



Please use this application to apply for admission to Henry Ford Community College. Students applying in any of the categories below will use this application.

The categories below define an application type. Please enter your application type on page 3 of this application.



APPLICATION TYPE

A) FIRST TIME IN ANY COLLEGE

For US Citizens or Permanent Resident students who are in their senior year in high school and will be attending HFCC as their first college after high school. Or, those students who have earned a GED or Diploma, or were homeschooled.

B) TRANSFERRING FROM ANOTHER COLLEGE TO HFCC

For US Citizens or Permanent Resident students with earned college/university credits after high school.

Note: Students transferring credits must request official transcripts from previous colleges and universities to be sent to the Admissions Office address at the top of page 2.

C) INTERNATIONAL STUDENTS

For international students (non-US Citizens or non-Permanent Residents) who have completed high school in or outside of the US. Please contact the International Student Admissions Office for complete information on documentation required. Please call **313-317-6519, 313-845-6323, or 313-845-9819.**

D) GUEST STUDENTS FROM ANOTHER COLLEGE

For a student enrolled at another college who wishes to take classes at HFCC and then return to their current college. Students may also use the Michigan Uniform Guest Application to apply as a Guest student.



A \$30 nonrefundable application fee is required for admission. If you complete and return this form, you will owe a \$30 Application Fee and it will be charged to your HFCC account.

Once you receive your admission letter, please follow the steps on page 2 to complete registration and payment for classes.

NOTE: If you were previously admitted in one of the application types above, you do not need to submit this application again. You may register for classes.

If you are interested in one of the programs below, you do not use this application.

Dual Enrollment/Advancement Plus

See your high school counselor, or get an application online at **www.hfcc.edu/dualapp.**

English Language Institute

Contact the Institute at **313-317-1556** or visit **www.hfcc.edu/eli.**

Personal Enrichment and Professional Development (Center for Lifelong Learning)

Contact the Center at **313-317-1500** or visit **www.hfcc.edu/cl2.**

Skilled Trades and Apprenticeship

Contact the Skilled Trades and Apprenticeship office at **313-845-6415.**



Return this application with \$30 nonrefundable application fee and any other documents required for admission.



By Mail: (do not send cash)

Henry Ford Community College
Admissions, Registration and Records
5101 Evergreen Road
Dearborn, MI 48128-1495



In Person:

Admissions, Registration and Records
(Located in the Learning
Resources Center - Lower Level)
313-845-6403



On the Internet:

www.hfcc.edu/apply

Please make check or money order payable to HFCC. Include the **applicant's name** on the face of the check. Admission to HFCC does not guarantee enrollment in any specific course. Consult the class schedule for registration procedures. When you have submitted your application for admission, you will be notified by mail of your acceptance to Henry Ford Community College.

ADMISSION REQUIREMENTS

You may apply to Henry Ford Community College anytime after your junior year of high school. Admission is granted to all applicants who have graduated from a regionally accredited or state-approved high school, successfully completed the General Educational Development (GED) program, or have successfully completed a home school program (with the proper documentation from an independent evaluation).

NOTE: If you prefer to apply online, please visit www.hfcc.edu/apply. You do not need to submit this paper application.

NOTE: If you were previously admitted in one of the application types on page 1, you do not need to submit another application.

YOUR NEXT STEP AFTER YOU SUBMIT THIS APPLICATION

Course Placement will help determine which English and Math class you should take. Course Placement takes about 2 hours and is given on a walk-in basis at the Assessment Center, first floor, Learning Resources Center. Call **313-845-6503** or visit www.hfcc.edu/course_placement with questions. Please bring photo ID with you on the day of testing.

PREPARE TO SIGN UP FOR CLASSES

Think about how you will pay for classes.

Financial Aid is available, apply online at www.fafsa.ed.gov. A scholarship listing and application is online at www.hfcc.edu/scholarships. Pay with cash, check or credit card at the Cashier's Office or find out about our payment plans. Call **313-845-9641** or visit www.hfcc.edu/cashiers for more information.

LEARN ABOUT PROGRAM REQUIREMENTS AND CLASS OFFERINGS

View the program descriptions and course requirements at www.hfcc.edu/programs. Check out the Schedule of Classes at www.hfcc.edu/schedule. Register for classes at www.hfcc.edu/webadvisor.

Henry Ford Community College does not discriminate in its educational programs, activities, admissions procedures or employment practices on the basis of race, ethnicity, gender, religion, sexual orientation, creed, national origin, ancestry, age, disability, height, weight, or marital status. Inquiries in this specific regard should be communicated directly to Affirmative Action Office, 313-845-9820, Administrative Services and Conference Center, 3rd floor, which will provide a copy of the Discrimination and Harassment Complaint Procedure and review with the student an appropriate procedure to follow.

The person responsible at the college for coordinating compliance with Federal Government guidelines as outlined in Section 504 and Title IX is the Director of Human Resources, Administrative Services and Conference Room 314, 313-845-9820.

NAME

LAST FIRST MIDDLE

MAIDEN NAME (IF APPLICABLE)

ADDRESS

NUMBER & STREET P.O. BOX or APARTMENT

CITY STATE ZIP CODE

PHONE

SOCIAL SECURITY NUMBER*

DATE OF BIRTH

M M D Y Y

*Without your Social Security Number HFCC cannot award financial aid or provide tuition information for Federal tax credits.

ETHNIC ORIGIN*

- ① Are You Hispanic? Yes HIS No NHS
 ② Select All That Apply:
 AN - American Indian/Alaska Native HP - Native Hawaiian/Pacific Islander
 AS - Asian WH - White
 BL - Black or African American
 * Optional

PRIMARY REASON FOR APPLYING

Select an option from page 4.

PROGRAM OF STUDY

Select an option from page 4.

APPLICATION TYPE

Select an option from page 1.

- A) First time in any college
 B) Transferring from another college to HFCC
 C) International students
 D) Guest students from another college

GENDER* Female Male

I PLAN TO START SCHOOL IN YEAR

- FALL SEMESTER (AUGUST - DECEMBER) WINTER SEMESTER (JANUARY - APRIL)
 SPRING SEMESTER (MAY - JUNE) SUMMER SEMESTER (JUNE - AUGUST)

E-MAIL ADDRESS

HIGH SCHOOL

CITY STATE

YEAR OF GRADUATION DIPLOMA GED

COLLEGE / UNIVERSITY

STATE

DEGREE EARNED, IF ANY

LAST YEAR ATTENDED

MONTH YEAR

NON-U.S. CITIZENS ONLY: PLEASE INCLUDE A PHOTOCOPY OF YOUR ALIEN REGISTRATION CARD WITH THIS APPLICATION

ALIEN RESIDENT NUMBER CITIZENSHIP

IMMIGRATION STATUS F1 STUDENT B VISITOR H WORKING OTHER _____

I certify that the information provided is accurate to the best of my knowledge. I understand that the submission of false information is grounds for denial of admission or immediate suspension after enrollment. If accepted as a student at HFCC, I agree to abide by the rules and regulations of the College regarding conduct and other obligations. I understand I will owe a \$30 Application Fee when I submit this form. The Application Fee is non refundable and I will owe this amount even if I choose not to register for and/or attend classes at HFCC.

STUDENT SIGNATURE _____

DATE _____

PROGRAMS OF STUDY

Choose one of the following programs of study. Record the three-digit code on the other side of this application under "PROGRAM OF STUDY".

These associate degree and certificate programs may be used to move directly into the workforce or you may transfer many of the courses in these programs to a four-year college.

ASSOCIATE'S DEGREE PROGRAMS

	Code
Accounting	711
Administrative and Information Management	712
Arab Cultural Studies	644
Architecture/Construction Technology	810
Art Foundation	610
Automotive Service (ASSET)	814
Automotive Service Management — Business Concentration	731
Automotive Service Management — Technical Concentration	864
Automotive Technology	813
Biology — Pre-Professional	922
Biotechnology.....	928
Building Construction Trades	820
Business Administration	713
CAD-CAM Technician	841
CAD Technology — Industrial Drafting	842
Ceramics	612
Chemistry — Pre-Professional	926
Child Development	614
Children and Families.....	618
CNC (Computer Numerical Control)	844
CNC (Computer Numerical Control)/Manufacturing Productivity Systems	845
Computer Information Systems	822
Computer Information Systems — Information Assurance	843
Computer Information Systems — Network Administration	847
Criminal Justice — Corrections/Probation and Parole	616
Criminal Justice — Law Enforcement	628
Criminal Justice — Law Enforcement with Police Academy	629
Culinary Arts	838
Education, Pre-Elementary	622
Education, Pre-Secondary	634
Education, Pre-Special	638
Electrical Technology	826
Energy Technology — Alternative Energy.....	830
Energy Technology — HVAC	828
Energy Technology — Power/Building Engineer	829
Engineering	918
Environmental Studies	905
Firefighter/Paramedic	834
Fitness and Sports Center Management.....	719
Fitness Leadership	832
General Business — No Concentration	721
General Studies.....	500
Graphic Design	624
Hotel/Restaurant Management	840
Interior Design	626
International Business	732
Liberal Arts.....	630
Management	725
Manufacturing Trades	846
Medical Practice — Clinical Management	863
Medical Practice/Facility Business Management	730
Multi-Skilled Facility Maintenance Technician	855
Multi-Skilled Manufacturing Maintenance (Mechatronic Manufacturing Maintenance).....	857
Music	632
Nursing**	848
Nursing — Advancement of LPNs to RNs	849
Ophthalmic Technician**	866
Paralegal Studies.....	723
Paramedic	851
Physical Therapist Assistant**	852
Plant Maintenance Trades	854
Pre-Pharmacy	910
Process Technology	856
Radiographer**	858
Religious Studies	643
Respiratory Therapist**	860
Surgical Technologist**	862
Telecommunication	642
Theatre.....	620

** These programs require a separate admissions process. Contact the Nursing and Health Careers admissions advisors at lpaffen@hfcc.edu or jmzeid@hfcc.edu for specific program admission requirements.

CERTIFICATE PROGRAMS

	Code
21st Century Technical Communications - Business Concentration	222
21st Century Technical Communications - Infrastructure Concentration.....	223
21st Century Technical Communications - Technical Concentration	226
Advanced Pathways	260
Animation	203
Automotive Technology	210
Automotive Technology — Auto Air Conditioning, Brakes, Alignment	208
Automotive Technology — Dynamometer Technician	261
Biotechnology.....	285
Bookkeeping	207
CAD Technology — Industrial Drafting - CATIA	205
Child Development.....	211
CNC (Computer Numerical Control)/Manufacturing Productivity Systems — Advanced	209
CNC (Computer Numerical Control)/Manufacturing Productivity Systems — Basic.....	212
Computer Information Systems — Application Developer	273
Computer Information Systems — Web Development	270
Computer Networking Academy — CCNA	223
Computer Networking Academy — CCNP	277
Computer Networking Academy — Network Infrastructure Essentials	245
Computer Software Applications	224
Criminal Justice — Corrections/Probation and Parole	214
Culinary and Baking	215
Culinary Arts Supervision	219
Culinary Skills	217
Customer Service Professional	220
Education Paraprofessional	216
Electrical Technology — Analog Electronics	202
Electrical Technology — Automation Controls	206
Electrical Technology — Basic Electronics	221
Electrical Technology — Digital Electronics	225
Energy Technology — Boiler License Review Basic	262
Energy Technology — Heating and Cooling Advanced	276
Energy Technology — Heating and Cooling Basic	232
Energy Technology — Multi-Skilled Facility Maintenance Technician.....	229
Energy Technology — Plumbing - Pipefitting Advanced	278
Energy Technology — Plumbing - Pipefitting Basic	279
Energy Technology — Power Engineering High Pressure Boiler - 3rd Class Steam Refrigeration License Review Online	280
Energy Technology — Power Engineering Low Pressure Boiler - Heating Plant Operator	281
Energy Technology — Power Engineering Steam - Refrigeration (1st & 2nd Class) License Review Online	282
Energy Technology — Power/Building Engineer Advanced	252
Energy Technology — Renewable Energy Advanced	284
Energy Technology Advanced — Renewable Energy Basic	275
Fitness Leadership Certificate.....	228
Hospitality Professional Management	233
Hospitality Service Career	235
Illustration	230
Industrial Distribution — Business Concentration	243
Industrial Distribution — Technical Concentration	274
Kitchen and Bath Design	204
Manufacturing Production Specialist.....	267
Medical Assistant	242
Medical Insurance Specialist	271
Medical Receptionist	244
Motion Capture Systems Technician.....	237
Multimedia Design	240
Nursing Care Skills	247
Office Administration	249
Office Skills — Fundamentals	283
Pharmacy Technician.....	250
Print Design	251
Process Technology — Advanced	290
Process Technology — Basic	291
Small Business Management & Entrepreneurship	256
Supervision	258
Web Design	255
Welding Technology — Advanced for Certification	266
Welding Technology — Basic	264
Welding Technology — GTAW/GMAW	263
Welding Technology — Tool and Die	265

Choose one of the following primary reasons for applying to HFCC.

Record the letter on the other side of this application, under

"PRIMARY REASON FOR APPLYING"

In order to help us better understand and serve our students' needs, please identify your **primary** reason for applying to/enrolling at HFCC:

- (a) Take courses for personal fulfillment
- (b) Complete specific selected course(s) to gain/enhance job skills
- (c) Earn credits to transfer to another institution without earning an HFCC degree (30 credit hours or less)

(d) Earn credits to transfer to another institution without earning an HFCC degree (31-45 credit hours)

(e) Earn credits to transfer to another institution without earning an HFCC degree (46 or more credit hours)

(f) Complete a certificate program

(g) Complete an associate's degree program

Please note: In determining which of the above categories best describes your goals, please choose the **most immediate** goal. For example, (1) if you are currently pursuing a certificate but ultimately may work toward obtaining an associate's degree, please identify your primary goal as obtaining a certificate, or (2) if there is a chance that you may complete an associate's degree program, but you are certain that you will be transferring to another institution, please identify yourself as a transfer student.