

# OFFICIAL SYLLABUS FOR COUN 120-CAREER EXPLORATION ON-LINE

## **INSTRUCTOR PROFILE**

I am Imad Nouri, a full time counselor at Henry Ford Community College. I have been employed at this college since 2000, and have provided academic, personal, and career advice to students. Prior to working at Henry Ford Community College, I worked for five years as a career counselor at a Michigan Works agency where I worked primarily with displaced workers on strategies to successfully transitioning into new industries. Prior to that I worked as a mental health counselor where I provided therapy to clients at ACCESS, a non-profit organization that assist immigrants with social, economical and psychological services.

My higher education background is from Wright State University, Dayton, OH, where I obtained a B.A degree with a double major: Psychology and Sociology. Afterwards, I achieved a M.S degree in Mental Health Counseling.

In addition to Career Exploration, I also teach College Success, Life Work Planning, and Stress Management.

## **COURSE OVERVIEW**

This course is comprised of eight lessons that will help you explore various career options for yourself. Although most of the lessons will require you to interface with a computer, you will be asked to do other things such as taking pictures and tracking your family history.

Since this course is 100% on-line, your writing and computer skills are critical to your success. You will communicate primarily by writing, and be required to send your writing for grading purposes via a computer and the internet.

The course is set-up so that the first thing you do is explore who you are as a person. You will take a series of assessments that measure your interests, abilities, and values. Also, you will do some fantasizing about your ideal career, and even analyze your family tree.

Once you have some data about yourself, you will use this data to match it with the careers that offer you potential based upon your assessments. You will not only have an opportunity to explore a variety of career options, but you will also be able to thoroughly investigate which options provide you with the greatest promise for a successful future.

Toward the end of class, there will be opportunities to share your findings with others, and make comments on what others think are great career possibilities.

## **COURSE SUCCESS FACTORS**

In order to be a success in COUN 120, you will need to do the following:

1. spend a minimum of 45 hours doing the assignments for the class.
2. have computer access with internet capability and a word processing program.
3. have the ability to come to campus twice to visit the Career Resource Center
4. use time management skills to submit work on schedule
5. have an open mind to what you discover about yourself and your future

### **LESSON ASSIGNMENTS and LATE SUBMISSION POLICY**

If assignments are submitted after the assigned due date, then a deduction of 20% of the maximum point value will be taken. For instance, Lesson 1 is due 09/03 and is worth 50 points. If I receive it on 09/04 but before the absolute deadline date of 09/06, I'll deduct 6 pts., assuming all the work is done correctly.

**U-COMPASS IS THE OFFICIAL DELIVERY SYSTEM FOR COUN 120. IT IS POSSIBLE TO SEND LESSONS, AND FILES FROM OTHER COMPUTER SYSTEMS. HOWEVER, IT MUST BE SENT INTO MY U-COMPASS EMAIL FOLDER. THIS CLASS USES A 24 HOUR CLOCK. IF YOU WORK IS DUE ON 09/03 AND YOU ARE UP LATE ON THE THIRD FINISHING IT AFTER MIDNIGHT, THEN YOU ARE SENDING A LESSON TO ME ON 09/04.**

Sometimes it is necessary to alter the syllabus and/or assignment schedule. This is done through the Announcement section within U-Compass. You are expected to review the Announcements regularly. New Announcements are posted several times per week.

Being without a computer is not an acceptable excuse for submitting work late. If your computer goes down, you'll need to use a friend's, or a public access computer at a library or at an internet cafe. Realize that HFCC has several computer labs that you can access.

### **ASSIGNMENT SCHEDULE:**

LESSON 1 DUE 09/03 ABSOLUTE DEADLINE IS 09/06 MAX PTS 50

LESSON 2 DUE 09/24 ABSOLUTE DEADLINE IS 09/27 MAX PTS 50

LESSON 3 DUE 09/10 ABSOLUTE DEADLINE IS 09/13 MAX PTS 50

LESSON 4 DUE 09/17 ABSOLUTE DEADLINE IS 09/20 MAX PTS 50

LESSON 5 DUE 09/24 ABSOLUTE DEADLINE IS 09/27 MAX PTS 50

LESSON 6 DUE 10/01 ABSOLUTE DEADLINE IS 10/04 MAX PTS 50

LESSON 7 DUE 10/08 ABSOLUTE DEADLINE IS 10/11 MAX PTS 50

LESSON 8 DUE 10/15 ABSOLUTE DEADLINE IS 10/18 MAX PTS 50

**GRADING:**

There is a total of 400 points award for this class. Your final grade will be determined according to the following cut-offs:

360 to 400 points = A

320 to 359 points = B

280 to 319 points = C

240 to 279 points = D

0 to 239 points = E

You can get a "DR" (drop grade) by going to the Registrar's Office on or before 09/30/10  
After September 30, you must request a "DR" from me by e-mail, phone, or letter by 10/15/10.