the Achieving the Dream initiative, Transition to College, in order to increase the number of new students ready for college-level work upon graduation from high school.

The Eshleman Library partnered with the Jo Brighton Skills Center to provide opportunities for physically-challenged volunteers to work in the library.

HFCC reading instructors, in conjunction with the Child Development Center, hosted a special family literacy night entitled "Share a Smile and a Book." More than 70 children attended.

The Nursing Division won the Michigan Health Council's "Building Michigan's Healthcare Workforce Award" for Community or Regional Collaboration for the Accelerated Nursing project with Henry Ford Health System.

Articulation agreements with Eastern Michigan University (EMU) were developed for students wishing to transition from HFCC's Business & Economics Division degree and certificate programs to EMU's Industrial Distribution and International Business programs.

The Business Division, for the third consecutive year, successfully hosted the Business Professionals of America Region VI Competition with participation of more than 600 students from local area high schools.

Assisted Learning Services created additional community partnerships to provide resources for the growing number of disabled students at HFCC.

HFCC students, with the assistance of a federal grant, were trained to serve as poll workers in last year's general election. This combined effort with the cities of Dearborn and Dearborn Heights trained nearly 100 college students to assist at the polls in the November presidential election.

Political Science faculty organized the annual Student Political Issues Conference at HFCC. Several hundred students from local high schools and colleges attended this event to build a student political agenda and presented their findings to an audience of faculty, area politicians and concerned citizens.

HFCC and the League of Women Voters co-sponsored a day-long conference entitled "The 21st Century Voter: Promoting Michigan Voter Power." This event included a panel of Michigan state representatives focused on the issue of term limits.

A service learning component was added to Anatomy and Physiology I, in collaboration with Henry Ford Hospital, in order to provide students with real-world work experiences.

More than 100 HFCC students participated in Martin Luther King Jr. Day community events.

Ninety percent of student clubs participated in other community service activities that included a book drive for the Beyond Basics Organization, donations for the Dearborn Animal Shelter, Christmas gifts for the residents of Covenant House and participation in the American Cancer Society Relay for Life and Ecorse Community Clean Up Day.



Goal:

Expand the use of technology to provide access to information, support communication, and enhance learning.

Institutional Accomplishments:

Computer adaptive equipment was added to Assisted Learning Services in order to facilitate learning for the visually impaired and learning disabled.

Ten classrooms across campus were upgraded to include multimedia presentation technology, including five in the Technology Building, one in the Health Careers Education Center, three in the Liberal Arts Building and one at the Dearborn Heights Center.

Labs in Business and Economics, Computer and Information Systems, the English Language Institute, English and World Languages, the Media Center and the Eshleman Library reference area were upgraded with new computer equipment.

A pilot web-based application was developed to allow faculty to place book orders online to the College Store. With real-time order information, quantities are more accurate. Timely orders give College Store staff time to find more used books to keep costs down for students.

Internet bandwidth was doubled in order to meet the increasing demands for the Internet. To ensure more stable Internet service, redundant Internet connections were implemented, providing the College with uninterrupted Internet service.

In order to ensure the safety of important college data, a disaster recovery system was implemented to include real-time, off-site duplication of all college files and databases. Another real-time backup of all HANK data is kept off-site at a third location. A full copy of the database is also backed up to the Storage Area Network (SAN) at M-TEC on a nightly basis as well as backed up to tape once a week.

Goal:

Ensure the development and management of the College's resources in order to serve as good stewards of the public trust.

Institutional Accomplishments:

The three-year Parking Lot Project was launched and work began to reconstruct all parking lots and roads on the main campus. During the summer of 2009, the lots on the south side of campus will be reconstructed and landscaping will be added to provide pleasant outdoor spaces for students.

The Science Building Project was launched to renovate and expand science facilities that will support state-of-the-art science now and into the future. Construction is scheduled to begin in the spring 2010.

The Kingfisher Bluff Project was completed. The bluff is now stabilized to prevent future erosion, and systems to improve the quality of storm water run-off are in place. An outlook deck will provide an outdoor educational destination for HFCC science students and schoolchildren from around the area.

The conversion to new processes to administer 403b contributions was completed to comply with new regulations. A committee of union leaders and administrators was formed to plan and implement a smooth transition.

Several projects were completed that reflect the College's commitment to sustainability. They include: the installation of occupancy sensors installed in restrooms and storage rooms and the completion of an energy efficiency study for the Society of Manufacturing Engineers east building.

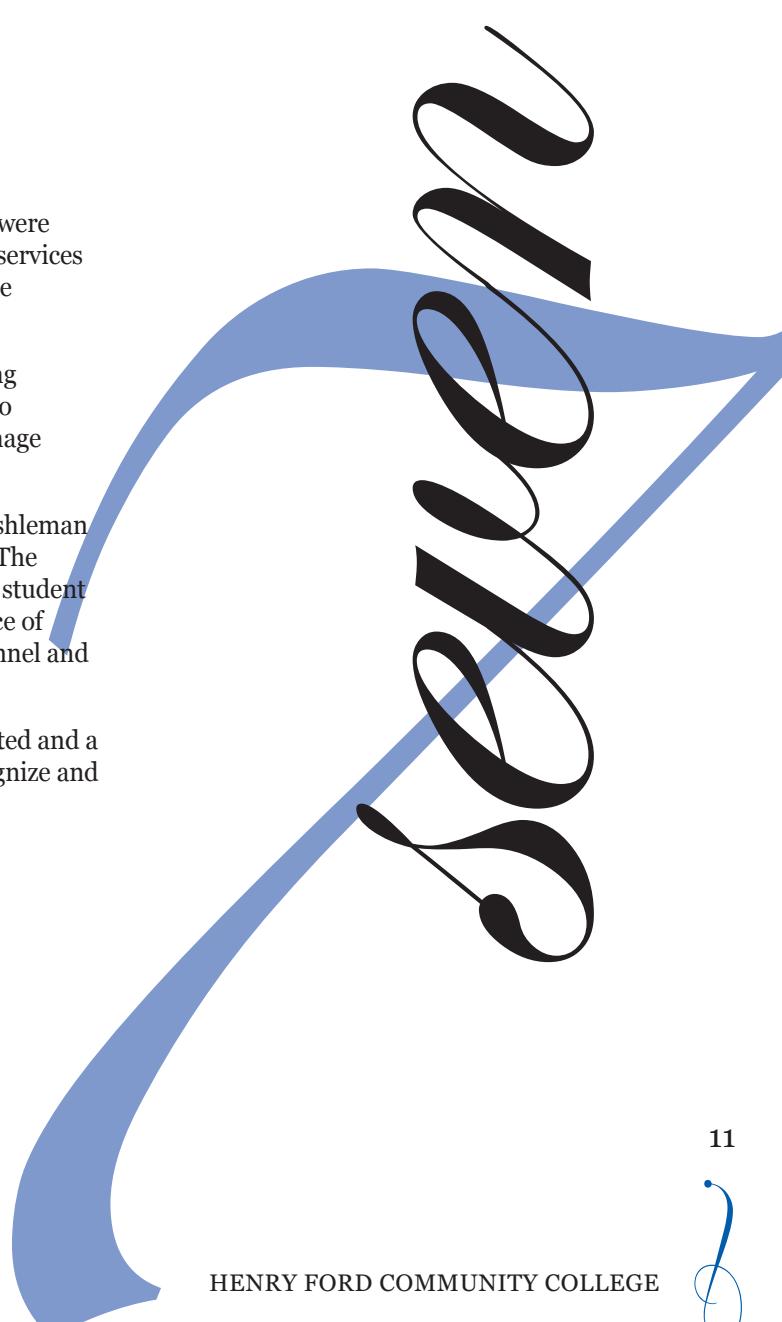
Several laboratory and building renovations were completed to support College programs and services including renovation of the Radiology and the Ophthalmic Technology laboratories.

Work is under way to replace the west parking lot at the Dearborn Heights Center in order to improve handicapped access and water drainage around the building.

A butterfly garden was created outside the Eshleman Library and the Learning Resources Center. The design was the result of an Honor's Program student project and was completed with the assistance of biology faculty, Building and Grounds personnel and members of Staff Council.

The 1938 Society was successfully implemented and a recognition event was held in the fall to recognize and thank major HFCC donors.

The first two-year adjunct faculty contract was negotiated.





Goal:

Provide academic programs and specialized training opportunities in order to contribute to the economic development of the region.

Institutional Accomplishments:

To assist in the economic development of southeast Michigan and help develop a workforce for the state's burgeoning feature film production industry, the Michigan Technical Education Center (M-TEC) at HFCC offered a Basic Film Set Training course to prepare people for entry-level employment in the film and television industry. Partners in this workforce development project included the Office of the Wayne County Executive, the Michigan Department of Labor and Economic Growth (DLEG), the Southeast Michigan Community Alliance (SEMCA) and TicTock Studios of Holland, MI.

The M-TEC partnered with Southeast Michigan Community Alliance (SEMCA), ACCESS, the Michigan Department of Human Services, the Oakwood Healthcare System and the Henry Ford Health System to develop and deliver a Jobs, Education and Training (JET) Plus program to 185 long-term, unemployed participants. The program prepares participants for entry-level work in the healthcare industry and combines intensive remediation in reading and math along with customer service skills, computer training skills and English as a Second Language (ESL), where needed.

The Eshleman Library developed a 30-minute session on how to use the Internet to help students and community members locate opportunities for employment.

Goal:

Foster and reward innovation in order to position the College as a premier learning organization of the future.

Institutional Accomplishments:

The second annual sustainability conference was held. This year the program was an Alternative Energy Summit that brought more than 400 participants to the campus. Speakers on global climate change and alternative energy sources, such as wind, solar and geothermal, spoke to students and community members about the future of these areas. Business partners from the automotive industry and alternative energy manufacturers and installers demonstrated the latest technology.

HFCC successfully completed the first year of Achieving the Dream, a national grant initiative designed to increase the success of community college students. Over the past year, as a participant in this project, the College created three focused initiatives. The HFCC initiatives are: a New Student Orientation program which assists students in making a successful transition to college; a Transition-to-College program which is designed to increase the number of high school students ready for college level work; and a math tutoring program designed to increase the success of students in developmental mathematics.

Twenty-two projects were nominated for the HFCC 2009 Innovation of the Year Award. The Henry Ford Early College won and was forwarded to the League for Innovation in the Community College for national recognition. A college-wide recognition reception and ceremony was held on May 1, 2009.

The 2009 Mike Adray Memorial Golf Tournament was held to raise funds for HFCC Community High Schools' Scholarships, the largest single scholarship program at the College with 100 student awards annually. The day-long event raised more than \$100,000 in gross revenue, with approximately \$68,000 in net proceeds. More than 190 golfers participated in the two rounds of golf and nearly 200 guests attended the tournament banquet.

Abe Mashour, men's basketball coach, received the MCCA Coach of the Year award, the Region 12 Coach of the Year award and the Basketball Coaches Association of Michigan Coach of the Year award.

Gary Gray, assistant volleyball coach and former HFCC head volleyball coach, was named to the National Junior Collegiate Athletic Association Volleyball Coaches Hall of Fame.



Goal:

Increase institutional effectiveness
in order to enhance the College's ability
to fulfill its mission.

Institutional Accomplishments:

The process to apply to HFCC online was fully automated. In the past, students forwarded their applications via email and the applications were then manually entered into the student information system. Currently, the application is automated, which reduced labor hours by 50 percent and decreases the likelihood of data input errors.

The College received results from the Community College Survey of Student Engagement, a national survey on student engagement that was administered in spring 2008. According to the results, the College scored higher than other large, urban colleges on four out of five benchmarks. A Strategic Conversation was held in fall 2008 that presented survey results to faculty and staff and provided a forum to discuss how student engagement can be improved.

HFCC rates among the top 100 colleges in the number of Nursing degrees awarded. HFCC's Health professions programs are among the top 50 award grantors in the country. The College is also in the top 100 to award associate degrees to African Americans, traditionally an under-represented group.

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