

PROGRAMS OF STUDY

Choose one of the following programs of study. Record the three-digit code on the other side of this application under "PROGRAM OF STUDY". These associate degree and certificate programs may be used to move directly into the workforce or you may transfer many of the courses in these programs to a four-year college.

ASSOCIATE'S DEGREE PROGRAMS	Code	CERTIFICATE PROGRAMS	Code
Accounting	711	Advanced Pathways	260
Administrative and Information Management	712	Animation	203
Architecture/Construction Technology	810	Automotive Technology	210
Art Foundation	610	Automotive Technology — Auto Air Conditioning, Brakes, Alignment	208
Automotive Service (ASSET)	814	Automotive Technology — Auto Tune-Up	213
Automotive Service Management — Business Concentration	731	Automotive Technology — Dynamometer Technician	261
Automotive Service Management — Technical Concentration	864	Bookkeeping	207
Automotive Technology	813	CAD Technology — Industrial Drafting - CATIA	205
Biology — Pre-Professional	922	Child Development	211
Building Construction Trades	820	CNC (Computer Numerical Control)/Manufacturing Productivity Systems	209
Business Administration	713	CNC (Computer Numerical Control)/Manufacturing Productivity Systems — Advanced	212
CAD Technology — Industrial Drafting	842	CNC (Computer Numerical Control)/Manufacturing Productivity Systems — Basic	273
Ceramics	612	Computer Information Systems — Application Developer	270
Chemistry — Pre-Professional	926	Computer Information Systems — Web Development	223
Child Development	614	Computer Networking Academy — CCNA	277
CNC (Computer Numerical Control)/Manufacturing Productivity Systems	844	Computer Networking Academy — CCNP	245
CNC (Computer Numerical Control)/Manufacturing Productivity Systems — Information Assurance	843	Computer Networking Academy — Network Infrastructure Essentials	224
Computer Information Systems — Network Administration	847	Computer Software Applications	214
Computer Information Systems	822	Criminal Justice — Corrections/Probation and Parole	215
Criminal Justice — Corrections/Probation and Parole	616	Culinary & Baking	219
Criminal Justice — Law Enforcement	628	Culinary Arts Supervision	217
Culinary Arts	338	Culinary Skills	220
Education, Pre-Elementary	622	Customer Service Professional	216
Education, Pre-Secondary	634	Education Paraprofessional	202
Education, Pre-Special	638	Electrical Technology — Analog Electronics	206
Electrical Technology	826	Electrical Technology — Automation Controls	221
Energy Technology — HVAC	829	Electrical Technology — Basic Electronics	225
Energy Technology — Power/Building Engineer	918	Electrical Technology — Digital Electronics	262
Engineering	905	Energy Technology — Boiler License Review Basic	276
Environmental Studies	834	Energy Technology — Heating and Cooling Advanced	232
Freight/Paramedic**	832	Energy Technology — Heating and Cooling Basic	278
Fitness Leadership	721	Energy Technology — Plumbing - Pipefitting Advanced	279
General Business — No Concentration	500	Energy Technology — Plumbing - Pipefitting Basic	280
General Studies	624	Energy Technology — Power Engineering High Pressure Boiler - 3rd Class	281
Graphic Design	840	Energy Technology — Power Engineering Low Pressure Boiler - Heating Plant Operator	282
Hotel/Restaurant Management	626	Energy Technology — Power Engineering Steam - Refrigeration (1st & 2nd Class) License Review Online	252
Interior Design	732	Energy Technology — Power/Building Engineer Advanced	228
International Business	723	Energy Technology — Power/Building Engineer Advanced	233
Legal Assistant	630	Fitness Leadership Certificate	235
Liberal Arts	725	Hospitality Professional Management	230
Management	846	Hospitality Service Career	242
Manufacturing Trades	863	Illustration	243
Medical Practice — Clinical Management	730	Industrial Distribution — Business Concentration	274
Medical Practice/Facility Business Management	855	Industrial Distribution — Technical Concentration	271
Multi-Skilled Facility Maintenance Technician	632	Medical Assistant	271
Music	849	Medical Insurance Specialist	244
Nursing — Advancement of LPNs to RNs	948	Medical Receptionist	247
Nursing**	881	Medical Receptionist	240
Paramedic**	852	Media Design	283
Physical Therapist Assistant**	854	Medical Receptionist	247
Plant Maintenance Trades	910	Medical Receptionist	249
Pre-Pharmacy	888	Office Administration	283
Radiographer**	643	Office Skills — Fundamentals	250
Religious Studies	880	Pharmacy Technician	251
Respiratory Therapist**	862	Print Design	275
Surgical Technologist**	642	Renewable Energy	256
Telecommunication	620	Small Business Management & Entrepreneurship	258
Theatre	620	Supervision	255
		Web Design	266
		Welding Technology — Advanced for Certification	264
		Welding Technology — Basic	283
		Welding Technology — GTAW/GMAW	284
		Welding Technology — Tool and Die	285

**These programs require a separate admissions process. Contact the Nursing and Health Careers admissions advisors at lpaffin@hfcc.edu or janzaid@hfcc.edu for specific program admission requirements, or visit in-person in the Nursing and/or Health Careers Offices in the Health Careers Education Center.

Choose one of the following primary reasons for applying to HFCC. Record the letter on the other side of this application, under "PRIMARY REASON FOR APPLYING."

In order to help us better understand and serve our students' needs, please identify your **primary** reason for applying to/enrolling at HFCC:

- Take courses for personal fulfillment
- Complete specific selected course(s) to gain/enhance job skills
- Earn credits to transfer to another institution without earning an HFCC degree (30 credit hours or less)
- Earn credits to transfer to another institution without earning an HFCC degree (31-45 credit hours)

(e) Earn credits to transfer to another institution without earning an HFCC degree (46 or more credit hours)

(f) Complete a certificate program

(g) Complete an associate's degree program

Please note: In determining which of the above categories best describes your goals, please choose the **most immediate** goal. For example, (1) if you are currently pursuing a certificate but ultimately may work toward obtaining an associate's degree, please identify your primary goal as obtaining a certificate, or (2) if there is a chance that you may complete an associate's degree program, but you are certain that you will be transferring to another institution, please identify yourself as a transfer student.



ADMISSION APPLICATION

Please use this application to apply for admission to Henry Ford Community College. Students applying in any of the categories below will use this application. The categories below define an application type. Please enter your application type on page 3 of this application.

APPLICATION TYPE

A) FIRST TIME IN ANY COLLEGE

For US Citizens or Permanent Resident students who are in their senior year in high school and will be attending HFCC as their first college after high school. Or, those students who have earned a GED or Diploma, or were homeschooled.

B) TRANSFERRING FROM ANOTHER COLLEGE TO HFCC

For US Citizens or Permanent Resident students with earned college/university credits after high school.

Note: Students transferring credits must request official transcripts from previous colleges and universities to be sent to the Admissions Office address on page 2.

C) INTERNATIONAL STUDENTS

For international students (non-US Citizens or non-Permanent Residents) who have completed high school in or outside of the US. Please contact the International Student Admissions Office for complete information on documentation required. Please call **313-317-6519, 313-845-6323, or 313-845-9819.**

D) GUEST STUDENTS FROM ANOTHER COLLEGE

For a student enrolled at another college who wishes to take classes at HFCC and then return to their current college. Students may also use the Michigan Uniform Guest Application to apply as a Guest student.

A \$30 non-refundable application fee is required for admission.

Once you receive your admission letter, please follow the steps on page 2 to complete registration and payment for classes.

NOTE: If you were previously admitted in one of the application types above, you do not need to submit this application again. You may register for classes.

If you are interested in one of the programs below, you do not use this application.

Dual Enrollment/Advancement Plus

See your high school counselor, get an application online at www.hfcc.edu/dualapp or contact the Enrollment Development Office at **313-845-6397** for the appropriate application.

English Language Institute

Contact the Institute at **313-317-1556** or visit www.hfcc.edu/eli.

Personal Enrichment and Professional Development (Center for Lifelong Learning)

Contact the Center at **313-317-1500** or visit www.hfcc.edu/cl2.

Skilled Trades and Apprenticeship

Contact the Skilled Trades and Apprenticeship office at **313-845-6415**.



Return this application with \$30 nonrefundable application fee and any other documents required for admission.



By Mail: (do not send cash)

Henry Ford Community College
Admissions, Registration and Records
5101 Evergreen Road
Dearborn, MI 48128-1495

In Person:

Assessment Center
(Located in the Learning Resources Center)
1-800-585-HFCC

On the Internet:

www.hfcc.edu/apply
Please make check or money order payable to HFCC. Include the **applicant's name** on the face of the check.
Admission to HFCC does not guarantee enrollment in any specific course. Consult the class schedule for registration procedures. When you have submitted your application for admission, you will be notified by mail of your acceptance to Henry Ford Community College.

ADMISSION REQUIREMENTS

You may apply to Henry Ford Community College anytime after your junior year of high school. Admission is granted to all applicants who have graduated from high school, successfully completed the General Educational Development (GED) program, or have successfully completed a home school program (with the proper documentation from an independent evaluation).

NOTE: If you prefer to apply online, please visit www.hfcc.edu/apply. You do not need to submit this paper application.
NOTE: If you were previously admitted in one of the application types on page 1, you do not need to submit another application.

YOUR NEXT STEP AFTER YOU SUBMIT THIS APPLICATION

Course Placement will help determine which English and Math class you should take. Course Placement takes about 2 hours and is given on a walk-in basis at the Assessment Center, first floor, Learning Resources Center. Call **313-845-6503** or visit www.hfcc.edu/course placement with questions. Please bring photo ID with you on the day of testing.

PREPARE TO SIGN UP FOR CLASSES

Think about how you will pay for classes.
Financial Aid is available, apply online at www.fafsa.ed.gov. A scholarship listing and application is online at www.hfcc.edu/scholarships. Pay with cash, check or credit card at the Cashier's Office or find out about our payment plans. Call **313-845-9641** or visit www.hfcc.edu/cashiers for more information.

LEARN ABOUT PROGRAM REQUIREMENTS AND CLASS OFFERINGS

View the program descriptions and course requirements at www.hfcc.edu/programs. Check out the Schedule of Classes at www.hfcc.edu/schedule.

Henry Ford Community College does not discriminate in its educational programs, activities, admissions procedures or employment practices on the basis of race, ethnicity, gender, religion, sexual orientation, creed, national origin, ancestry, age, disability, height, weight, or marital status. Inquiries in this specific regard should be communicated directly to Elizabeth Davis, Affirmative Action Office, 313-845-9820, Administrative Services and Conference Center, 3rd floor, who will provide a copy of the Discrimination and Harassment Complaint Procedure and review with the student an appropriate procedure to follow.

The person responsible at the college for coordinating compliance with Federal Government guidelines as outlined in Section 504 and Title IX is Elizabeth Davis, Director of Human Resources, Administrative Services and Conference Room 314, 313-845-9820.



ADMISSION APPLICATION

NAME LAST FIRST MIDDLE

MAIDEN NAME (IF APPLICABLE)

ADDRESS

NUMBER & STREET CITY STATE ZIP CODE

PHONE SOCIAL SECURITY NUMBER

DATE OF BIRTH M M D D Y Y

P.O. BOX or APARTMENT

ETHNIC ORIGIN*

① Are You Hispanic? Yes No

② Select All That Apply:

AN - American Indian/Alaska Native HP - Native Hawaiian/Pacific Islander

AS - Asian WH - White

BI - Black or African American

* Optional

GENDER* Female Male

I PLAN TO START SCHOOL IN YEAR

FALL SEMESTER (AUGUST - DECEMBER) WINTER SEMESTER (JANUARY - APRIL)

SPRING SEMESTER (MAY - JUNE) SUMMER SEMESTER (JUNE - AUGUST)

E-MAIL ADDRESS

HIGH SCHOOL

CITY STATE

YEAR OF GRADUATION MONTH YEAR DIPLOMA GED

COLLEGE / UNIVERSITY MONTH YEAR STATE

DEGREE EARNED, IF ANY STATE LAST YEAR ATTENDED MONTH YEAR

NON-U.S. CITIZENS ONLY: PLEASE INCLUDE A PHOTOCOPY OF YOUR ALIEN REGISTRATION CARD WITH THIS APPLICATION

ALIEN RESIDENT NUMBER CITIZENSHIP

IMMIGRATION STATUS FI STUDENT B VISITOR H WORKING OTHER

PRIMARY REASON FOR APPLYING
Select an option from page 4.

PROGRAM OF STUDY
Select an option from page 4.

APPLICATION TYPE
Select an option from page 1.

A) First time in any college

B) Transferring from another college to HFCC

C) International students

D) Guest students from another college

I certify that the information provided is accurate to the best of my knowledge. I understand that the submission of false information is grounds for denial of admission or immediate suspension after enrollment. If accepted as a student at HFCC, I agree to abide by the rules and regulations of the College regarding conduct and other obligations.

STUDENT SIGNATURE DATE