

SYLLABUS (Tentative)

Microsoft Expression Web 2: Comprehensive Concepts and Techniques

Instructor: Eve Chowdhury

CIS 123-99 Fall 2010 (online)

Email: ekchowdhury@hfcc.edu

Ucompass Email: ekchowdhury@henryford.ucompass.com

Course Description:

Microsoft Expression Web 2: Introductory Concepts and Techniques is intended for a course that includes an introduction to Expression Web 2. This is a beginning course that teaches students current web page creating techniques and methodologies. Topics that will be discussed will include: graphical web development tools, formatting, layout, navigation, database integration, accessibility, and browser compatibility. Significant hands-on lab time will be dedicated to developing and publishing a professional Web site.

Text: *Microsoft Expression Web 2: Comprehensive Concepts and Techniques*
ISBN 13: 978-1-4188-5977-0; ISBN 10: 1-4188-5977-x

Very Important: 1g or 2g Flash drive or USB

Book Help: <http://oc.course.com/sc/ew2/index.cfm?action=learn>

Prerequisites: None

Teaching Methods:

1. Lectures: Important material from the text and outside sources will be covered in class. Students should plan to take careful notes as not all material can be found in the texts or readings. Discussion is encouraged as is student-procured outside material relevant to topics being covered.
2. Assignments: End of chapter activities and online activities will be assigned weekly to reinforce material in the text. These assignments may require the application of various software packages.
3. Quizzes: Occasional unannounced quizzes will be given to help ensure students stay up with assigned material.
4. Exams: Three exams will be given. The exams will be closed book/notes and will test assigned readings and material discussed in class. **The final exam will be comprehensive in nature.** However, the instructor reserves the right to retest on material that was not appropriately comprehended. These items will be noted on exam review sheets.
5. Participation: Student participation will be graded by the level of class participation and attendance.

Grade Breakdown:

Attendance & Participation	20%
Homework/Other	30%
Quizzes	20%
Final	30%
Total	100%

Grading Scale:

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Below 60%	E

Attendance:

Attendance must be taken according to Federal Requirements. A sign-in sheet will be provided for attendance and must be signed if you attend class.

Regular class attendance is necessary to do well in the class. You are responsible for all lecture material, whether you are in class or not. Make-ups are **not given on quizzes and tests. IF YOU MISS MORE THEN 2 CLASSES WILL RESULT IN ONE LETTER GRADE DEDUCTION PER ABSENCE**

Assignments and Homework:

All assignments and homework are due on the date given to you by the instructor. You will not be able to submit your assignments beyond the due date.

Quizzes:

There will be a quiz after every chapter covered on text materials. **Make-up quizzes are not given.** There will also be unannounced quizzes (Pop Quiz)

Dropping Policy:

To receive a drop (DR) for the class, the student must officially drop the class. A grade for the class will be given according to the grading scale below if the course is not officially dropped.

College Policies:

Copying of homework and/or quizzes and exams is CHEATING. If a student is found to have cheated, they will receive a failing grade ***for the entire course***. Please see the Policy on Academic Dishonesty in the College Catalog. See Catalog, Schedule & Student Handbook regarding Cheating Dropping, Incompletes.

SCHEDULE (*Please Keep in Mind this schedule is **Tentative***)

Week	
1 (8-26 10)	Introduction to Class Packet
2 (8-31/9-2)	Week 1 Packet
3 (9-7/9-9)	Week 2 Packet
4 (9-14/9-16)	Week 3 Packet
5 (9-21/9-23)	Week 4 Packet
6 (9-28/9-30)	Week 5 Packet
7 (10-05/10-07)	Week 6 Packet
8 (10-12/10-14)	Week 7 Packet
9 (10-19/10-21)	Week 8 Packet
10 (10-26/10-28)	Week 9 Packet
11(11-2/11-4)	Week 10 Packet
12 (11-9/11-11)	Week 11 Packet
13 (11-16/11-18)	Week 12 Packet
14 (11-23/11-25)	Week 13 Packet
15 (11-30/12-2)	Week 14 Packet
16 (12-7/12-9)	Week 15 Packet
17 (12-14/12-16)	Final Packet